

REQUEST FOR FUNDING PROPOSALS FOR FALL 2009 & SPRING 2010
SAN DIEGO MESA COLLEGE HUMANITIES INSTITUTE

GENERAL INFORMATION: (Please create proposal as a Word document)

1. Written proposal (500 words max) that describes the event and addresses the *Assessment Criteria* for funding proposals. Also include:
 - Applicant name
 - Discipline/Classified Department
 - Event/Program Title
 - Date Submitted
 - Date(s) and Location of Activity
 - Total Funds Requested

2. Abstract (50-100 words) that clearly describes the event. This will be used for campus publicity.

DEADLINE: Proposals are due by Sunday, May 10, 2009 by MIDNIGHT.
SEND TO: celopez@sdccd.edu (attach your proposal as a Word document)
The average funding amount per event ranges from \$150 to \$350.

ASSESSMENT CRITERIA:

1. How does the event relate to the Humanities Institute's Mission Statement, Outcomes and theme?
2. How will the event incorporate discussion and reflection of these goals?
3. How will the event attract broad student interest?
4. Is the event feasible (i.e., can it be successfully produced and completed in the estimated time/cost)?
5. How does the event connect to broader curricular goals/campus goals?

DEADLINES:

Thursday, April 16, 2009: Request for Funding Proposals information available

Sunday, May 10, 2009: Request for Funding Proposals due by MIDNIGHT
(Email as Word file attachments to celopez@sdccd.edu)

Tuesday, May 12, 2009: Successful applicants notified after this date

Fall 2009: Campus and District paperwork completed between 4-6 weeks before your event is to take place.

Spring 2010: Campus and District paperwork completed between 4-6 weeks before your event is to take place **and** all paperwork must be submitted before **March 20, 2010** for any events/programs scheduled for Spring 2010.

POST REVIEW:

There is a series of campus and district forms that must be completed by the proposal applicant in order to process payments and checks for all events.

- ✓ It takes an average of 4-6 weeks for processing this paperwork once all forms have been completed by the applicant (signed by the consultant/guest/performer) and returned to the Humanities Institute office in A-110.
- ✓ The Humanities Institute will contact applicants with specific directions on which forms are needed for each event/program, establish a time-frame for completion of the forms and answer questions related to the process.
- ✓ If the forms are delayed beyond the established timeframe, the event funding may be jeopardized.
- ✓ For Spring 2010 semester: event/program paperwork for any scheduled event must be submitted before **March 20, 2010**.

PUBLICITY:

The Humanities Institute will provide information on a network of campus and community partners to publicize programming/events through email and print. Each applicant is responsible for creating and distributing flyers, posters and/or publicity materials.

MAJOR EVENTS ON CAMPUS:

If the event/program is considered a Major Event on campus, a separate set of forms will be required to be completed by the applicant. This event planning packet should be submitted at least 1 month prior to the proposed event. For large events, it is recommended that the plan be submitted to the Dean or Supervisor at early as possible prior to the event.

A Major Event is defined as any event that involves more than 50 people, has a college-wide impact, and is generally open to the public.

For more information on Major Events planning on campus go to the website:

<http://www.sdmesa.edu/faculty-staff/event-disclaimer.cfm>

CONTACT PERSON:

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Humanities Institute, Faculty Coordinator

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H.I. campus homepage: <http://www.sdmesa.edu/humanities-institute/>

"Triumphs of the Human Spirit: Resistance through Collective Action and Quiet Strength"

HUMANITIES INSTITUTE THEME for Fall 2009 – Spring 2010

A vibrant civil society is necessary for a functioning democracy that (truly) represents everyone equally. In the spirit of supporting faculty/staff events and projects that engage the work of promoting a vibrant civil society, the Humanities Institute is offering the theme of **"Triumphs of the Human Spirit: Resistance through Collective Action and Quiet Strength"** as a guide for informing the coming academic year's HI funding requests. This theme has been developed in connection with plans to celebrate the legacy and spirit of Rosa Parks and the new memorial to Rosa Parks on the Mesa College campus that is scheduled for fall 2009.

"Triumphs of the Human Spirit: Resistance through Collective Action and Quiet Strength" can inform campus programs and events that promote and/or embody the ideas of:

- Protest
- Social Justice
- Social Power
- Self-Sacrifice
- Nonviolence
- Radical Voices
- Feminist Visions
- Healthy Communities
- Service to Others
- Education and Empowerment
- Respect for Human Dignity
- Challenging Racism, Sexism, Homophobia
- Overcoming obstacles (physical, social, political, economic)
- Community Diversity and Inclusion
- Social Movements: Past and Present
- Civil Rights and Human Rights
- Freedom of Expression
- Poverty as Violence
- Human Agency for Change

San Diego Mesa College Humanities Institute Mission Statement and Outcomes

Since it began as a campus-wide initiative in September of 1990, the Humanities Institute has supported the work of faculty and staff to bring diverse programming/events (including organizing and sponsoring conferences, guest speaker series, and community partnerships) to Mesa College. In the past, this was made possible by having a full-time faculty member and staff-support to coordinate this level of work with the campus.

The current Humanities Institute works to:

1. Provide a funding base for faculty and staff to use for coordinating/organizing programs/events that promote our mission of working to serve as an internal vehicle for cultural, Interdisciplinary and San Diego Mesa College community priorities;
2. Provide support to complete paperwork related to funded programming/events;
3. Provide a network of campus and community partners for publicizing programming/events through email and print.

Mission Statement

The Mesa College Humanities Institute serves as an internal vehicle for cultural, interdisciplinary, and Mesa College community priorities. All institute activities are intended to increase student engagement, recruitment, and retention.

Outcomes

1. Cultural Enrichment:
 - To offer lectures, seminars, concerts, plays and interaction with scholars and creative artists.
2. Curriculum Enhancement:
 - To enhance curriculum connections that will enrich students' educational experiences.
3. Staff Development:
 - To provide opportunities for interdisciplinary collaborations.
4. Outreach/Partnerships:
 - To foster relationships with community including working with K-12 schools and promoting community partnerships with Arts, Sciences, Historical and/or Cultural organizations.
5. Global Awareness:
 - To offer programs intended to promote global awareness and multicultural understanding.