

**San Diego Mesa College
Classified Senate
Meeting Notes**

Thursday, July 27, 2017
10:00 a.m. – 11:00 a.m., I4-402

ATTENDEES/ PROXIES	<i>Executive Officers</i>	<i>Attendees</i>
	Trina Larson, President	Nelly Bravo
	Yolanda Catano, Vice President	Leanne Kunkee
	Alan Goodman, Communications Director	Olivia Picolla
	Charlie Lieu, Treasurer	Brandon Terrell
	Angie Avila, Member at Large	
	<i>Senators</i>	
	Johanna Aleman	
	Kathy Fennessey (excused)	
	Eva Parrill	
	Dawn Whiting	

Agenda Item 1: Call to Order:

DISCUSSION	<ul style="list-style-type: none"> The meeting was called to order by Larson at 10:06a.m.
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Agenda Item 2: Welcome/Introductions:

DISCUSSION	<ul style="list-style-type: none"> Welcome/Introductions
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Agenda Item 3: Review and Approval of Minutes:

DISCUSSION	<ul style="list-style-type: none"> May 25, 2017 minutes – tabled
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> upload minutes 	<ul style="list-style-type: none"> Alan 	<ul style="list-style-type: none"> Before next meeting

Agenda Item 4: Executive Board & Senator Reports:

<p>DISCUSSION</p>	<p>President- Trina Larson</p> <ul style="list-style-type: none"> • Think about roles, professionalization – “professionalized roles” to draft into bylaws • Outreach & Communications – take info we get from district, and communicate to rest of campus <ul style="list-style-type: none"> ○ Create a feedback loop ○ Divide campus (see roles on agenda sidebar / Leanne to take Animal Health) <ul style="list-style-type: none"> ▪ Get to know your area ▪ Get staff pics within each department? ▪ What other info to gather & include (email, direct extension, etc)? <ul style="list-style-type: none"> • Form subgroup – Leanne • Create template/form/GoogleDoc for data <ul style="list-style-type: none"> ○ Also include part-time, group leaders, veterans, etc? • New positions/roles/titles proposed <ul style="list-style-type: none"> ○ Alan = Communications Director ○ Naayieli = Associate Communications Director (Ad-Hoc) ○ Olivia = Outreach Director (Ad-Hoc) ○ Brandon = Evening Liaison (Ad-Hoc) ○ Business cards with roles and activities: <p>Johanna Aleman: student equity • celebration • fundraising liaison: dps • eops • sse • the stand • star</p> <p>Angie Avila: equity • development & training liaison: admissions, outreach, ss admin suite</p> <p>Naayieli Bravo: web and board communications liaison: financial aid, ss center 2nd floor</p> <p>Yolanda Catano: committee appointments • immigrant rights liaison: Irc first floor • Irc second floor</p> <p>Kathy Fennessey: liaison: accounting • child development • student affairs • terrace café / fun-raising</p> <p>Alan Goodman: website • board documents • promotion liaison: b-bldg, c-bldg, j-bldg</p> <p>Charlie Lieu: treasury • fundraising • scholarships liaison: a (east), z-Building</p> <p>Eva Parrill: professional learning • funding • fundraising liaison: Irc third floor • Irc fourth floor</p> <p>Olivia Picolla: social media and promotion liaison: counseling • tce</p> <p>Dawn Whiting: technology • operational leadership liaison: a (west), g-bldg</p> <p>Admin Services (TBD): liaison: J, MC 1st Floor</p> <p>Admin Services (TBD): liaison: Animal Health, Exercise Science, MC 2nd Floor, SB</p>
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	<ul style="list-style-type: none"> • Goals for this year: <ul style="list-style-type: none"> ○ to improve our outreach and communications ○ to continue our equity work and our support of immigrant students ○ to create a cookbook for the Classified gift and as a fundraiser (revisit in 2 meetings) ○ to tie the cookbook to the Classified Awards Luncheon ○ and to continue to develop the foundation of the Classified Senate at Mesa • See attachment JOINT RESOLUTION 2017-001 – to be voted on next meeting • Mission Statement (SEE ATTACHMENT) – to be voted on next meeting <p>Vice President- (vacant)</p> <ul style="list-style-type: none"> • No Report <p>Administrator- Alan Goodman</p> <ul style="list-style-type: none"> • No Report <p>Treasurer- Charlie Lieu</p> <ul style="list-style-type: none"> • No Report <p>Member at Large- Angie Avila</p> <ul style="list-style-type: none"> • Next meeting to present ideas from Classified Leadership Conference <p>Senator Reports</p> <ul style="list-style-type: none"> • No Report •
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Agenda Item 5: Unfinished Business:

DISCUSSION	<p>By-law Review</p> <ul style="list-style-type: none"> • Tabled
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Agenda Item 6: New Business:

DISCUSSION	<p>The Classified Senate President provided an overview of the following during her report:</p> <ol style="list-style-type: none"> a) Welcoming New Senate Members; Welcoming to the Year b) Overview of Leadership & Communication Structures c) Overview of Priorities d) Project Management System
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Agenda Item 7: Announcements/Events:

DISCUSSION	<ul style="list-style-type: none">• Convocation, August 17, 2017, 8:30-Noon, Gym• Classified Appreciation Week, May 7-11• Classified Awards Luncheon, May 9, 2018, MC-211 A/B• Classi-Con June 5-7 2018• Classified Equity Taskforce – Trina nominated Cloris, together they will co-chair<ul style="list-style-type: none">○ Chaffey College produced a full day workshop for \$12k for 60 people (VISIONS) → this produced a working group called BLOOM○ 1 person from entire district goes to Classified Leadership Conference (grant program through the state)○ Though DGC, can we nominate someone? YES○ Trina nominee for district○ Team = 1 Administrator & 1 faculty member○ Put together a campus team, need to figure out structure
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Agenda Item 8: Roundtable:

DISCUSSION	
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Agenda Item 10: Next Meeting:

DISCUSSION	<ul style="list-style-type: none">• August 10, 2017 – 10-11:30am, I4-402
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Agenda Item 11: Adjournment:

DISCUSSION	<ul style="list-style-type: none">• The meeting was adjourned by Larson at 11:30 a.m.
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Taken by Alan Goodman, Administrator
Submitted by Alan Goodman, Administrator
Approved on: _____

JOINT RESOLUTION 2017-001:

JOINT RESOLUTION 2017-001

*A Resolution of the Classified Senates of the San Diego Community College District,
regarding Classified Professionalism.*

WHEREAS, the classified service in the California Community College system includes all employees who serve their respective colleges and districts in a variety of professional and specialized positions, as defined by specific classifications; and

WHEREAS, a “professional” may be defined as one who exhibits a particular competency and aptitude for a given role, especially as such relates to the support of teaching and learning; and

WHEREAS, classified personnel throughout the San Diego Community College District are recognized for their commitment to excellence in serving our respective campuses and communities; collaboration with colleagues on matters of student success; and continuity of institutional knowledge;

THEREFORE, BE IT RESOLVED, THAT the Joint Classified Senates of the San Diego Community College District shall henceforth refer to all classified personnel as “Classified Professionals,” or simply “Classified”; and

BE IT FURTHER RESOLVED, THAT we encourage the District to adopt the same practice, in recognition of classified professionalism.

MISSION STATEMENT:

Mission we wrote last summer:

The San Diego Mesa College Classified Senate shall represent Classified Staff in the shared governance process in order to create an engaged, inclusive, and equitable environment that promotes professional development and inspires leadership within our diverse community.

Suggested Final Revision:

The San Diego Mesa College Classified Senate shall represent **classified professionals** in the governance process **and in the life of the college** to create an engaged, inclusive, and equitable environment, **promoting** professional development and **inspiring** leadership within our diverse community.