

SAN DIEGO MESA COLLEGE

Study Abroad

Application for Appointment

Term / Semester: Summer / Intersession Destination: _____

Faculty Information		
Name(s):		
Mailing address:		
Phone:	E-mail:	Work Phone:

Is part of a joint program ___ Yes ___ No. Name of other faculty member _____

CHECKLIST:

- ___ **A.** Discuss your proposal with your Mesa College Study Abroad Liason Prof. Dora Schoenbrun-Fernández, dschoenb@sdccd.edu, X2228
- ___ **B.** Complete this "Application for Appointment" and obtain the necessary signatures below from your Department Chair **and** School Dean.
- ___ **C.** Attach a 2-page resume with your application.
- ___ **D.** Attach a tentative Study Abroad itinerary provided by one of the recommended Study Abroad Providers (<http://www.sdmesa.edu/academics/study-abroad/forms.shtml>) with your application.
- ___ **E.** Submit this application to Dean Leslie Shimazaki (G-201) by **March 4, 2019** (usually at least one year in advance).

- *This application is true to the best of my knowledge:*

Signature of applicant: _____

- *I recommend this instructor for this opportunity:*

Signature of Department Chair: _____

- *I recommend this instructor for this opportunity:*

Signature of School Dean: _____

Final approval to lead a study abroad program will depend on funds available, approval by the Mesa College International Education Committee, and approval by the VP of Instruction. Fill in the information below or attach your responses separately.

Name: _____ Destination / Term: _____

1. Please provide a brief record of your academic qualifications:

College/University	Degree	Date Granted	Major	Minor

2. Please list the courses you have taught in your present teaching assignment (during the previous academic years):

1.
2.
3.
4.

3. Which course(s) do you propose to teach abroad? (must be a UC and/or CSU transferable course)

1.
2.
3.

Name: _____ Destination / Term: _____

4. Please attach a tentative daily schedule of the academic material you will cover while abroad, and summarize the activities students will do while abroad (attach supporting documents, if possible)

5. How does this study abroad experience enrich student learning?

6. Describe your special qualifications, such as travel / work / educational experience abroad.

Name: _____ Destination / Term: _____

7. What is your experience working with students outside the classroom? (e.g. club advisor, field trip/overnight travel supervisor, intercollegiate teams, etc):

8. How would you manage a crisis while directing a program abroad?

9. What is your proficiency in the language used in the host country?

Thank you for completing the Study Abroad Faculty Application for Appointment