

**SAN DIEGO MESA COLLEGE
SELF STUDY PROCESS FOR ACCREDITATION EVALUATION**

FALL 2010 Revised 05/03/10

Timeline	Activities
Fall 2007	Select Co-Chairs
Spring 2008	Form Self Study Teams for the Four Standards; Identify Coordinators for Standards teams for Steering Committee; Organize and begin work; Review last self study and focused midterm report responses
Fall 2008	Start compiling the narrative, evaluation, and planning sections, and begin collecting evidence
January-May 2009	Narrative, evaluation, planning, and evidence sections for all four standards completed and submitted to Co-Chairs. Selection of additional co-chair/ lead writer.
June – August 2009	Self Study Chairs (Lead Writers) develop draft self study and begin to compile central evidence file. Administrative self-study chair reassignment.
Fall, 2009 (October to December)	Pilot – Linking Planning and Resource Allocation
Fall 2009 (November – December)	Self Study Chairs (Lead Writers) continue to develop and edit Self Study draft. Continue compilation of evidence file.
January, 2010	Self Study Chairs (Lead Writers) Finalize Self Study Draft
February to April, 2010	Self Study Draft to Standard Coordinators and Subcommittees for review and feedback. Self Study Co-Chairs to incorporate revisions.
February to May, 2010	Steering Committee to review Self Study and hold open campus forums to collect input and feedback.
April to June, 2010	Self Study Chairs (Lead Writers) finalize, edit, format, and print final draft and complete evidence file.
May 4, 2010	Steering Committee/President's Cabinet review of final draft
May 7, 2010	Campus-wide Meeting for Review of Self Study
May 11, 2010	Steering Committee/President's Cabinet Approval of final draft
June, 2010	District Governance Council Review of Self Study; Chancellor's Cabinet Review of Self Study
July, 2010	Board of Trustees' Review and Approval of Self Study
August, 2010	Mail Self Study to Commission
August, 2010-October, 2010 Site Visit	Assemble documentation; organize visit. Serve as liaison to team for team arrangements.
October 11 – 14, 2010	Onsite Visit.