



For Approval: 09/28/09

MESA ACADEMIC SENATE
September 14, 2009 (Cont. 9/21/09) – 2:15 PM – 4:00 PM – H117/H118
Minutes

PRESENT 9/14/09: Becca Arnold, Bill Brothers, Laura Collins, Michael Crivello, Shirley Flor, Rob Fremland, Dwight Furrow, Martina Hesser, Erika Higginbotham, Madeleine Hinkes, Bill Hofer, Gary Holton, Jill Jansen, Inna Kanevsky, Margaret Karnyski, Ken Kuniyuki, Kevin Krown, Georgia Laris, Danielle Lauria, Susan Lazear, Marichu Magana, Guillermo Marrujo, JoeMac McKenzie, Jonathan McLeod, Val Ontell, Francisca Rascon, Cynthia Rico-Bravo, Ron Ryno, Mike Sanchez, Marilynn Schenk, Barbara Sexton, Shannon Shi, George Svoboda, Terrie Teegarden, Phyllis Meckstroth, Laleh Howard, Mimi Moore, Chris Dawes, Jennifer Cost, Thekima Mayasa

Absent 9/14/09: Mark Abajian, Anar Brahmbhatt, Aulani Chun, Leslie Cloud, Michael Fitzgerald, Tricia Mendoza, Pedro Olvera, Joseph Safdie, Michelle Tucker (excused), Manuel Velez, Duane Wesley, Farshid Zand, Bonnie ZoBell (excused)

- I. **Call to order and welcome** by President C. Rico-Bravo at 2:15 p.m.
- II. **ASB rep (9/21):** Mason Walker reported that after great results on the rally that took place at City College, currently another one is in the works. They are planning another in combination with other community colleges in the region to make a bigger presence and state their concerns regarding budget cuts and reduction of classes (date TBD). ASG will be giving out an Inspirational Award.
- III. **Approval of minutes:** The minutes of May 11, 2009, were approved
M/S McLeod/Collins
- IV. **Committee Reports**
 - A. **Academic Affairs:** B. Brothers reported that their first meeting will be today at 4:00pm. The committee will review the Mission, Value, Mission Statement and the new Strategic Plan. Brothers will bring in a report from ACAF during the next meeting on September 28th.
 - i) After reviewing the Mission, Value, Mission Statement several of the senate members had concerns about the wording of the statement. They provided Brothers with their input on several phrases. In addition they were concerns that the revision to this document was done without their input. Brothers shared that this is only a draft and that he will bring their suggestions to the ACAF Committee and provide them with the results in the coming weeks; however he expressed concern with wanting to get this document approved in time for Accreditation.
 - B. **Prof Development:** Report given by Brothers (in absence of ZoBell) List of deadlines for salary increases and sabbatical applications is on the PDC website. Vilma Silverman will be the Co-Chair during the Spring 2010 during ZoBell's sabbatical leave.

C. Committee of Chairs: Fremland reported the concerns that aroused during the last Committee of Chairs meeting. Faculty are upset regarding the consolidation of labs. The Language Lab currently being used as a Writing/Math and Tutoring Center. There were particular concerns raised that the decision to consolidate labs was done after the semester began and it greatly impacted faculty syllabi and curriculum

- i) Department Chairs in that area are expecting a meeting with the VPI within the next couple of weeks to express their concerns about the impact these changes have on students and faculty especially since these changes occurred after the semester started.
- ii) Class caps will not be increasing at this time. Five faculty members attended the Board meeting and voiced their concerns regarding the negative impact on students if class caps were raised. Faculty are encouraged to meet with their Department Chairs and use that additional voice to represent their departments.
- iii) Faculty who are currently being asked to work the core of their program showed their frustrations as some of the smaller departments are already offering one class of a particular section. They are afraid that if they are continue to cut more sections the existence of their department will be in jeopardy.
- iv) Suggestions to work closely with colleagues from the other campuses to ensure that courses are being offered at one of the sites instead of none at all. In this way ensuring that students are getting the most out of the colleges.

D. Curriculum Chair: Shirley Flor reported that courses currently going thru the approval process are being delayed due to loop holes and the Faculty are being asked to make sure that forms are being properly completed by following the procedures on Curricunet.

- i) Lower Division Transfer Program is no longer available.
- ii) Prerequisites- Discussion about whether students will be able to use higher level courses to bypass prerequisites for certain classes and whether that information should be on the catalog.

E. Student Learning Outcomes (9/21): Joe Safdie shared with the senate that currently all faculty have full access to Taskstream. All faculty's current courses and SLOs have been entered. Their username is 7digit CSID# and the password is SDCCDEDU. When you log in the first time it will ask you to change your password. Trainings have occurred within the last two weeks. Currently there is a link on the website if you want to complete the training online (about 1 hour). Student Services is in the process of receiving training on Taskstream. SLO is now a subcommittee of Program Review. They are in need of an adjunct member on the committee.

1. Make the password lower-case (it's case sensitive) -- sdccdedu
2. The links to the training sessions have been sent out by e-mail; they're just archives of the original training sessions that happened in the last two weeks.
3. Finally, you should probably say "The SLO Committee is now a sub-committee of Program Review."

F. Basic Skills (9/21): Terrie Teegarden reported that the BSI Action Plan draft has been approved. The long term goals have already been met. There are five short term goals. It will go to the state no later than October 15, 2009.

V. Guest: President Rita Cepeda

Official agenda ended at 3pm when R. Cepeda arrived to address these issues:

- Integrated planning process-Need to satisfy the things we were cited for in 2004. Mesa has been a little late in doing this. We need to show that we are practicing the integration of the model not just talking about it. Pilots will be done.

- Tutoring-Trying to dispel the myth that there is none on campus. President spoke to VPI late Friday to try to get some meeting set up with ALL stakeholders to address the issues. No FTE is generated by tutoring and the current system was not working well--as far as utilization of resources
- Learning Communities- Work in process
- Curriculum Balance-trying to decide this is difficult; transfer vs. basic skills vs. vocational, etc.
- Transfer Crisis-what are we preparing students for when they are not able to transfer? The 4 years are full and sending their students to CC's to take classes that are not offered at the CSU's
- Better Communication/Consultation- president is proposing brown bag lunches to help with communication. Pick 1 or 2 topics to discuss.

VI. Senate Exec Reports – (9/21)

- A. Vice President: M. Hinkes, emails have been sent out to faculty letting them know what committees need members. If anybody is interested in finding out more about a particular committee they should visit:
<http://www.sdmesa.edu/governance/committees/index.cfm>
- B. Treasurer: M. Magaña, Organization Dues cards are available if anybody would like to sign up the current fees are \$20/yr. for contract faculty; \$10/yr. for Adjunct faculty. Balance of account will be shared next week.
- C. State Senate Representative: G. Holton, Academic Senate Plenary Session will be Nov. 12-14 in Ontario, CA. Cynthia Rico-Bravo and Gary Holton will be attending. The senate is willing to pay for one more faculty member. Please inform Cynthia if you're interested.
- D. Senator at Large: J. Jansen
- E. Secretary: E. Higginbotham
- F. President: C. Rico-Bravo
 - i. President's Cabinet-
 1. At the Sept 1, 2009 meeting Deb Canning from Mesa Facilities requested if faculty could please remember to turn off lights and close doors during your class time, if the Air Conditioning is running in your classroom. The college is also working to increase its percentage in recycling.
 2. A sub group of the President's cabinet has been task to review the mission, vision, goals and the strategic planning cycle. This process is currently being reviewed by Academic Affairs and will be presented to the full senate at the September 28th meeting
 3. The results of the student and employee satisfaction were presented at two meeting September 11 and September 18th debriefings for those faculty who did not attend, but would like to review those findings are encouraged to visit the District Website under Institutional Research link for results.
 4. A revised vending policy is being discussed and reviewed by the Dean of Student Affairs, this draft will be presented at a future President's Cabinet meetings.
 5. Smoking Policy, still under review by Dean of Student Affairs and Health Services to be discussed at a later time.
 6. Traffic Patterns entering the college on Mesa College Drive was discussed with varied suggestions. The crosswalk between the parking

structure and near the football is of most concern. Solutions are being discussed.

- ii. District Governance
 - 1. Discussion of the student Rally, H1N1, and Budget had been the main topics for the August 19 and September 2, 2009 meeting. Chancellor Carroll reviewed many of these agenda items at the forum which was held on September 17, 2009.
- iii. Board of Trustees
 - 1. The board of Trustees at its September 10, 2009 meeting approved the 2009-2010 "Adopted Budget", although the numbers presented in this budget are tentative. The District is has a legal obligation to adopt a budget by September 15. As the State works to provided final numbers to the districts, the Board of Trustees will have to entertain amendments to the budget.
- iv. Student Services
 - 1. The District just received a memo from the Vice Chancellor Student Services and Special programs and Vice Chancellor for Fiscal Policy regarding the relief of mandates for Students Services Categorical Programs and Matriculation. This issue will be discussed at the District Student Services meeting on October 1, 2009.
- v. Other

VII. Old Business – (9/21)

- A. Adjunct Faculty Email Resolution 09.5.1** – To provide Adjunct Faculty with a district email address;

M/S

M. Hinkes/V. Ontell

There was discussion and questions regarding resolution. A friendly amendment was suggested by Senator Holton and was accepted by resolution author Madeleine Hinkes to change the word "will" from the last resolve to "should".

Resolution passed unanimously

VIII. New Business – (9/21)

- A. Pedagogy as Criterion for Deciding Classroom Enrollment Resolution 09.8.1** – Jonathan McLeod introduced the resolution (Emailed to Senate) Discussion and voting will take place at the September 28th meeting.

M/S

J. McLeod/M. Schenk

- B. To Allow the Use of Safe Assign Resolution 09.8.2–**

Bonnie ZoBell introduced the resolution (Emailed to Senate), for discussion.

M/S

B. Zobel /J. Safdie

Motion to suspend the Rules.

M/S

B. Brothers/T. Teegarden

Unanimous

There was discussion and questions regarding resolution.

Resolution passed unanimously

- C. Accept Basic Skills Action Plan Resolution 09.9.3** – Terrie Teegarden introduced the resolution (Emailed to Senate), discussion and voting will take place at the September 28th meeting.

M/S

T. Teegarden/G. Holton

IX. Adjournment 4:00 p.m.