

San Diego Mesa College
Equipment Resource Allocation Prioritization Rubric
The Integration of Planning, Evaluation, and Resource Allocation
2012-2013

Evaluator's Name: _____

Requesting Department/Program/Service Area: _____

Total Funds Requested: _____

Component	Criteria	Highest Level	Mid-Level	Minimum Level	Nil	Score
Planning	Program Review	Need is substantiated in great detail in Program Review (5 points)	Need is substantiated in Program Review (3 points)	Need is mentioned in Program Review (1 point)	Not included in Program Review (0 points; do not proceed)	
	College Goals and/or Priorities and/or IT or Facilities Plans	Need is linked in detail to support college goals and/or priorities and/or IT or Facilities Plans (3 points)	Need is linked to college goals and/or priorities and/or IT or Facilities Plans (2 points)	Need is minimally linked to college goals and/or priorities and/or IT or Facilities Plans (1 point)	Not addressed (0 points)	
	Health and Safety	Need is documented in detail to support health and safety needs as listed in the Mesa Safety Plan (2 points)	N/A	N/A	N/A	
	Accreditation and Licensure	Need is documented in detail to support specialized accreditation or licensure requirement (2 points)	N/A	N/A	N/A	
	Replacement (for items not covered by technology replacement plan)	Need for replacement is documented in detail, lists relationship to continuation of learning or service support (3 points)	Need is documented in Facilities Master Plan and Program Review as a long-term goal, urgency is not present (2 points)	Need is inconsistently documented in various planning documents. Need exists, but has no organizing principle. (1 point)	Not addressed (0 points)	
Outcomes	Student Learning Outcomes or Administrative Unit Outcomes, or Institutional Learning Outcomes	Resource directly and significantly supports learning or service unit outcome or Institutional Learning Outcome, and has been assessed (5 points)	Resource supports learning or service unit outcome or Institutional Learning Outcome (3 points)	Resource minimally supports learning or service unit outcome or Institutional Learning Outcome (1 point)	Not addressed (0 points; do not proceed)	
Evaluation	Evaluation Plan	Request includes detailed plan for evaluation of outcomes, fully addressing data to be used, timeline, and person responsible (5 points)	Request includes plan for evaluation of outcomes, including some data to be used (3 points)	Request minimally includes plan for evaluation of outcomes, minimal to no use of data (1 point)	Not addressed (0 points; do not proceed)	
					TOTAL POINTS	