

SAN DIEGO MESA COLLEGE
PLANNING AND INSTITUTIONAL EFFECTIVENESS COMMITTEE
Minutes for 28 February 2012

PRESENT: Donald Abbott (Co-Chair), Jill Baker, Richard Chagnon, Bill Craft, Jan Ellis, Jonathan Fohrman, Brianna Hays, Madeleine Hinkes, Angela Liewen Romeo, Laurie Mackenzie, Tim McGrath (Co-Chair), Kari Parker, Ron Perez, Monica Romero; Michael Roth

ABSENT: none

GUESTS: Pam Luster

I. CALL TO ORDER made by McGrath at 3:33 PM

A. M/S (Mackenzie / Liewen Romeo) to approve minutes of meeting of 14 February 2012 with minor changes; approved.

B. Announcements: McGrath shared information from the January and February WASC newsletters. This included a description of the accreditation sanctions being imposed more frequently as of late by WASC, and an update on new accreditation standards. Luster elaborated on the fiscal standards being imposed by WASC, and the challenges these presented in an era of tight budgets.

C. Changes to Agenda: Discussion of the Equipment/Supply Rubric was moved from agenda item IV (Strategic Planning Process) to agenda item VI (Allocation Recommendation Process).

II. PLANNING AGENDA/TIMELINE (Hays, McGrath)

A. Hays presented update of Objectives/Priorities Crosswalk incorporating changes from PIEC meeting of 14 February. Committee agreed to add "Continuously Improve Student Learning Assessment" as an additional objective under Goal #1. M/S (Romero / Mackenzie) to approve the Crosswalk for submission to PCab. Sense of the Committee to add Student Learning Assessment as a regular item on the PIEC agenda.

B. McGrath reported that the campus was adhering to the Integrated Planning deadlines adopted by PIEC for the hybrid Allocation Recommendation Process for Spring 2012.

III. ACCREDITATION (Fohrman)

Fohrman reported that the Accreditation Committee (currently Jonathan Fohrman, Chris Sullivan, Kathleen Wells, Alfonso Saballett, Alison Steinberg (Gurganis), Igor Korneitchouk, Erika Higginbotham, Marichu Magana, Brianna Hays) began meeting weekly. They will report to PIEC by 24 April on a GAP analysis they are conducting to identify shortfalls based upon new WASC standards for the next accreditation cycle

IV. STRATEGIC PLANNING PROCESS (Baker)

Nothing to report.

V. PROGRAM REVIEW PROCESS (Romero)

Romero reported that today (28 February) is the deadline for lead writers to submit program plans to liaisons. In the near future, the PRC will solicit feedback and lessons learned from lead writers, culminating in a meeting of all concerned with the PR Process on 22 March. The PRC will then begin planning for next year's process and will again create a summer working group.

VI. ALLOCATION RECOMMENDATION PROCESS (Abbott)

Baker submitted the revised rubric for the Equipment/Supply allocation recommendations. Discussion followed on the use and timing of the rubric; Baker pointed out that it will be first used in the 2012-13 cycle. The committee agreed that the rubric must be integrated with safety planning on campus. M/S (Mackenzie / Craft) to approve the rubric for submission to PCab; approved.

VII. FUTURE ISSUES

Luster provided a preview of the agenda at the upcoming PCab Retreat (2 March). Attendees at the retreat will review recommendations from the PIEC and the current status of district and campus budgets. They will also devote time to reviewing the college's long-term goals and integrated planning process.

VIII. ADJOURNED by McGrath at 4:53 PM.

Submitted by D. Abbott

Approved: _____