

SD Mesa College Safety Committee
MINUTES
Thursday, January 17, 2013
LRC208- 2pm

ATTENDANCE:

Charlotta Robertson, Saeid Eidgahy, Carol Rohe, Dave Evans, Ivonne Alvarez, Kevin Krown, Lynn Dang, Matt Fay, Michael Fitzgerald, Ginger Davis, Kandra Olson, Dawn Stoll, Bill Craft

1) OLD BUSINESS

- a) Minutes from November 29, 2012 were approved.
- b) Review of Injury/Illness & Accident Reports
 - 1) Adjunct faculty was walking on the path near the Design Center and fell. The path was not designated as a walking path. Employee went to Kaiser; the Dean was notified. Recommended action: fence area so people do not go down that path. Dean Craft added that plans have already been drawn regarding concrete fencing in that area.
 - 2) Student was having pain in his knee while playing basketball. Incident occurred on basketball court. Student refused medical attention; police officer took a report. Recommended action: N/A
- c) Classroom Signage (revised): Signs were emailed to everyone. Signage to be placed next to the red call box. A discussion for improvement/content of the handout was conducted.

2) NEW BUSINESS

- a) AED Site Assessment/Recommendations- Handout of letter from SD Project Heart Beat regarding recent walk thru of the campus was passed out and discussed. List of recommendations of 12 additional AED's and their prospective locations on the campus was provided. All new buildings that are coming up will have AED's included in them; this will be funded by FF&E. Existing buildings will be reviewed and addressed individually due to limited funding. New maps will incorporate AED locations. A monthly check of the AED's by Erica Specht is conducted.
- b) Mesa Construction Re-routing- Saeid shared that with all of the construction going on, safety is becoming problematic on the campus. H parking lot has construction traffic going through it that is a concern. As a result, people are entering from the exit area, which could affect traffic flow next week when classes start. As per the construction schedule, construction traffic will return to original flow. Mapping is crucial to avoid frustration on behalf of students and staff. Dean Craft added that the discovery of water under roadway

behind LRC caused some delay in repaving cement driveway but he shared that construction will remain on schedule.

- c) Traffic Analysis (Craft)- A scheduled analysis, through district facilities (during the first two weeks of school), of foot and vehicle traffic flow will be conducted. Specific areas of interest include entrance areas to the campus.

3) **SAFETY EDUCATION**

- a) AED Training in March. A joint C-Cert meeting will be held on March 21st. Possible time frame will be in the afternoon from 1p-4p in H117/118. Official meeting time will be sent out once confirmed.
- b) Grassroots Health Fair w/AED Training will be held on May 1st. This event is hosted by Suzanne. Event details will be sent out as soon as they are confirmed.

4) **CHEMICAL HYGIENE PLAN (CHP)**

N/A

5) **ROUNDTABLE**

- a) Department reports-
 - 1) Craft- The President was approved to acquire access to the bookstore and cafeteria in the event of an emergency (i.e. earthquake).
- b) Family Service Radio Test on February 1, 2013 at 10am.

6) **FUTURE AGENDA ITEMS**

N/A

7) **NEXT MEETING:** Thursday, February 28, 2013 at 2pm in LRC435

Submitted by: Ginger Davis, Sr. Secretary

Reviewed and Approved by: Charlotta Robertson, Co-Chair