

San Diego Mesa College

Office of Instructional Services, Resource Development and
Research

School Goals

Established
November, 2006

Unless otherwise specified, this document describes a five-year planning cycle. Updates and revisions will be provided as they occur.

Departments and Disciplines and Programs represented in our School:

Faculty evaluations, Flexible calendar activities, Mentoring, Program review, Research, Resource development, Schedule development, Staff development

Goal One: Strengthening College Support Infrastructure

Objectives:

- a. Develop and organize the research function.

Discipline(s) and/or Program: Dean, Campus-Based Researcher
Individual(s) Responsible: Dean
Timeline/Deadlines: 2006-2007

- b. Modernize enrollment management through the development of real-time enrollment management data and analysis.

Discipline(s) and/or Program: Campus-Based Researcher
Individual(s) Responsible: Dean
Timeline/Deadlines: Ongoing

- c. Optimize the use of technology for office functions including faculty evaluations, program review, staff development, resource development, research and flex.

Discipline(s) and/or Program: All
Individual(s) Responsible: Dean
Timeline/Deadlines: Ongoing

- d. Ensure a culture of evidence in all planning processes through developing the Research Planning Agenda, supporting data-driven decision-making, creating a "data book" of Mesa's Statistics, and developing clear indicators of college performance.

Discipline(s) and/or Program: Campus-Based Researcher, Program Review Committee
Individual(s) Responsible: Dean
Timeline/Deadlines: Ongoing

- e. Enhance the college's capacity for resource and grant development by working closely with the district office staff, community partners, business, industry and foundations.

Discipline(s) and/or Program: Campus-Based Researcher, Deans, Grant Committee
Individual(s) Responsible: Dean
Timeline/Deadlines: 2006-2007 to develop function, then ongoing

- f. Provide mentoring to both instructional and student services interim and newly-hired deans.

Discipline(s) and/or Program: Dean of Instructional Services, Resource Development and Research
Individual(s) Responsible: Vice President of Instruction
Timeline/Deadlines: Ongoing

- g. Facilitate participatory governance processes by providing direction, meeting records (minutes), and research support.

Discipline(s) and/or Program:
 1. Dean (Chair of Academic Program Review, Research Committee, Institutional Review Board (IRB), Staff Development Committee, Flex Subcommittee; member of District-Wide Research Committee)
 2. Senior Secretary (Academic Program Review, Research Committee, IRB, Flex Subcommittee, Staff Development)
 3. Campus-Based Researcher (Academic Program Review, Research Committee, IRB, Marketing Committee, District-Wide Research Committee)

Individual(s) Responsible: Dean, Senior Secretary, Campus-Based Researcher
Timeline/Deadlines: Ongoing

- h. Maximize office productivity by maintaining up-to-date technology and adequate human resources as well as providing ongoing training.

Discipline(s) and/or Program: All
Individual(s) Responsible: Dean
Timeline/Deadlines: 2006-2007, then ongoing

Goal Two: Strengthening College Partnerships and Collaboratives

Objectives:

- a. Support college linkages for K-16 student learning and career by providing research data.

Discipline(s) and/or Program: Campus-Based Researcher
Individual(s) Responsible: Dean
Timeline/Deadlines: Ongoing

- b. Promote the concept of "Campus as Community" by creating and then providing research data from graduate follow-up and employers surveys.

Discipline(s) and/or Program: Campus-Based Researcher, Discipline faculty
Individual(s) Responsible: Dean
Timeline/Deadlines: Ongoing

Goal Three: Supporting Professional/Leadership Development

Objectives:

- a. Promote a dynamic professional climate by providing ongoing professional development activities for faculty, staff and administrators through staff development and flexible calendar activities (FLEX).

Discipline(s) and/or Program: Campus-Based Researcher, Senior Secretary, Senior Clerical Assistant, Staff Development Committee, Flex Subcommittee, Appropriate faculty, staff and administrators

Individual(s) Responsible: Dean

Timeline/Deadlines: Ongoing

- b. Educate faculty, staff, and administrators about research, including aspects such as research design, survey methodology, and use of software and applications, as needed in both formal and informal settings.

Discipline(s) and/or Program: Dean, Campus-Based Researcher, Research Committee

Individual(s) Responsible: Dean

Timeline/Deadlines: Ongoing

- c. Provide research data to inform the College of its organizational, faculty and staffing needs.

Discipline(s) and/or Program: Campus-Based Researcher, District Research and Planning (when appropriate)

Individual(s) Responsible: Dean

Timeline/Deadlines: Ongoing

Goal Four: Emphasizing Instructional Support/Student Success

Objectives:

- a. Provide research data to program review, student learning outcomes and other initiatives that promote student access, retention and success.

Discipline(s) and/or Program: Campus-Based Researcher

Individual(s) Responsible: Dean

Timeline/Deadlines: Ongoing

- b. Oversee the administration of the Community College Survey of Student Engagement (CCSSE), the Community College Faculty Survey of Student Engagement (CCFSSE) and the implementation of the Retention Toolkit and Accreditation Toolkit as well as analyze, use and disseminate research results.

Discipline(s) and/or Program: Dean, Campus-Based Researcher, Research Committee

Individual(s) Responsible: Dean

Timeline/Deadlines: Every 3 years, commencing in Spring 2007

- c. Participate in the College's formal planning processes using documentation provided by the district and the College which includes a cycle of review, analysis and evaluation.

Discipline(s) and/or Program: All

Individual(s) Responsible: Dean

Timeline/Deadlines: Ongoing

- d. Develop and implement the College's Research Planning Agenda.

Discipline(s) and/or Program: Research Committee

Individual(s) Responsible: Dean

Timeline/Deadlines: 2006-2007, then ongoing