



Approved: 09/29/08

**MESA ACADEMIC SENATE
SEPTEMBER 15, 2008 – 2:15 P.M. - 4:00 P.M. – H117/118**

Minutes

PRESENT: Becca Arnold, Bill Brothers, Nathan Betschart, Anar Brahmhatt, Leslie Cloud, Mike Crivello, Margaret Fickess, Shirley Flor, Dwight Furrow, Bob Gordon, Martina Hesser, Gary Holton, Jill Jansen, Geoffery Johnson, Leroy Johnson, Wendell Kling, Ken Kuniyuki, Marichu Magana, Guillermo Marrujo, Andrea Marx, Joe Mac McKenzie, Jonathan McLeod, Val Ontell, Francisca Rascon, Cynthia Rico-Bravo, Ron Ryno, Joe Safdie, Chris Sullivan, Farideh Salehi Kermani, Marilyn Schenk, Shannon Shi, Erica Specht, George Svoboda, Paul Sykes, Terrie Teegarden, Tracey Walker, Farshid Zand, Bonnie ZoBell,

ABSENT: Mark Abajian, Bill Hofer, Kris Clark, Jan Clymer, Rob Fender, Paula Gustin, Matt Kofler, Nina Lopez, Carl Luna, Andrea Luoma, Trishia Mendoza (excused), Dina Miyoshi, Michelle Tucker (excused), Mike Sanchez, Manuel Velez.

I. CALL TO ORDER & WELCOMES was made by President Terrie Teegarden at 2:15 P.M.

- President Teegarden welcomed the Academic Senate members back to a new semester.
- President Teegarden introduced the hourly recording secretary Farideh Salehi Kermani.
- Erica Specht will serve as Senate Secretary this semester while Professor Hinkes is on sabbatical.

II. PUBLIC PRESENTATIONS

- **Associated Student Body (ASB)**. No presentation was made.
- **Public**. No public presentation was made.

III. GUESTS- NONE. Terrie Teegarden announced the upcoming guests.

- Upcoming guests are Ron Perez scheduled on 09/29/08, Bill Craft scheduled on 10/13/08, and Nancy Wichman scheduled on 10/27/08.

IV. APPROVAL OF SENATE MINUTES OF MAY 12th, 2008.

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Holton/Ontell

VI. COMMITTEE REPORTS

A. ACADEMIC AFFAIRS. - Co-Chair Bill Brothers announced the upcoming Academic Affairs Meeting on Sept. 15th, 2008, in H-119, 4:00-5:30 p.m.

B. PROFESSIONAL DEVELOPMENT COMMITTEE. - Chair Bonnie ZoBell announced following items:

- A DL will go out to faculty regarding PDC information and deadlines.
- Announced the four salary advancements and the submission of professional development applications in Room A-117 in a timely fashion.
- Announced the deadlines for the faculty: Feb 20th to get their sabbatical applications to the chair and dean, and the deadline of Feb 27th to submit their applications to the PDC.
- Announced ten sabbatical leaves to award this year.
- Bonnie ZoBell will apply for sabbatical leave this year and will therefore rescue herself from reading applications before they're turned in during the decision making process. However, she will still be able to answer questions.
- Explained how to navigate on the Mesa College Website to obtain Professional Development Committee and/or Sabbatical forms, information and access to FAQ.
- Invited those working on sabbatical applications to come to A-117 to look through the past successful sabbatical applications to get ideas.

C. COMMITTEE OF CHAIRS. - Chair Paul Sykes reported on:

- Upcoming meeting with Jim Mahler (AFT President) in regard to Honor's Contracts.
- Reviewed the Honor's contract process as directed by Vice-Chancellor Lynn Neault. The Senators expressed their concern about the lack of department chair and dean's signatures in the approval process.

D. CURRICULUM CHAIR. - Chair Shirley Flor reported on the following:

- The integration of course outlines needs to continue.
- CIC is reviewing Title V to make changes in the course repeatability policy for the district.
- CIC/SSC Meeting on Sept. 26th, 2008 at the District office, Room 245, 1:00-3:00 p.m.
- Integration and review of new courses with E. Castaneda continues.
- Elizabeth is working on a list of labs and lecture unit adjustments for physical education

E. STUDENT LEARNING OUTCOMES. -J. Safdie reported on the following:

- Announced upcoming SLO Meeting on Friday, Sept. 26th, 10:30 am in A-102. Acting VP Craft will co-chair the committee and by now there are 22 members on the committee.
- Announced that the District Accreditation Committee will discuss an agenda item on September 24th regarding software systems such as, eLumen and TaskStream.

- Announced that SLO documents have been added to the website including a timeline.
- Announced the electronic meeting on TaskStream, tomorrow, Sept. 16th, 2008 from 9:00-10:00 a.m.

F. BASIC SKILLS. -Tracy Walker reported on following:

- Attended a Statewide meeting of BSI coordinators in the summer to network and organize Basic Skills initiatives statewide.
- BSI action plan is due on October 15th at the state office. The report will be more focused and streamlined and will include qualitative and quantitative measures.
Individual plans are due next week to the BSI committee. A draft of the plan will come to the Senate on September 29th for review and feedback. On October 3rd the plan will go to the Steering Committee for review and approval. Walker requested faculty to contact her with questions, concerns or ideas.

VII. SENATE EXEC REPORTS

A. Treasurer. Marichu Magana reported the balance of the checking account and saving account as listed below:

- Checking account \$ 1,099.32 as of 09/10/08.
- Saving account \$ 2,525.76 as of 09/10/08.

B. STATE SENATE REPRESENTATIVE. Gary Holton reported on following:

- The state plenary session will be in November 2008.
- The Area D meeting will be at Mesa College on Saturday, Oct. 25th 10:00a.m.- 2:00 p.m. A-102.

C. VICE-PRESIDENT-C.RICO-BRAVO. Cynthia Rico-Brave passed out a handout on Vacancies 2008-2009 (Academic Senate and Shared Governance Committees).

D. PRESIDENT-TERRIE TEEGARDEN. Terrie Teegarden reported on the following:

1. PRESIDENT'S CABINET

- There will be an upcoming forum on the footprint for the entire campus.
- Budget – Last year we were in the black by \$512,000 and the district put a \$200 limit on spending on any items which lead to the money going back to district. This year there is no new money and no increase to cover inflation leading to a decrease.
- FTES is up 3.8% at Mesa with a decrease in the number of sections of 1.6%; there are 12 sections with a fill rate of below 25%.
- Mesa's 2008 Voter Registration efforts will take place Monday, September 22nd, Thursday, September 28th. Mesa College Associated Students and ambassadors are enthusiastic about encouraging their peers to register to vote and

are making themselves available for classroom presentations during the week of September 22nd. Classroom presentations should take no more than 5 minutes and will be offered based on student availability. If you are interested in having a Voter Registration presentation during your scheduled class time please notify Ashanti Hands by Monday, September 15th at 4:00 PM. Schedules will be confirmed by Wednesday, September 17th.

- TurnItIn expires at the end of the semester. After discussion with the chairs last semester, it was decided that there was not enough usage to justify the expense. Currently, they are working on an alternative through WebCT which looks to be very good
2. **DISTRICT GOVERNANCE.** The chancellor has requested that the colleges look at the statements on academic freedom and attempt to come up with a common statement. The Senate presidents together with Jim Mahler will draft a statement which will be coming back to the senate for input.

VIII. OLD BUSINESS

A. A.S. DEGREE CATEGORIES.

At the state plenary session last spring, a resolution regarding A.S. degree categories were referred to the Executive Committee and representatives were directed to take this resolution back to the local senates for input before returning to the fall plenary session for a vote. Senators were asked to discuss the resolution with their departments. The resolution is an effort to standardize the A.A. and A.S. degrees statewide. An A.S. degree would be awarded to science, career-technical, engineering and math majors. All other degrees would be awarded as an A.A. Holton needs input from the senators on their approval/disapproval of the proposed resolution.

IX. NEW BUSINESS

A. SENATOR AT LARGE

- Call for nominations for the vacant Senator at Large position. Michael Reese has taken an interim Dean position.
- Senator at Large is responsible for all raised concerns of all departments, and unrepresented groups, such as, women studies.
- No release time for the Senator at Large.
- This vacancy for Senator at Large will be a 1 year term.

B. AFFORDABLE TEXTBOOK TASKFORCE

The district has convened an Affordable Textbook Taskforce that includes a representative from each college, continuing education, and the bookstore. Associated students will also be involved. Teegarden requested volunteers for a campus taskforce. Holton, Betschart, Arnold and Ontell volunteered to form the taskforce.

C. HONOR'S CONTRACTS

There was a discussion of issues regarding the Honor's Contracts. Neault has requested that all VPIs streamline the process to reduce the time required for new contract CRNs to be generated. Faculty expressed a need for college-wide guidelines, policies and procedures. They also affirmed that chairs and deans needed to be part of the approval process.

D. ONLINE ELECTION

Teegarden discussed the possibility of online senate elections. Both the Classified Senate and the Associated Students had their elections online last year and they had successful outcomes. Teegarden asked for a sense of the senate regarding online elections for the Academic Senate and was directed to proceed with initiating an online election process.

X. ANNOUNCEMENTS

- A. www.postyourtest.com is a website where students and instructors can post and view exams.
- B. Call for nominations for a faculty representative to the Board of Governors
- C. Education for Careers conference by the California Career Pathways Consortia February 22 – 24, 2009
- D. State Senate awards: For more information see the state website at www.asccc.org
 - Exemplary Program due Nov. 14, 2008
 - Hayward Award for 'Excellence in Education' due December 1, 2008
 - Diversity Award due February 2, 2009
 - Laroche Memorial Scholarship for Students due February 27, 2009

XI. AJOURNMENT was made by Terrie Teegarden at 4:00 p.m.

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Next meeting will be on September 29th, 2008, in Room H117/118 at 2:15 P.M.

Respectfully submitted by
Erica Specht, Senate Secretary, and
Farideh Salehi Kermani, Recording Secretary.