

September 22, 2009

SAN DIEGO MESA COLLEGE

PRESIDENT'S CABINET

September 22, 2009, 2 – 4 p.m., A102

1) GENERAL ITEMS(Rita Cepeda) - Welcome & Introductions - Danielle Short, Treasurer, Classified Senate, attending for Robin Watkins

a) Brown Bag luncheons– President Cepeda will schedule these BYO food meetings approximately every two weeks to discuss one or two items. It is felt that by limiting the agenda to just a few items, topics can be discussed in greater depth. Everyone is welcome to attend.

b) Major Events ApprovalThe following major events were approved: The Fall 2009 Student Services Fair CVC/Advanstar and the Veterinary Healthcare Conference Wet Labs.

2) INSTRUCTION(Tim McGrath)

a) Mesa Transfer MOU Committee- Articulation Officer Juliette Parker handed out a draft of the document describing the Committee membership and the process for preparing an MOU. Several points were approved: 1) The Committee makeup, with the addition of one (1) additional faculty “roving” subject matter expert. The faculty member most directly involved in preparing the MOU shall serve in this capacity. 2) The change of the official Point of Contact for an MOU from Transfer Center Director to Articulation Officer. There are two reasons for the change: Articulation is now under the Office of Instruction rather than Student Services. Also, as a manager, the Articulation Officer has the authority to sign an MOU, whereas the Transfer Service Director does not. 3) The addition of the word “Transfer” to the title of the document was approved, clarifying that the MOU Committee refers to the transfer process only. The Committee will be “The 2009-2010 San Diego Mesa College Transfer Memorandum of Understanding Committee.” 4) Cabinet members discussed the 2nd page of the handout, a flow chart describing the process of preparing an MOU. Several points were raised, and It was felt that further discussion was needed before the flow chart could be approved.

b) Accreditation (Rita Cepeda) President Cepeda distributed a letter from the ACCJC stating that the SDCCD Accreditation site visits would be scheduled between October 4 and October 21, 2010. She would prefer that the visits take place during week of October 11, as October 4 is very soon after the start of the Fall 2010 semester.

3) STUDENT SERVICES(Barbara Kavalier)

a) H1N1 Taskforce Update- The Chancellor's Cabinet provides current information to the campuses on a weekly basis. Suzanne Khambata is organizing the seasonal flu vaccination clinics at Mesa College. These vaccinations will be offered to students first, then to faculty and staff members. The same process will be followed with the H1N1 vaccinations, which are expected to be available in October.

4) FINANCE AND PERSONNEL(Rita Cepeda)

a) 2010-11 System Budget Request (Rita Cepeda) – Each year, the California Community Colleges prepare a prioritized list of items to request system-wide funding. This year, the priority is as follows: 1) COLA; 2) Restoration of Categorical Funding; and 3) Enrollment Growth. Normally, the order of the last two items is reversed, but this year, the Restoration of Categorical funding has

been given preference because of the unprecedented cuts mandated by the Governor.