September 8, 2009

SAN DIEGO MESA COLLEGE
PRESIDENT'S CABINET
Agenda
September 8, 2009, 2 – 4 p.m., A102

1) GENERAL ITEMS (Rita Cepeda)
a) Welcome and Self-Introductions
b) Strategic Planning Update (Handouts: Rita Cepeda)
Attachment 1 – Recap of Strategic Planning Work reports the chronological order of meetings held and their objectives and outcomes.
Attachment 2 – Definitions of Terms: this form will be revised to add additional terms that President's Cabinet members believed should be defined including Educational Master Plan, Strategic Planning Process, and Environmental Scan.
Attachment 3 – Mission-Vision-Values: added to this form is the section on "performance indicators." This form will be revised to update the wording under "goals." This form will be presented to Academic Affairs meeting on Monday by Bill Brothers.
Attachment 4 – Integrated Planning Framework: changed title from "strategic" to "integrated" in response to accreditation notes that San Diego Mesa College needed to illustrate how we integrate planning and tie it to resource allocation. Discussion also resulted in the decision to change the word "assessment" to evaluation.
Attachment 4a & 4b – Integrated Planning Process and Program Review Process: these forms illustrate the program process apart from the documents produced from the program review. Discussion resulted in the recommendation to create additional versions of these forms to include IELM, VTEA, Supplies/materials/facilities, and Classified Staff positions.
Attachment 5 – Fall 2009 Pilot: Explains how to tie planning to resource allocation. On side 2 is the draft for the Resource Allocation Committee. Discussion followed that made recommendations to correct the word "ensure" and to add additional student and faculty representation to this committee. In addition, Administrative Services rep. should have a classified staff representative.
Action: These forms will be revised and distributed back to President's Cabinet members electronically this week. Goal is to present these to Academic Affairs on 9-14-09 and to Academic Senate on 9-28-09. Yvonne/Jonathan to present strategic planning forms to Classified Senate's 9-11-09 meeting. R. Cepeda will present to Managers /Supervisors at their next meeting on 11-4-09.

2) INSTRUCTION (Tim McGrath)
No Updates to allow time for Strategic Planning Discussion.

3) STUDENT SERVICES (Barbara Kavalier)
No Updates to allow time for Strategic Planning Discussion.

4) FACILITIES
a) 2009 Parking Fee Survey (Handout – Rita Cepeda) Survey is a comparison of fees charged to students and employees at several college districts and four- year institutions. One note is that SD Mesa College is cheaper during the regular semesters but charges more for summer semester parking.
b) San Diego Mesa College Traffic Update (Handout - Daniel Sicile-Kira) An illustration was presented which depicts the site of the Rosa Parks bus stop which is due to open in December. Also to open soon are lots 2, 3 and 4 which will provide 1100+ additional parking spaces. Discussion followed on the possibility of building a pedestrian bridge and opening the Armstrong

Street connector during peak traffic times. Sicile-Kira was asked to note the discussion comments and the urgent concerns shared and to take these back to future traffic/parking meetings.

5) H1N1 Update (Rita Cepeda)
a) H1N1 Planning Checklist (Handout) Form details the four committees created to design/improve plans to prepare for and respond to an influenza pandemic. Included in the planning will be recommendations for faculty on student absences and for HR on staff absences. Suzanne Khambata shared that 16,000 vaccinations have been ordered for students. There is currently no vaccination option for faculty/staff. This will now be a standing item on the PCab agenda and every Tuesday morning at the District office before the Chancellor's Cabinet meetings.

6) ANNOUNCEMENTS
a) Student Rally, (Handout – Mason Walker) Wednesday, September 9, 1 p.m., City College. Charter bus will begin loading from San Diego Mesa College's H lot at 12:15 p.m. Ashanti Hands will coordinate bus – 50 spaces available.
b) Chancellor's Forum – Thursday, September 17, 3-4 p.m., H 117-118