

**SAN DIEGO MESA COLLEGE**  
**(Name of Committee)**  
**MEETING AGENDA**  
**(Date) – (Time)**  
**(Location)**

- I. Call to Order
- II. Welcome and Introductions
- III. Reporting Items:
  - A.
  - B.
  - C.
- IV. Old Business
  - A. Update –
  - B. Update -
  - C. Update -
  - D. Update –
- V. New Business
  - A. Discussion
  - B. Discussion
  - C. Discussion
- VI. Other Business
- VII. Roundtable
- VIII. Plans for next meeting
- IV. Adjournment