

## **September 21, 2010**

SAN DIEGO MESA COLLEGE

PRESIDENT'S CABINET

Agenda

September 21, 2010, 2 – 3:30, H 117-118

### **1) GENERAL ITEMS (Liz Armstrong)**

a) Welcome and Introductions

b) Chancellor's Cabinet Update: 1) Cabinet reviewed free speech policy which was also discussed at the student services council. This will now be forwarded to the DGC and the board, 2) Maria Senour gave a report on student success and diversity which included data and types of activities being held to promote diversity. Each college president will give a report at the December BOT meeting on the programs/events aimed at diverse students and the challenges/successes of these programs.

c) Major Event Approval (Submitted for approval via email on 9-17-10):

1) Ethnic Studies: Honoring San Diego Communities & Building Our Future, Oct 1-2, G Building, varied times.

2) Guerrilla Girls Performance/Workshop, Oct. 27, 2010, G101, 5:30-8:30 p.m.

A motion was called for final approval of the two major events (Motion: Cynthia Rico-Bravo; Second: Brian Stockert.) Approved unanimously.

d) California Education Codes: Elections: Liz reminder the members that the California Education Code section 7050-7058 prohibits District/College funds being used to support elections of any kind.

e) Great California Shakeout – October 21, 10:21 a.m. – All colleges and the District Office will participate in this annual program. Charlotta Robertson talked with Chief Hogquist and will determine the exact role of the C-CERT train at SD Mesa College. Other C-CERT organizations are also participating. An October 1st meeting of C-CERT on the Mesa Campus will be held and updates will be given at that time.

### **2) ACCREDITATION (Tim McGrath)**

a) Accreditation: Dr. Harris met with District and Mesa staff and toured the hotel and evidence room on the Mesa Campus. A meet and greet initial meeting has been set for the accreditation team to meet with the Mesa College leadership on Monday, Oct. 11. Two forums have also been set for Tuesday and Wednesday and an Exit presentation on Thursday. Liz added that the accreditation team chair and his assistant brought two items to her attention, 1) the accreditation team members are trained using the three rubric method and it is important for college to speak and understand the language of the rubric, 2) we need to confirm that employee evaluations are conducted in a timely fashion and records maintained. We will be reviewing where all of these files are being kept prior to their visit October 11-14. Liz added the team will also be checking the records of formal student grievances, 3) Exit meeting will be different in that the overall actions will not be recited. The chair will only give general information on what we are doing well and opportunities to

improve. The final results are expect in late January / early February.

### **3) INSTRUCTION (Tim McGrath)**

a) Enrollment Update – Summer enrollment numbers were up compared to the last three summers. This is the last enrollment report until the end of this semester.

### **4) STUDENT SERVICES (Barbara Kavalier)**

### **5) ADMINISTRATIVE SERVICES (Ron Perez absent)**

### **6) PARTICIPATORY GOVERNANCE REPORTS**

a) Academic Senate (Cynthia Rico-Bravo) – no report

b) Classified Senate (Robin Watkins): 1) Robin attended the recent conflict resolution workshop and commented on well it was done and a great interactive learning workshop. She recommended that other faculty/staff/students attend the next workshop, 2) The Vision/Mission/Values campaign is going well and she and Michael have been dropping off prizes to those who know the trivia answers. Thursday's "Word of the Day" will be "freedom of expression."

c) Associated Students Governance (Shahzeb Naqi): 1) 568 votes were counted in the student elections. Out of the ten students running, five will be elected. These results will be listed on the ASG website. 2) ASG group plans to participate in the November 20th Cleanup event in downtown San Diego.

### **7) OTHER**

a) Chancellor's Forum – Sept., 28, 3-4 p.m., H 117-119

No President's Cabinet will be held on Sept. 28, 2010

### **8) ANNOUNCEMENTS**

a) Student Services Groundbreaking Ceremony, September 22, 10 a.m., Lot 1 – Barbara Kavalier shared that everyone should wear closed-toe shoes since this is a construction site.

b) Mesa Campus Board of Trustees meeting: October 28, 2010; Placeholder deadline:

October 7, 2010. A draft agenda of this program will be provided at the next meeting.

### **9) ROUNDTABLE**

The next meeting of the President's Cabinet will be held on Tuesday, October 5, 2010, 2-3:30 p.m. in H 117-118.