

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
San Diego Mesa College Classified Senate  
and  
San Diego Mesa College President  
and  
San Diego Mesa College Administration  
and  
San Diego Mesa College Supervisors**

This MEMORANDUM OF UNDERSTANDING is hereby made and entered into by and between the San Diego Mesa College Classified Senate hereinafter referred to as SDMCCS; The San Diego Mesa College President, hereinafter referred to as SDMCP; The San Diego Mesa College Administration, hereinafter referred to as SDMCA; The San Diego Mesa College Supervisors, hereinafter referred to as SDMCS.

**A. PURPOSE:**

The purpose of this Memorandum of Understanding (MOU) is to establish a mutually agreeable framework for cooperatively addressing the need for participatory governance representation at monthly classified senate meetings.

**B. STATEMENT OF MUTUAL BENEFIT AND INTERESTS:**

All parties to the MOU agree that it is to their mutual interest and benefit to work cooperatively in insuring the classified senate meet, discuss and collaborate monthly in order to effectively inform and be informed of campus discussions and events. It is understood this is a crucial component necessary when providing input for the participatory governance process.

**C. ALL PARTIES WILL:**

Work to establish and define the boundaries of the SDMCS , SDMCCS and SDMCA for the purpose of releasing elected officers and senators of the SDMCCS to attend monthly meetings, special meetings and SDMCCS events.

**D. THE SDMCCS WILL:**

1. Provide notification to SDMCS and SDMCA for all meetings ten (10) working days before a meeting.

2. Not to exceed fourteen (14) total hours per academic year for elected senators and not exceed forty (40) total hours per academic year for elected officers (President, President Elect and Vice-President exempt).
3. Conduct one (1) hour meetings, one (1) per month for senators. Conduct one (1) hour meetings, two (2) per month for officers. Meetings will end on time.

E. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

1. COMMENCEMENT/EXPIRATION/TERMINATION. This MOU takes effect upon the signature of the SDMCCS, SDMCP, SDMCA and SDMCS mentioned above and shall remain in effect through July 31, 2012 at which time it will expire unless extended. This MOU may be extended or amended upon written request of the SDMCCS, SDMCP, SDMCA or SDMCS mentioned above.
2. PRINCIPAL CONTACTS. The principal contacts for this instrument are:

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