

**San Diego Mesa College
PIE Committee
Meeting Notes**

February 26, 2019
3:30 p.m. – 5:00 p.m., MC 211B

ATTENDEES	Madeleine Hinkes, Co-Chair	Lorenze Legaspi (excused)
	Holly Jagielinski , Co-Chair	Leticia Lopez
	Danene Brown	Pam Luster
	Ian Duckles	Andrew MacNeill
	Ashanti Hands (excused)	Anda McComb
	Ed Helscher	Victoria Miller
	Bridget Herrin	Kim Perigo
	Tracy Tuttle	Scott Plambek
	Leroy Johnson (excused)	Monica Romero (excused)
	Terry Kohlenberg	Irena Stojimirovic
	Courtney Lee	Isabel O'Connor
	Staff Assistant: Sahar King	
		Guests:

Agenda Item A: Call to Order: By Madeleine Hinkes at 3:35 p.m. in MC211B.

DISCUSSION	<ol style="list-style-type: none"> 1. Approval of February 12, 2019 Minutes <ul style="list-style-type: none"> • The minutes draft was emailed to PIEC prior to the meeting for review. • The minutes were M/S by Terry Kohlenberg and Ed Helscher and approved. • We have a new member on committee: Tracy Tuttle representing Business and Technology.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• Post the approved minutes to PIE webpage	• Sahar King	• Before next meeting

Agenda Item B: Continuing Business: Goal setting (Herrin)

DISCUSSION	<ul style="list-style-type: none"> • The Retreat allowed us to think about how we set goals on this campus. • This group might receive recommendations from the other groups on campus that are doing the work that is most closely related to the metrics that we're setting goals around.
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- Indicators dashboard was finalized and approved in PCab last spring.
- The idea is that we're intentionally thinking about what outcomes we'd like to achieve when we're designing programs, policies, interventions, and practices.
- If something is showing up in lots of places, that's obviously priority for us. And that would elevate it to the top of our conversations about resources, or leveraging program and grant monies.
- We still have ACCJC metrics and we will hopefully receive the template here soon for our annual reporting.
- When the Chancellor took over last year, he outlined six distinct goals centered on degree completion, transfer, unit accumulation, CTE and workforce, and equity.
- The Chancellor's office released a timeline last fall; the expectation is that starting in early fall to late fall, we would be beginning the process of goal setting, aligning goals to the Chancellor's goals, with the adoption of local goals happening by the May 31st deadline
- Anytime the Chancellor's office releases information , we post it to the Guided Pathways Google Drive so that we have it all in one place for your reference.
- The Chancellor's office has formed the information into this recording template, which will make its way on to the Nova platform, which is the same place we submitted our other plans.
- The baseline data will be auto populated for us from the student success metrics dashboard.
- The big areas that we're looking at:
 - Completion, awards, degrees and certificates.
 - Transfer, focusing on the UC and the CSU. And they're also including ADT as part of that transfer metric.
 - Unit accumulation, which is the average number of units that a student has earned at the point that they complete their degree
 - Workforce, which is earnings, employment and employment in the field of study and earning a living wage, median wage, living wage and employed in the field of study
 - Equity, which is looking at those previous metrics across different demographic groups, and identifying if there are groups that are having disproportionate impact
- Local Goal Setting Summary: We have already set 5-year goals for some of the metrics
- This represents essentially what we identified last year as the goal that we had for ourselves in these four areas.
- In the case of the earnings and the living wage and employed in the field, those aren't up on the dashboard yet.
- Please refer to the PowerPoint for more details.
- [Power Point](#)
- [Vision for Success Local Goal Setting Summary Table](#)
- [Local Goal Setting FAQs](#)
- [Vision for Success Local Goal Setting Template](#)
- [Local Goal-Setting Guidance Memo](#)
- [Local Goal Reporting form Template](#)

	<ul style="list-style-type: none"> • GP Google Drive
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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Agenda Item C: New Business

DISCUSSION	<ul style="list-style-type: none"> • No Report
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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Agenda Item D: Master Planning Task Force (Holly Jagielinski)

DISCUSSION	<ul style="list-style-type: none"> • An excellent way to incorporate all of the schools is to have different groups and different departments come into PIE Meetings, give presentations or submissions of what they would like to see for the future • That way, everyone gets an opportunity to chime in and say what they would want • We want to consider everyone's thoughts into Master Planning and it's also an excellent opportunity to get some fresh ideas. • The submission can be in writing. • We won't have the consultants for Master Planning Task Force in place until early summer. • There are many people who don't have program reviews, but happy to have input to this plan. For instance, Academic Senate has no program review. So how do they get a budget augmentation? • There are many Departments like that on campus who want the opportunity to get what they need. • Would also be useful feedback for accreditation to show that we do our due diligence for communication with all college members and have some form of common tool to promote that.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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Agenda Item E: Research/Shared Metrics (Herrin)

DISCUSSION	<ul style="list-style-type: none"> • No Report
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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Agenda Item F: Mesa Pathways (O'Connor)

DISCUSSION	<ul style="list-style-type: none"> • The assessment tool report has changed. • As soon as it comes along, we will be working with the campus. • The initial deadline for the draft is April 30, with the final submission in September • The Drama department did an excellent job in terms of looking at their courses and then looking at courses would fit for General Education Courses choices and disciplines on campus. • The School of Arts and languages are in the process of making one of these for one of their programs as a way to engage in the conversation that started in the retreat, of how your courses fit in General Education Courses choices and pathways. It's just really a great example of the work that the faculty in that department did. • Template is available for other programs, but then how do you engage in that dialogue? • Please refer to the attachment for more details. • GE in Humanities
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Agenda Item G: Accreditation (Brown)

DISCUSSION	<ul style="list-style-type: none"> • No report
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Agenda Item H: SEA/CUE (Hands)

DISCUSSION	<ul style="list-style-type: none"> • No report
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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• N/A	• N/A	• N/A
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Agenda Item I: Program Review (Hinkes)

DISCUSSION	<ul style="list-style-type: none"> • Next meeting on March 1st in LRC 432, 11-12:30 • The IP survey will close on Friday, March 1, 2019 • Pulling strengths and challenges to see trends • CUE is looking at our instructional program review through their equity lens, and they're going to report Friday at our program review committee meeting
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Agenda Item J: Committee on Outcomes & Assessment (COA) (Clark)

DISCUSSION	<ul style="list-style-type: none"> • No report
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Agenda Item K: Budget Allocation and Recommendation Committee (Legaspi)

DISCUSSION	<ul style="list-style-type: none"> • No report
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Agenda Item L: Faculty Hiring Priorities Committee (MacNeill)

DISCUSSION	<ul style="list-style-type: none"> • We had the first FHP meeting on 02/25/19 • We had lots of questions because of the way that the data comes across is little bit different than what we envisioned so we are going to be sending those questions before we start reading and scoring
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A

Agenda Item M: Classified Hiring Priorities Committee (Picolla/McAnally)

DISCUSSION	<ul style="list-style-type: none"> No report
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A

Agenda Item N: Announcements

DISCUSSION	<ul style="list-style-type: none"> Next meeting, March 12th PCAB retreat, April 5, 8:30 am to 4 pm
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Submitted by: Sahar King, Senior Secretary

Approved on: