

OUTCOMES ACROSS THE CAMPUS WORKSHOP TRAINING

AUGUST 17, 1-3 PM

LRC 435

Welcome to the Inaugural Outcomes Across the Campus Workshop Training Session. This session offers opportunity for planning and discussion of Instructional Outcomes and Assessments across all departments and programs at Mesa

AGENDA

1. Overview of COA's recommendations for the cycle
2. Review of the Department/Program Mission Statement
 - A. Tools to prompt discussion
 - a. Program Mission and Outcomes Worksheets
3. Review of your Program Outcomes
 - A. Tools to prompt discussion
 - a. Program Learning Outcomes Characteristics Worksheet
4. Review of your Course Learning Outcomes
 - A. Tools to prompt discussion
 - a. Course Learning Outcomes Characteristics Worksheet
5. Forms(Charlie Lieu)
 - A. Mapping
 - B. Assessment Data entry
6. Schedule for Fall Semester
 - A. Assess one course,
 - a. Multiple sections when possible,
 - b. Cross over assessments as much as possible
 - c. Faculty should come to agreement on assessment,
 - d. Assessments completed and form to Charlie Lieu by November 28
 - A. Plan first round of assessment for Spring 17, Fall 17
 - B. Set meeting date for end of Fall Semester
7. Workshops and Talk Ins
 - A. Kris will be scheduling "Talk-Ins" with each school. The Talk Ins are a chance to ask questions and share ideas.
 - B. Kris and Bri will have a series of workshops on Assessment Tools and Rubrics
8. Additional forms

AGENDA/CHECK LIST for OUTCOMES ACROSS THE CAMPUS MEETINGS AUGUST 18, 2016

- Review of the Department/Program Mission Statement
- Review of your Program Outcomes
- Review of your Course Learning Outcomes
- Fall Semester
 - Assess one course, identify:
 - course
 - faculty responsible for designing assessment,
 - faculty responsible for facilitating the assessment
 - timelines for the assessment
 - Assessments completed and form to Charlie Lieu by November 28
- Plan first round of assessment for Spring 17, Fall 17
Don't forget to include Program Assessment in your plans
- Set meeting date for end of Fall Semester
- Workshops and Talk Ins
 - September 9, 2016--Assessment 101 (2 hour hands on workshop)
 - October 14, 2016--Rubrics and You
 - December 2, 2016--Assessment 102 Assessment Techniques and Best Practices

COA's Recommendations for the Assessment Process

- Three-year cycle
- All Course Learning Outcomes (CLO), Program Learning Outcomes (PLO), Student Service Program Outcomes (SSPO), Student Service Area Outcomes (SSO), and Administrative Unit Outcomes (AUO) are assessed in the three-year period.
- Instruction
 - Three to five Outcomes be developed and assessed for each Program
 - Two to four Outcomes be developed and assessed for each Course
 - For Course Outcomes, 5 sections or 30% of all sections (whichever is greater) are assessed. If a course has fewer than 5 sections, assess them all.
 - Faculty consensus on the outcome and the assessment tool
- Student Services
 - Two to five Outcomes be developed and assessed for each Service Area
 - Two to five Outcomes be developed and assessed for each Program
 - Staff consensus on the outcome and the assessment tool
- Administrative Services
 - Two to five Outcomes be developed and assessed for each Administrative Unit
 - Staff consensus on the outcome and the assessment tool
- Student involvement in the assessment review is encouraged.
- Data that has been collected and analyzed should be discussed between faculty/staff/administrators at the conclusion of the assessment period.
- Data reporting which should include the results, the ensuing discussion, and plan of action will be systemized to ease the burden on faculty/staff/administrators.
- Cross-over assessments are encouraged.

Program Mission and Outcomes Worksheet

Criteria	Yes	No
Does your mission clearly state the purpose of your program?		
Does it indicate the primary functions or activities of your program?		
Does it indicate for whom you do it?		
Is your mission statement distinctive, unique to your program?		
Does it clearly support the College Mission?		

Program Learning Outcomes Characteristics Worksheet

Program Learning Outcome Characteristics	Yes	No
Our Program Outcomes are aligned with our mission statements and goals		
Our Program Outcomes are relevant to our discipline.		
Our Program Outcomes clearly indicate the level and type of competence that is required of graduates of our program.		
Our Program Outcomes are clear, precise, and unambiguous; using action verbs.		
Our Program Outcomes are measurable.		
Our Program Outcomes can be measured by more than one assessment method.		
We have the resources to conduct the necessary measurements of our Program Outcomes.		
Our Program Outcomes are for our <i>program</i> , not a specific course.		
Our Program Outcomes can be understood by our students; they are simple, focused statements, not a bundle of different ideas.		
Our Program Outcomes describe intended learning outcomes, not actual outcomes.		
Our Program Outcomes describe learning results and not the learning process.		
We have the resources and capabilities in our program to pursue our learning outcomes successfully.		

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Course Learning Outcome Characteristics worksheet

Course Learning Outcome Characteristics	Yes	No
Our Course Learning Outcomes are aligned to our Program Learning Outcomes		
Our Course Learning Outcomes are specific to a given course and are not our Program Learning Outcomes.		
Our CLO are clear, precise, unambiguous, and use action verbs.		
Our CLO describe the broadest goals for the class, ones that require higher-level thinking abilities.		
Our CLO require students to synthesize many discreet skills or areas of content.		
Our CLO ask students to then produce something -- papers, projects, portfolios, demonstrations, performances, art works, exams etc. – that applies what they have learned.		
Our CLO require faculty to evaluate or to assess the product to measure a student’s achievement or mastery of the outcomes.		
We have the resources to conduct the necessary measurements.		
Our CLO can be understood by our students; they are simple, focused statements, not a bundle of different ideas.		
Our CLO describe learning results and not the learning process.		
Our CLO are measurable in a continuous and sustainable way.		

Curriculum Map Worksheet

Curriculum Map

Program: _____ Date: _____

Course	PLO 1	PLO 2	PLO 3	PLO 4	PLO 5
100	I		I	I	
101		I			I
102	D	I	I		D
103		D		I	
200	D			D	
201					M
202	D	M	D		

I-Introductory

D-Developing

M-Mastery

GE Map Worksheet

Course	GE	Major's requirement	Major's Elective	Stand Alone
100	x	x		
101	x		x	
102	x		x	
103		x		
104		x		
105			x	
106			x	