

**San Diego Mesa College
Classified Senate
Meeting Notes**

Thursday, May 24, 2018
10:00 a.m. – 11:30 a.m., I4-402

ATTENDEES/ PROXIES	<i>Executive Officers</i>	<i>Ad Hoc Positions</i>
	Trina Larson, President	Naayieli Bravo
	Yolanda Catano, Vice President	Jacqueline Collins (absent)
	Alan Goodman, Senate Manager	Olivia Picolla (absent)
	Charlie Lieu, Treasurer	Des Short
	Angie Avila, Member at Large (absent)	Brandon Terrell (absent)
		Anda McComb
	<i>Senators</i>	<i>Attendees</i>
	Johanna Aleman	
	Kathy Fennessey	
	Alma Fuentes	
	Mona King	
	Leanne Kunkee (absent)	
	Eva Parrill	

Agenda Item 1: Call to Order:

DISCUSSION	<ul style="list-style-type: none"> The meeting was called to order by Larson at 10:00am
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Agenda Item 2: Review and Approval of Minutes:

DISCUSSION	<ul style="list-style-type: none"> April 26, 2018 minutes – approved May 10, 2018 minutes – approved
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> upload minutes 	<ul style="list-style-type: none"> Alan 	<ul style="list-style-type: none"> Before next meeting

Agenda Item 3: Welcome/Introductions:

DISCUSSION	<ul style="list-style-type: none"> Senate members and attendees introduced themselves
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Agenda Item 4: Executive Board & Senator Reports:

DISCUSSION	<ul style="list-style-type: none"> a) President- Trina Larson <ul style="list-style-type: none"> • 60/20/20 Funding Model – has been settled b) Vice President- Yolanda Catano <ul style="list-style-type: none"> • California Catalyst Fund – \$125,000 for Dream Center c) Administrator- Alan Goodman <ul style="list-style-type: none"> • No report d) Treasurer- Charlie Lieu <ul style="list-style-type: none"> • Scholarship Banquet • Thank-you Grams <ul style="list-style-type: none"> ○ Profit \$670.69 ○ Venmo was a popular payment ○ Charlie will create a video so Classified are aware that they can pay dues – also print out flyers e) Member at Large- Angie Avila <ul style="list-style-type: none"> • No Report f) Senator Reports <ul style="list-style-type: none"> • Thank you for Happy Hour! • Thank you for Commencement! g) AFT Liaison Report <ul style="list-style-type: none"> • The different senates come together to come up with a plan for stipends • We are considering stipends for the Exec Board and for special projects
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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Agenda Item 5: Governance Corner:

DISCUSSION	<ul style="list-style-type: none"> a) Brown Act Section for Handbook (Larson) <ul style="list-style-type: none"> • Bring forward what we are in agreement with and what we are not <ul style="list-style-type: none"> ○ This will be available in our handbook
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Agenda Item 6: Committee & Department Reports

DISCUSSION	<ul style="list-style-type: none"> a) Mesa Pathways (Larson/Catano/Picolla) <ul style="list-style-type: none"> • First summer meeting is today b) Strong Workforce (King) <ul style="list-style-type: none"> • The committee has been approved and regular meetings will begin <ul style="list-style-type: none"> ○ Hai is the IE representative ○ Johanna is Equity rep ○ Claudia Estrada is Career Transfer rep ○ Mona is Classified Senate rep • Johanna approved and Kathy second, approval by CONSENSUS • Proposal – SEE ATTACHMENT #1 c) Equity (Aleman) <ul style="list-style-type: none"> • The Stand will be closed next week • 2nd Farmers Market served 714 households over 2 days <ul style="list-style-type: none"> ○ 10,000 pounds (vs. 8,000 lbs in April) ○ 550 students • Next farmers market June 21 <ul style="list-style-type: none"> ○ From 1:30pm until food runs out; 5,000 pounds d) Immigrant Students (Catano) <ul style="list-style-type: none"> •
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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Agenda Item 7: Activity Reports/Updates

DISCUSSION	<ul style="list-style-type: none"> a) Summer CRUISE Participation <ul style="list-style-type: none"> • Johanna, Yolanda, Olivia, Anda, Mona, Trina, Leanne • Looking for 9 people • Students work together to problem solve b) Bylaw Status – To schedule meeting <ul style="list-style-type: none"> • Team building activity • Trina has Classified Leadership Institute next week • July 19 – just do one meeting in July
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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Agenda Item 8: New Business

DISCUSSION	<ul style="list-style-type: none"> a) Induction of New Senators in July <ul style="list-style-type: none"> • 3 new senators <ul style="list-style-type: none"> ○ Marco Chavez, Jennifer Phelps, Diana Solares • Craft new Ad-Hoc position for Mona b) Ad Hoc Position: Institutional Effectiveness Liaison and Fundraising Support <ul style="list-style-type: none"> • Approved by CONSENSUS c) Bi-Monthly Coffee <ul style="list-style-type: none"> • 1 at loft, 1 somewhere else • We bring coffee, cream, supplies, etc. • Mona and Charlie to lead • Set dates and locations at next meeting d) Cancel June 14 Meeting <ul style="list-style-type: none"> • Date conflicts with Classified Leadership Institute • Trina to update calendar, Alan to update website including July e) Thank you card for Culinary
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• Update website & calendar with updated dates	• Trina & Alan	• asap

Agenda Item 9: Old Business:

DISCUSSION	<ul style="list-style-type: none"> a) Classified Equity Taskforce (Larson) <ul style="list-style-type: none"> • Emails went out yesterday • 2 focus: Equity for Classified + Equity for Students • Follow steps of Pathways workforce <ul style="list-style-type: none"> ○ Steering committee ○ NEW Classified Institute ○ Classified 3.0 • To convene next week
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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Agenda Item 10: Announcements/Events:

DISCUSSION	a) Classi-Con, June 5-7
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Agenda Item 11: Roundtable:

DISCUSSION	<ul style="list-style-type: none"> • Recognition for Mary Kovach at ClassiCon lunch before Unsung Hero award • Plant a memorial tree somewhere in Mary’s honor? <ul style="list-style-type: none"> ○ Kathy to reach out to Alma
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• Reach out to Alma about tree	• Kathy	•

Agenda Item 12: Next Meeting:

DISCUSSION	<ul style="list-style-type: none"> • June 28, 2018 – 10-11:30am, I4-402
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Agenda Item 13: Adjournment:

DISCUSSION	<ul style="list-style-type: none"> • The meeting was adjourned by Larson at 11:30am
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Taken by Yolanda Catano, Classified Senate VP & Alan Goodman, Classified Senate Board Manager
Submitted by Alan Goodman, Classified Senate Board Manager
Approved on: _____

ATTACHMENT #1:

SWF Note: 05/17/2018

- Monica presented at PCAB about establishing a SWF committee – waiting to hear from them
- Identify 18-19 insti set standard
 - Need institution set standard: across all CTE, in combined with SWF and Mesa Pathways metrics, such as Median change in earning, employed 4th quarter
 - Need to be mindful about goals because some data are not very consistent
- Updated tool
 - <https://www.calpassplus.org/LaunchBoard/Home.aspx>
- Initial assessment of WBL (Shawn)
- Have money to fund maybe some adjunt position for job placement case management (For 1 year)
 - Problem: which fund we will use to support this after the first year?
- Propose FLEX workshop for faculty on work-based learning
- Developing new program in summer
 - 2 ways to start a new program
 - Campus-initiated
 - State-initiated
 - Problem: Will take a year to get it started (due to curriculum process)
 - There is non-credit option to meet the industry need faster, but this does not help with SWF funding, but we can offer during the year preparing for the credit course