November 10, 2009

SAN DIEGO MESA COLLEGE

PRESIDENT'S CABINET

Agenda

November 10, 2009, 2 – 4 p.m., A102

1) GENERAL ITEMS

a) Welcome and Introductions (Barbara Kavalier) Visitor, Josh Ray

b) Facilities Services (Deb Canning): Deb shared that facility personnel are on call for the upcoming H1N1 vaccine distribution – H 117/118 has been designated as the vaccine distribution site. Facility staff has also been providing cleaning for athletic events. On November 16, facility staff will be reduced to only three custodians. Please be sure to contact the Call Center with as much advanced noticed as possible for facility services. Discussion followed on after-hour requests (call Dispatch) and if facility radios are still being used. The radio system has now gone to Nextel – call Dispatch who have the Nextel contact numbers for facility staff. It was determined the issue of whether the radios are in effect and continue to be used by 3rd shift custodians needs to be addressed at a future President's Cabinet meeting.

c) Major Event Approvals (sent via email for vote – Approved by President's Cabinet voting members):

*GIS Day at San Diego Mesa College

*Black Student Union – Spoken Word Event

*2009 Mesa College Veterans Day Address

2) ADMINISTRATIVE SERVICES

No Report

3) INSTRUCTION (Tim McGrath)

a) Resource Allocation Committee – Pilot Program (Handout): Tim McGrath distributed the RAC schedule for Pilot Presentations which begin on Thursday, November 12.

4) STUDENT SERVICES (Barbara Kavalier)

a) H1N1 Taskforce Update (Barbara Kavalier): Still waiting on vaccine which will probably not be until Thanksgiving. H 117-118 continues to be held for vaccine distribution and this room will now not be available for events in December.

b) ASG Update (Mason Walker): AS is planning a trip to San Francisco – they will participate in the general assembly and make resolution votes to the Senate. Mason will provide a presentation on the outcome of this assembly. Mason also requested for members of the President's Cabinet to volunteer to meet individually with AS students (mentor interviews.) In addition, a student rally is planned for November 12, 11-1 p.m. in Balboa Park (President's way entrance off of Park Blvd.)

c) Modular Village Update (Ashanti Hands): All but three departments are now moved in with the remaining departments to be in by next week. There is a link on the home page which shows the

new location and where each office is located. A discussion followed on the need for marked faculty/staff parking spots – Debra Picou will be contacted to help facilitate this request. In January, the I400 building will be torn down and a barricade will be placed around the construction zone.

5) OTHER

a) Accreditation Question (Rob Fremland): Will there be an opportunity to voice that previous plans on program review were not done because of cutbacks? Tim McGrath shared that we may still get cited if we don't follow through on previous planning because the accreditation committee is more concerned with program planning than the actual outcome. Discussion followed on how we can be proactive to future program cuts instead of being reactive by developing a master plan with how to handle the budget crisis as it unfolds. Tim stated that the issue is that 90%+ of the budget is salaries – unfunded release time and supply budget has been addressed. Once the governor's budget proposal is given in January, we will have a glimpse of how to use what small discretionary we have left. As far as planning, Tim shared that the summer schedule has already been revamped and the Dean's will meet to look at next year. Rob shared that just a couple of the concerns by faculty/staff are that small programs won't survive or be made part of another program and that there is a workload issue: same amount of work with fewer people. It was shared that quick decisions should be made – the process is what is causing stress. It was determined that this issue would be forwarded to a future President's Cabinet meeting when Dr. Cepeda is present.

5) ANNOUNCEMENTS

a) Josh Ray shared comments about the Veteran's Day Address event on Wednesday, November 11, 12:30 – 1:30 p.m. at the Mesa Quad. Congressman Hunter was not able to attend but Josh has found additional speakers, including Dr. Lisa Curtin. It was requested that he monitor the sound system since classes will be in session in that area.

b) GIS – Michael Reese distributed a flyer for GIS Day on Wednesday, November 19, 2009, 8:30 a.m. – 3 p.m. Two hundred high school students will gather at the A building parking lot and then be on campus for this event.

c) Jonathan shared that the Judith Baca exhibit is closing this week, also, Friday – Sunday will hold student-directed one-act plays.

d) Ashanti announced the launching of Spring 2010 Scholarship Opportunities program – she has folders she is giving to students – the information is available online.

e) Robin shared that the Animeals Drive begins on November 16. Red bins will be placed in the LRC for animal food donations (this is in connection with Meals on Wheels.)