

San Diego Mesa College

School of Learning Resources and  
Information Technology

## School Goals

Established  
Fall 2007

**Departments and Disciplines represented in our School:** Learning Resource Center, CIL, Library Science, Audio Visual, Computing, and Telecommunications

**Goal One:** The primary role of a modern community college learning resource center is, as the name implies, to make available to the faculty and student those resources necessary to meet their curricular goals. Accordingly, within our school one of our goals is to provide and enhance access to the highest quality print (i.e. paper) and online resources for students across the curriculum both on-campus and remotely.

**Objectives:**

a. Work closely with classroom faculty to ensure that library resources are meeting the needs of their students. This would include the following actions:

1. Meet one-on-one to discuss specific curricular needs
2. Design and distribute form for faculty input
3. Solicit faculty input at least four times each year
4. Solicit course syllabi
5. Review CurriUNET course outlines for LRC resources and communicate results to originator
6. Send out announcements of recently acquired or accessible databases, books, AV materials, and Web sites

**Discipline(s) and /or Program(s):** Library  
**Individual(s) Responsible:** Collection Development Librarian,  
Electronic Resources Librarian  
**Timeline/Deadline:** Ongoing

b. Communicate through program review the budgetary needs to maintain a high level of support

**Discipline(s) and/or Program(s):** Library  
**Individual(s) Responsible:** Collection Development Librarian,  
Electronic Resources Librarian  
**Timeline/Deadline:** Annually

c. Evaluate usage of existing information resources. This would include the following actions:

1. Review usage of online databases
2. Review circulation statistics of paper book collection
3. Review usage of electronic book collection
4. Track in-house use of non-circulating paper reference books and periodicals

**Discipline(s) and /or Program(s):** Library  
**Individual(s) Responsible:** Electronics Resources Librarian  
Collection Development Librarian  
**Timeline/Deadline:** Ongoing

- d. Make accessible through purchase of subscription the appropriate electronic and print (i.e. paper) resources

**Discipline(s) and/or Program(s):** Library  
**Individual(s) Responsible:** Electronic Resources Librarian  
Collection Development Librarian  
**Timeline/Deadline:** Ongoing

- e. Where available and cost effective move to digitized copies of reference resources

**Discipline(s) and/or Program(s):** Library  
**Individual(s) Responsible:** Collection Development Librarian  
Electronic Resources Librarian,  
Public Services Librarian  
**Timeline/Deadline:** Ongoing

- f. Develop web access pages of library resources customized by discipline

**Discipline(s) and/or Program(s):** Library  
**Individual(s) Responsible:** Electronic Resources Librarian  
**Timeline/Deadline:** Ongoing

- g. Establish an ongoing weeding program of the paper book collection

**Discipline(s) and/or Program(s):** Library  
**Individual(s) Responsible:** Collection Development Librarian  
**Timeline/Deadline:** Ongoing

- h. Promote utilization of course reserve service

1. Solicit faculty placement of textbooks for course reserves
2. Encourage donation of textbooks by faculty and students
3. Solicit funds through the California State Basic Skills program for the purchase of course textbooks.

**Discipline(s) and/or Program(s):** Library  
**Individual(s) Responsible:** Collection Development Librarian,  
Electronics Resources Librarian,  
Public Services Librarian  
**Timeline/Deadline:** Ongoing

**Goal Two:** By providing industry standard audiovisual equipment, media, and support services to all members of the campus community, the audio visual services department ensures that the technology necessary for the purpose of teaching and learning is available to everyone.

**Objectives:**

- a. Work with members of the college community to specify order, coordinate installation, and maintain all technology enhanced classrooms and equipment on

campus, including their planned replacement schedules and upgrades as necessary.

**Discipline/Program:** Audiovisual Services  
**Individuals Responsible:** Audiovisual Librarian/AV Instructional Lab Technicians  
**Timeline/Deadline:** Ongoing

- b. Work with members of the faculty to add new videos to the collection that meet the needs of the curriculum and weed those from the collection that no longer meet those needs.

**Discipline/Program:** Audiovisual Services  
**Individuals Responsible:** Audiovisual Librarian (primary), all Librarians  
**Timeline/Deadline:** Ongoing

- c. Collaborate with the teaching faculty and members of the School to research and implement audiovisual support services for online technologies

**Discipline/Program:** Audiovisual Services  
**Individuals Responsible:** Audiovisual Librarian, Online Services Librarian, Electronic Resources Librarian, Instructional Technologist for Online Education  
**Timeline/Deadline:** Ongoing

**Goal Three:** The faculty and staff of our school require an Integrated Library System (ILS) to carry out necessary library functions (e.g., acquisition, cataloging, circulation, course reserves, serials control, and administrative tasks) and to provide services to students and the campus community. Likewise, students member of the campus community depend upon the public-access component of the ILS (the online public access catalog, or OPAC) in order to search for and access materials in various library collections. It is critical that we maintain a dependable, capable, and efficient integrated Library System. To this end we will:

**Objectives:**

- a. Implement improvements to the ILS that can be configured locally, within the system software, in response to requests or suggestions from users of the ILS.

**Discipline(s) and/or Programs:** Library  
**Individuals Responsible:** Technical Services Librarian  
**Timeline/Deadline:** Ongoing

- b. Install and implement routine ILS software upgrades and bug fixes released by our ILS vendor (SirsiDynix) that will improve and enhance our system.

**Discipline(s) and/or Programs:** Library  
**Individuals Responsible:** Technical Services Librarian, District IT support

**Timeline/Deadline:** Ongoing

- c. Perform hardware, OS, and server software maintenance required to keep the ILS running smoothly and reliably.

**Discipline(s) and/or Programs:** Library  
**Individuals Responsible:** Technical Services Librarian, District IT Support  
**Timeline/Deadline:** Ongoing

- d. Upgrade our present Horizon ILS to SirsiDynix's new Corinthian System.

**Discipline(s) and/or Programs:** Library  
**Individuals Responsible:** Technical Services Librarian, District IT Support, District Director Information Technology  
**Timeline/Deadline:** Within the next three years

**Goal Four:** Our school is committed to supporting the instructional programs of Mesa College by providing access to a wide range of resources in electronic formats. We strive to make these resources in electronic formats. We strive to make these resources as available to users outside of the LRC as they are to users within the building. In this way, we endeavor to serve the needs of all students equally, whether they are attending classes on line or on campus. A key ingredient in providing remote-access to the library's licensed electronic resources is having a mechanism to verify whether or not off campus users are currently enrolled at Mesa College. To accomplish this, we will:

**Objectives:**

- 1. Deploy technology to authenticate off campus students by requiring them to type in verifiable data (e.g. a CSID number) number before receiving access to licenses content. The LRC has already purchased software (EZproxy) that can be implemented for this purpose.

**Discipline(s) and/or Program(s):** LRC  
**Individuals Responsible:** Technical Services Librarian, Electronic Resources Librarian, Dean, District IT Support, District Vice Chancellor of Student Services, District Director of IT  
**Timeline/Deadline:** Within the coming year

- 2. Develop a wide ranging solution to student authentication that would encompass access to licensed library resources within the larger context of access to other LRC, college, and District resources and services. This might take the form of a student portal system.

**Discipline(s) and/or Programs:** All

**Individuals Responsible:**

Dean, Faculty,  
District Director of IT, District  
Students Services

**Timeline/Deadline:**

Within the next five years

**Goal Five:** By providing proactive reference and circulation services to all members of the college community and updating its technology infrastructure, the library maximizes access to print and electronic informational resources and assists and guides members of the college community in using these resources.

**Objectives:**

- a. Organize and maintain a limited loan Course Reserve Collection that provides students with access to textbooks and other course related learning materials.

**Discipline/Program:**

Library

**Individual(s) Responsible:**

Public Services Librarian, Library  
Instructional Support Supervisor

**Time/Deadline:**

Ongoing

- b. Provide reference service assistance and guidance to students who are searching for information or trying to answer a specific question related to coursework.

**Discipline/Program:**

Library

**Individual(s) Responsible:**

Public Services Librarian

**Timeline/Deadline:**

Ongoing

- c. Develop an electronic reference service that meets the needs of students taking online courses and which augments the reference services provided to other students.

**Discipline/Program:**

Library

**Individual(s) Responsible:**

Public Services Librarian

**Timeline/Deadline:**

September 2009

- d. Set up a public service station on the third floor of the Learning Resource Center to help students locate books and other informational resources in the library.

**Discipline/Program:**

Library

**Individual(s) Responsible:**

Public Services Librarian

**Timeline/Deadline:**

September 2009

**Goal Six:** Continue construction and assessment of student learning outcomes.

**Objectives:**

- a. Adopt Student Learning Outcomes for one shot classes, Library Science 101, and walk in workshops.

**Discipline/Program:** Library  
**Individual(s) Responsible:** All Librarians  
**Timeline/Deadline:** June 2007

- b. Determine any other area in need of Student Learning Outcomes and create them

**Discipline/Program:** Library  
**Individual(s) Responsible:** All Librarians  
**Timeline/Deadline:** Ongoing

- c. Evaluate SLOs by proceeding with the Student Learning Outcome Assessment Cycle

**Discipline/Program:** Library  
**Individual(s) Responsible:** All Librarians  
**Timeline/Deadline:** Ongoing

**Goal Seven:** Although the library offers a variety of means to students, faculty, and staff to meet their need to learn information literacy skills (instructor requested classes, a stand alone class, participation in a learning community, walk in workshops), additional means of delivering this instruction are necessary. To this end, we will

**Objectives:**

- a. Create interactive tutorials that can be integrated into discipline classes or used individually by students, faculty, and staff.

**Discipline/Program:** Library  
**Individual(s) Responsible:** Instruction Librarian, Online Services Librarian  
**Timeline/Deadline:** June 2008

- b. Create an online version of Library Science 101 utilizing the existing course outline and syllabus.

**Discipline/Program:** Library  
**Individual(s) Responsible:** Instruction Librarian, Online Services Librarian  
**Timeline/Deadline:** June 2008

- c. Create a mobile classroom to bring library instruction to the classrooms on campus by identifying funding.

**Discipline/Program:** Library  
**Individual(s) Responsible:** Instruction Librarian, Dean  
**Timeline/Deadline:** Include in year one program review, then dependent on budget process

**Goal Eight:** Student computer lab and media reserves: by providing learning modules both physical and electronic for students to use in independent study, the CIL supports the classroom activities provided by the classroom instructors.

**Objectives:**

- a. Work with the classroom instructors to select and or design independent learning modules to be placed in the center.

**Discipline/Program:** CIL  
**Individual(s) Responsible:** Instructional Systems Specialist, CIL Media Clerks  
**Timeline/Deadline:** Ongoing

- b. Work with classroom instructors to obtain licenses for software and other media to be placed in the CIL.

**Discipline/Program:** CIL  
**Individual(s) Responsible:** Instructional Systems Specialists CIL Network Specialist  
**Timeline/Deadline:** Ongoing

- c. Provide training for CIL staff to provide excellent services to students using the center.

**Discipline/Program:** CIL  
**Individual(s) Responsible:** Instructional Systems Specialists CIL Network Specialist  
**Timeline/Deadline:** Ongoing

- d. Investigate the ability of student lab computers to run AutoCAD and GIS programs.

**Discipline/Program:** CIL  
**Individual(s) Responsible:** Instructional Systems Specialists, CIL, Network Specialist  
**Timeline/Deadline:** Ongoing

**Goal Nine:** Gradual integration of CIL Media with AV media services.

**Objectives:**

- a. To provide a clear indication of where to request which services for the campus community.

**Discipline/Program:** CIL  
**Individual(s) Responsible:** Instructional Systems Specialists, AV Librarian  
**Timeline/Deadline:** 2009

- b. Devise a name that retains the concept of independent learning

**Discipline/Program:** CIL /AV  
**Individual(s) Responsible:** Instructional Systems Specialists, AV Librarian  
**Timeline/Deadline:** 2009

**Goal Ten:** Increase faculty utilization of online delivery modes of instruction, including web enhanced face to face course, hybrid courses, and fully online courses.

**Objectives:**

- a. Encourage faculty currently teaching face to face courses to try one or several course related learning activities online
  - 1. Conduct a series of 1 hour workshops entitled First Steps Online
    - Course content and links
    - Posting grades online
    - Submitting assignments online
    - Creating a course discussion board
    - Online office hour or tutoring session with chat
  - 2. Conduct a workshop for prospective online educators, featuring a panel of experienced online faculty sharing their experiences moving from traditional to online instruction.

**Discipline/Program:** CIL  
**Individual(s) Responsible:** Instructional Technologists  
**Timeline/Deadline:** Ongoing

- b. Design and implement an online service of self paced lessons for faculty who wish to develop an online course.

**Discipline/Program:** CIL  
**Individual(s) Responsible:** Instructional Technologists  
**Timeline/Deadline:** Ongoing

- c. With input from the Mesa Academic Senate's subcommittee on distance education, identify and recommend the nature of DE support services available in the LRC including hardware, software, personnel, and training.

**Discipline/Program:** CIL  
**Individual(s) Responsible:** Instructional Technologists and Senate DE Subcommittee  
**Timeline/Deadline:** Ongoing

**Goal Eleven:** Coordinate with the online services librarian to customize and integrate online library and resources and services into the Mesa College course shell template.

**Objectives:**

1. Online library orientation self module:

- a. Design a library resources section to be added to the standard course shell.
- b. Study the feasibility of providing live, online librarian support (synchronous), or a discussion board “cue” (asynchronous)

Discipline/Program:	CIL
Individual(s) Responsible:	Instructional Technologists Online Services Librarian
Timeline/Deadline:	Ongoing