



BIOHAZARD



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## San Diego Mesa College Safety Committee

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### MINUTES

Thursday, November 29, 2012

LRC 208 - 2:00 PM

#### ATTENDANCE:

Charlotta Robertson, Erica Specht, Michael Lewis, Nathan Betschart, Matt Fay, Chris Renda, Carol Rohe, Diana Medero, Michael Fitzgerald, Dawn Stoll, Cathy Sullivan (for I. Alvarez), Lynn Dang, Nancy Bromma, Gianna Principato (for P. Hedgecoth), Suzanne Khambata, Kandra Olsen.

#### 1) OLD BUSINESS

- a) The minutes from the October 25, 2012 meeting were approved with corrections. M/S/U: Fay/Medero
  
- b) Review Injury/Illness & Accident Reports
  - 1) Staff injury occurred when the person bend down to turn on CPU. Corrective action: CPU moved up to desk. Suzanne Khambata stated that there is an assistive devise available for this purpose.
  - 2) Student injury occurred when a sewing machine needle punctured her finger. Student Health was closed, student was sent to the Dean, who then sent her to the emergency room. Recommended action: Call college police for assistance when Student Health is closed.
  - 3) Faculty injury occurred when the person walked into the J-105 bathroom divider. Recommended Action: Leave lights on or get a light switch with indicator or motion detector.
  - 4) Student injury occurred when hot water from tea burned their hand. College police informed, as Student Health was closed.
  - 5) Student injury occurred when arm and leg to try to reopen the I-300 elevator doors and the doors closed on the person. A police report was taken, the injuries were iced, recommendation to go to urgent care was given. Corrective action: Dean Robertson to ensure Risk Management follow up.
  - 6) Student injury occurred when skateboarding between Parking Lots 1 & 2. A police report was taken and the student was taken to Student Health Services. Corrective action: student informed of skateboarding on campus policy.

#### 2) NEW BUSINESS

- a) Classroom Safety Signage: Dean Robertson distributed a handout of the "IN CASE OF EMERGENCY" signage drafted by the Committee. A discussion for improvement of the handout ensued. Revised handout and committee concerns to be forwarded to the President.

- b) AED Campus Assessment was conducted by Cardiac Science and Project Heartbeat employees, Dean Robertson, and Sgt. Diana Medero, Cardiac Science to send out a campus assessment with recommendations for AED coverage on campus. The general rule of thumb to administer an AED is “three minutes from drop to shock.” The City of San Diego has a municipal code for AED regulations that includes requirements for installation in all new buildings; however, California legislation pending (as of 11/29/12).
- c) Department reports-
- Nathan Betschart reported that a gas smell still exists outside the D-Building area. This has been reported to Facilities and the Dean is aware of the situation.
  - There was another discussion of the Marlesta entrance problem that does not have wheelchair access to campus. Diana Medero suggested posting a sign to direct pedestrians and informing bus drivers of the issue. This has been an ongoing problem at this entrance. Wheelchair access exists at Mesa College entrance, campus ADA compliant.

3. SAFETY EDUCATION

- a) CPR/AED training offered by Project Heartbeat, can accommodate up to 300 people. Possible days/times for the training were suggested, e.g., flex week, Saturday, multiple sessions, lunchtime, 7am,, etc.

4. ROUNDTABLE

- a) Family Service Radio Test on 11/30/12 at 10am was announced.

5. FUTURE AGENDA ITEMS

- a) AED Site Assessment- Recommendations

6. NEXT MEETING: Thursday, January 17, 2013 at 2pm LRC 208.

Submitted by: Professor EJ Specht

Reviewed and Approved by: Charlotta Robertson, Safety Committee Co-Chair