

Sample Chronological Resume
Re-entry Skills
Vocational Majors
Seeking Internships

TERRY MONTALVO

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Objective

To gain experience in a Physical Therapy office as an intern while completing degree requirements at San Diego Mesa College.

Summary of Qualifications

- Completion of Anatomy and Physiology courses at San Diego Mesa College.
- Strong management background; community organizing for over three years.
- Experience in delegating authority; managed volunteer work with children's softball team.
- Superior training/teaching skills; patient and supportive, having years of instructional background in crafts, swimming, sports, CPR, cooking, etc.
- Strong team player, enthusiastic attitude motivates increased productivity in others.

Education

San Diego Mesa College, San Diego, California Expected May 2008
Associate of Science Degree, Physical Therapy Assistant

Experience

Brownie Troop Leader 2001-present
Girl Scouts of America, San Diego, California

- Lead weekly troop meetings.
- Organize monthly overnight trips to local campgrounds for group of 12 girls.
- Teach practical first aid techniques and CPR.
- Facilitate discussions on personal safety.

Group Facilitator 1999-2000
Healthy People Incorporated, San Diego, California

- Educated and motivated members toward healthy lifestyle changes.
- Facilitated small group discussion among 10-12 people on topics including health and fitness.

Skills

CPR Certified, Public Speaking, Grant Writing.

Community Involvement

Parks and Recreation Volunteer 2000-present
Coach, Girls Softball 1995-2002