



BIOHAZARD



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San Diego Mesa College Safety Committee

MINUTES

Thursday, September 27, 2012

LRC 208 - 2:00 PM

ATTENDANCE:

Charlotta Robertson, Saeid Eidgahy, Carol Rohe, Erica Specht, Michael Lewis, Dawn Stoll, Ivonne Alvarez, Lynn Dang, Nathan Betschart, Ginger Davis, Kevin Krown, Matt Fay, Suzanne Khambata, Kandra Olsen.

1) OLD BUSINESS

- a) Dean Robertson welcomed all the committee members and everyone introduced themselves to the group.
- b) The minutes from the April 19, 2012 meeting were approved.
M/S/U: Alvarez/Eidgahy
- c) Review Injury/Illness & Accident Reports
The committee members reviewed the campus injury reports from May 2012. There were three student injuries reports. The student injuries were minor however there was discussion as to whether or not proper procedures had been followed in an injury in the Apolliad theater. Kandra Olsen stated that the safety issue had been resolved. Dean Eidgahy emphasized that faculty are not trained to make medical decisions and that they need to err on the side of caution. Dawn Stoll reminded the committee that each classroom has an emergency handout on what to do in specific emergencies. Ivonne Alvarez requested new emergency handouts for the new Student Services Building. Dean Robertson showed everyone the handout and stated that she would follow-up to ensure that the proper procedures were followed.

2) NEW BUSINESS

- a) Safety Training -Kandra Olsen showed the committee the BLR Employee Training website. She provided a training course list and stated that she would assist the campuses in accessing the training and support materials. The CalOSHA website has a checklist for campuses on needed training. Dean Eidaghy stated that the Mesa campus needed to be able to track the training being completed to ensure compliance with state and federal laws. Erica Specht stated that one of her duties as Evening Safety Coordinator entailed scheduling campus training events/workshops to ensure that federal, state, and district guidelines are being met; planning and implementation is in process.
- b) Membership-Dean Robertson reviewed the membership roster and announced that Dean Craft will co-chair the committee as acting VPA.
- c) Meeting Calendar 2012-2013 changes were discussed and new dates determined for the meetings which will be held on the 4th Thursday of the month at 2pm

unless that date is not workable. The new dates are: 10/25, 11/29, no meeting in December, 1/17, 2/28, 3/21, 4/25, 5/23, 6/27.

- d) Emergency Bin Locations-Dean Robertson showed the committee a map of the current locations of the emergency bins. Some bins will be relocated when the new Student Services building opens next month and then a final copy of the map will be made available.
- e) Inspection Reports-Dean Robertson reviewed the reports for the campus. She explained that some of the work had been completed, some were in the process of repair, and some items were under discussion. Kandra Olsen stated the Keenan Insurance group would return to campus from October 29-31st to ensure that all the required work has been completed.
- f) Department reports-
 - Dawn Stoll reported that a student in a wheelchair had fallen into a rock landscape feature near the I-300 Building in the construction area. She stated that the construction crew was going to fix the area so that more accidents would not occur. She also mentioned that wheelchair students were having difficulty accessing the campus from Marlesta Street. They are using the street instead of the sidewalk because it is too narrow where the campus gate posts are located for wheelchair access.
 - Suzanne Khambata reported that the District will be smoke-free as of October 1, 2012. She invited everyone to join the "Breathe-Easy" committee that will address proper no smoking signage on campus.

3. SAFETY EDUCATION

- a) C-CERT Membership Update-Dean Robertson announced that there are now 56 trained members. In addition, 82 people have been trained in CPR. Nurse Khambata stated that 24 people working in Health Services were also CPR certified.
- b) Dean Robertson announced the upcoming Great California Shake-out on 10/18/12 at 10:18am.
- c) Dean Robertson attended the Council on Emergency Management and Homeland Security (CEMHS) Conference in Long Beach, CA.

4. CHEMICAL HYGIENE PLAN

Dean Eidgahy reported that a district wide CHP process was beginning next month. There will be a HazMat committee on each campus. Dean Eidgahy will chair the Mesa committee, which is separate from the Safety Committee.

5. ROUNDTABLE

- a) Planned Power Outages will occur on 9/22 & 10/27/12. An email was sent to the committee prior to the meeting.
- b) Family Service Radio Test on 9/28/12 at 10am announced.

6. NEXT MEETING: Thursday, October 25th 2pm LRC 208.

Submitted by: Professor EJ Specht