

SAN DIEGO MESA COLLEGE
PLANNING AND INSTITUTIONAL EFFECTIVENESS COMMITTEE
Minutes for 4 October 2011

PRESENT: Donald Abbott (Co-Chair), Jill Baker, Richard Chagnon, Bill Craft, Cherie Deogracias, Jan Ellis, Angela Liewen-Romeo, Laurie Mackenzie, Tim McGrath (Co-Chair), Kari Parker, Monica Romero

GUESTS: None

ABSENT: Joi Blake (excused), Madeleine Hinkes (excused)

I. CALL TO ORDER made by Abbott at 3:32 PM

A. M/S (Romero / Deogracias) to approve minutes of meeting of 20 September 2011 with one change; approved.

B. Announcements: Abbott announced that the PIEC retreat scheduled for 21 October in the Integrated Planning Manual would not be held. He explained that the retreat was put on the calendar as a holding place for whichever group assumes the review-and-dissemination function of the Allocation Recommendation Process. As that Process is currently under development, no retreat is needed.

B. Changes to Agenda: McGrath suggested that SCUP Training be moved to the end of the agenda; the committee agreed.

II. ACCREDITATION (McGrath)

NTR.

III. STRATEGIC PLANNING PROCESS (Baker)

NTR.

IV. PROGRAM REVIEW PROCESS (Romero)

Romero reported that the Program Review Handbook had been approved by the PRC. Program Review Training for Lead Writers, Chairs, and all those interested in the Program Review Process will be held this Friday (7 October) in G-104 at 11:00 AM.

V. ALLOCATION RECOMMENDATION PROCESS (Abbott)

Abbott reported that he had met with the leadership of the Academic and Classified Senates (Hinkes, Robin Watkins, and Liewen-Romeo) to present his preliminary proposal for developing the Allocation Recommendation Process. He asked those leaders to share the idea with their executive staffs for initial reactions. He indicated that he would bring the proposal to the PIEC at the 18 October meeting.

VI. SCUP TRAINING (Baker)

Baker concluded the training on Norris and Poulton's *A Guide to Planning for Change*. Considerable discussion followed on how the ideas in Norris & Poulton relate to Mesa's circumstances; the committee agreed to follow-up next meeting's training on the SDMC Integrated Planning model with a discussion of where we want to go with planning during the coming academic year.

VII. ADJOURNED by Abbott at 5:04 PM.

Submitted by D. Abbott

Approved _____