COMPUTER SOFTWARE INSTALLATION REQUEST FORM
Academic Computing

The basic image for all instructional PC classrooms/labs consists of **Windows 7, Microsoft Office 2013, Microsoft Internet Explorer and the Avast** antivirus program. Use this form to identify any additional software required for your class including browsers (i.e. Firefox or others) and any browser plug-ins used by the publisher's website or supplemental material available for your text books. Please remember to submit this form to identify the software required for the classrooms, Center for Independent Learning, Academic Skills, etc.

Requestor: **Date**:	**Dean's Name** (or his/her designate): **Dean's Approval** (or his/her designate): yes/no? **Date**:

Department Name:	**Requestor Phone Number**:	**Semester Needed**:

Location (building and room):	**Course/section**:	**Number of workstations**:

Program Name(s) and Version(s):

Single / Multiple Copy (Specify Computer #):	**Does software need to be installed on a server?** (y/n):

Budget Number (if purchase is required):

Additional Comments:

Please return completed form to mesasoftwarerequest@sdccd.edu for processing