



For Approval: May 6, 2013

**San Diego Mesa College  
Academic Senate  
April 22, 2013: H117/H118 (2:15PM-4:00PM)  
Minutes**

**PRESENT:**

Becca Arnold, Anar Brahmabhatt, Aulani Chun, Kris Clark, John Crocitti, Chris Dawes, Dwight Furrow, Martina Hesser, Erika Higginbotham, Madeleine Hinkes, Bill Hoefler, Katie Holton, Laleh Howard, Leroy Johnson, Terry Kohlenberg, Ken Kuniyuki, Danielle Lauria, Angela Liewen, Laurie Mackenzie, Guillermo Marrujo, Jonathan McLeod, Joe "Mac" McKenzie, Devin Milner, Michelle "Toni" Parsons, Francisca Rascon, Cynthia Rico, Ron Ryno, Shannon Shi, Steven Siegel, George Svoboda, Marilynn Schenk, Chris Sullivan and Lois Wittner

**ABSENT:**

Mark Abajian, Leslie Cloud, Nellie Daugherty, Michael Fitzgerald, James Gappy, Lupe Gonzales, Georgia Laris (Excused), Thekima Mayasa, Phyllis Meckstroth (Proxy to Terrie Teegarden), Kirsten Pogue-Cely, Robert Sanchez, Barbara Sexton, Tobey Tam, Manuel Velez, Chuck Wandall, Walter "Duane" Wesley and Farshid Zand

**I.** CALL TO ORDER and WELCOME by Academic Senate President Madeleine Hinkes @ 2:23PM.

**II.** **Approval of Today's Agenda:** No changes were made to the agenda.

**III. PUBLIC PRESENTATIONS:**

**A. Associated Student Government (ASG) Representative:** (Chuck Wandall) Absent

**1. Student Parking:**

- a. Madeleine Hinkes reported there is a proposed \$5.00 Student Parking Fee Increase per semester that would be used for parking lot maintenance.
- b. Cynthia Rico reported parking permits will be enforced during the Summer 2013 session
  - She has asked for signs to be posted in the student parking lots before the semester starts.

**B. Classified Senate Representative:** (President Angela Liewen)

1. Classified Senate Resolution 13.3.1 – Program Review Collaboration with Lead Writers (Robin Watkins):
  - a. The Classified Senate passed a resolution to include classified staff in the Program Review writing process.
    - Angela will present the resolution to President's Cabinet.
  - b. There is a sense of the Senate to support Classified Senate Resolution 13.3.1.

**IV. GUESTS:** None

**V. Approval of the Senate Minutes:** April 23, 2013

Motion to approve:

**M/S**

Holton/Rico

**Unanimous**

**VI. Senate Exec Committee Reports:**

**A. President-Elect:** (Terry Kohlenberg)

1. Terry reported he attended the Academic Senate for CA Community Colleges (ASCCC) Spring 2013 Plenary in San Francisco and learned a great deal about what is happening at the state level.
  - a. Terry encouraged the Senators to review the resolutions that college representative voted on @ <http://asccc.org/>

**B. Treasurer:** (Ken Kuniyuki)

**1. Mesa College Student Scholarships:**

- a. Ken reported the Senate awarded three \$500.00 scholarships this year.
  - Madeleine reported tickets are still available for the Scholarship Gala this Friday, April 26, 2013 at the Double Tree Hotel in Mission Valley
    - \* It is a great event that will be attended by scholarship recipients, their families and friends.

**C. Senator at Large #1:** (Georgia Laris) Absent

**D. Senator at Large #2:** (Katie Holton) No Report

**E. Secretary:** Office is Vacant

**F. President:** (Madeleine Hinkes)

1. Academic Senate for CA Community Colleges (ASCCC):
  - a. Cynthia Rico was elected the new Area D Representative by an overwhelming margin.
2. Accreditation Midterm Report Forum: April 24, 2013 in LRC 435 from 4:00PM-6:00PM.
3. American Federation of Teachers (AFT) Collective Bargaining Agreement (CBA) Proposal:
  - a. AFT is requesting additional reassigned time for Academic Senate officers.
4. Budget Allocation Resource Committee (BARC):
  - a. BARC has prioritized the equipment request list.
    - There is \$100K available.
    - President Luster will make the final decision.
  - b. BARC will work with Program Review requests in the future.
5. Contract Faculty Hiring:
  - a. The District Governance Council (DCG) discussed Miramar College's resolution on Contract Faculty hiring last week.
  - b. Chancellor Constance Carroll and Vice Chancellor Bonnie Dowd are working on the plan the district will follow when we start hiring new Contract Faculty.
  - c. Governor Brown's May 2013 Budget Update may allow the state to reimburse our district for Cost of Living Allowances (COLA) and other deferred money that the state owes us.
6. Faculty Hiring Prioritization Committee:
  - a. Dean Jill Baker will give a presentation on what other colleges are doing about hiring priorities.
7. FLEX Survey:
  - a. Dean Craft sent out a survey about FLEX. (Please respond to the survey.)
8. Information Technology Strategic Plan:
  - a. Our current equipment is out of warranty.
  - b. Equipment for new buildings become out of warranty in four years.
  - c. The five Faculty members on the Information Technology Committee can meet with the Senate if we have any questions.
9. Last Spring 2013 Senate Meeting: May 6, 2013
  - a. Please let Madeleine know if there are any topic(s) you would like to discuss.
10. New Enrollment Priorities – 2014:
  - a. Madeleine and Cynthia Rico reported Mesa College Counselors must complete approximately 13,000 Mesa College Student Education Plans by 2015 in order for all our students to receive enrollment priority as mandated by SB1456.
11. Summer 2013:
  - a. The Mesa College Vice President of Instruction sent out an email today regarding the registration process for Summer 2013.
    - Hopefully this will be the last time we have to do it this way.
  - b. There are only 8 Full-Time Equivalency (FTE) this summer, but we are anticipating that we will be able to schedule about half the number of classes that are scheduled during a regular summer semester in Summer 2014.

## **VII. COMMITTEE REPORTS:**

### **A. Academic Affairs:** (Co-Chair John Crocitti) No Report

### **B. Professional Development Committee (PDC):** (Chair Cynthia Rico)

1. Counselor Guadalupe "Lupe" Gonzales will be the PDC Chairs for Academic Year 2013-2014.
2. The PDC has two more Spring 2013 meetings.
3. The next submission deadline is April 24<sup>th</sup>.
4. Please turn in your proposals and completions right away to ensure you receive your salary advancements as soon as possible.
5. 2013-2014 Sabbaticals Awarded:
  - Todd Curran – Physical Education
  - Nellie Daugherty - Extended Opportunity Programs and Services (EOPS)
  - Kari Parker – Counseling
  - Cynthia Rico – Counseling
  - Shannon Shi – Languages
  - Ron Sandvick - Math
  - Alison Steinberg – Learning Resource Center
  - George Svoboda - Music

**C. Committee of Chairs (COC):** (Chair Laurie Mackenzie)

1. Joint Chairs/Deans Meeting:
  - a. There had not been a joint meeting for a few years.
  - b. Incoming Chair of Chairs Jennifer Cost thought it was important to have the meeting and it can be beneficial to receive feedback from each other.
  - c. People want to find a way to work together.
  - d. Laurie has received positive feedback and we will schedule more joint meetings.
2. There will be a Chairs Retreat this Friday, April 26, 2013 in I4207 (Student Services) from 9:00AM-Noon.
  - a. The Chairs will work on Communication, Timelines, and updating Job Descriptions.

**D. Curriculum Review Committee (CRC):** (Co-Chair Toni Parsons)

1. The PHYE Physical Education course designation will not change to EXSC until Fall 2014.
  - a. The most repeated PHYE courses will have the letters W, X, Y, and Z in Fall 2013 to allow repeatability.
    - DRAM and MUSI also have repeatability.

**E. Basic Skills Committee:** (Coordinator Chris Sullivan) No Report

**F. Program Review Committee (PRC):** (Co-Chair Kris Clark)

1. Program Review Online Survey:
  - a. The committee received constructive feedback.
2. Tasks for the Summer Work Group will be attached to the President's Cabinet notes.

**VIII. OLD BUSINESS:**

**A. Miramar College Resolution in Support of Amending the Waiting Period to Retake Assessment and Placement Tests:** 3<sup>rd</sup> Reading

1. Guillermo Marrujo said the Counselors still need additional information.
  - a. Terrie Teegarden is willing to meet with the Counselors to explain the process for MATH.
2. Terrie Teegarden indicated that students often need to take a math class here, even if they already took it in high school.
3. Terrie said the math department has a challenge process and the review courses which allow student to correct their placement level after doing some review.
  - a. This process is a better way to place students than the current placement test.
    - Both the Miramar and City Math departments have agreed that they prefer this way of placing students.

**B. Campus Safety:**

1. Becca Arnold gave an update of recent Faculty/Staff Advisory Committee on Threats (FACTS) recommendations.
  - a. There is already a zero tolerance policy for threatening behavior written into the bargaining agreement
    - Their new proposal will make minor changes to that provision and also add a provision for the formation of threat assessment teams.
  - b. The committee met with the Crisis Response Committee and has a meeting scheduled with the President.
2. Safety Training:
  - a. The Senators would like to find out if safety training can be available during the Fall and Spring convocations.
  - b. Madeleine will also find out if defibrillator training is available for Faculty.

**IX. NEW BUSINESS:**

**A. Resolution 13.4.1 – Summers Responsibilities (Hinkes):** (Madeleine Hinkes)

1. Senate Executive members are available to address important Faculty issues during Summer 2013. Motion to forward resolution for a discussion and vote at the May 6, 2013 Senate meeting:

**M/S**

Hinkes/Teegarden

**Unanimous**

**B. Report on Academic Senate for CA Community Colleges (ASCCC) Spring 2013 Plenary:**

1. Breakout Sessions:
  - a. C-ID/SB1440/Transfer Model Curriculums(TMCs):
    - The CA State Universities (CSUs) are focused on Articulation while the community colleges are focused on Transfers.
  - b. K-12 Curriculum Changes:
2. Resolutions: The final versions will be posted @ <http://asccc.org>.
  - a. One resolution is on the 50% Law and adds Counselors and Librarians to the Instructional side.
  - b. The resolution on Minimum Qualifications for Chicano Studies passed.
  - c. The resolution regarding 10+1 and ASCCC guidelines for Faculty Engagement in Peer Review also passed.

3. Massive Open Online Courses (MOOCs):
  - a. There was a lunch session with representatives from the University of CA Berkeley and Coursera.
4. Post Plenary PowerPoint Presentations: There are presentations available.
  - a. One presentation in on Faculty Role in Local Grant Processes.

**X. Announcements:**

- A.** Festival of Colors is tomorrow, April 23, 2013, in the Student Services Building Quad Area.
- B.** The Chairs Retreat is scheduled for April 26, 2013 in I4207 @ 9:00AM.
- C.** The Scholarship Gala is this Friday, April 26, 2013 at the Double Tree Hotel in Mission Valley.
- D.** The next Academic Senate meeting is scheduled for May 6, 2013 in H117/H118 @ 2:15PM.

**XI. ADJOURNMENT @ 3:50PM.**

Submitted by Sue Saetia

Approved by the Senate: