

This check list is provided to ensure that your International Student application is complete. Submit only the ORIGINAL documents forms; **no copies, faxes or emails will be accepted.**

- ☐ ☐ International Student Application (2 pages)
- ☐ ☐ Passport Sized Photo
- ☐ ☐ Confidential Financial Statement
- ☐ ☐ Health Examination Report
- ☐ ☐ Application Fee Payment Form
- ☐ ☐ Official TOEFL Scores Requested from ETS
- ☐ ☐ Official High School Transcripts showing proof of graduation (translated)
- ☐ ☐ Official US College or University Transcripts (if applicable)
- ☐ ☐ Translated Foreign College or University Transcripts
- ☐ ☐ Copy of your passport and visa (for students currently in the United States)
- ☐ ☐ Transfer Clearance Form (if transferring from a US school)
- ☐ ☐ If accepted, I will attend the 4-day mandatory orientation on August 1st to 4th, 2016

I-20 Delivery Information:

- ☐ **Students outside of the US must follow the mandatory express mailing instructions.** (You will receive a tracking number for your acceptance packet which includes your I-20)
- ☐ Students with a US mailing address have the option to receive a tracking number by using the express mail option below or your acceptance packet, which includes your I-20 will be mailed via standard US mail without a tracking number.

Express Mailing Instructions:

Your I-20 will be sent through express mail at **your expense** to guarantee delivery with a tracking number. You must use a credit card (Visa, American Express, MasterCard, or Discover, only) to pay for the express mail service.

Please follow these instructions to complete the process:

1. Sign up on the [University Express Mail Services website](https://study.eshipglobal.com/) at <https://study.eshipglobal.com/> to have your I-20 sent to you. All communication regarding the mailing will be sent from the eShipGlobal service.

On the website, create an account using:

- the applicant's name
- applicant's date of birth
- address line 1 for mailing address for receiving I-20
- phone number
- credit card information

Please pay close attention to the information submitted. Errors in the credit card information or submitting an incorrect or incomplete address could delay the mailing of your I-20.

2. Once you purchase the express mail service, the Mesa College International Student Office will automatically be notified and will schedule a time for your I-20 to be mailed to you. As stated on the [eShipGlobal website](#), you will receive your I-20 in five business days.