



**APPROVED: 05/12/08**

**MESA ACADEMIC SENATE**  
**April 28, 2008 – 2:15 P.M. - 4:00 P.M. – H117/118**  
**Minutes**

**PRESENT:** Bill Brothers, Kris Clark, Jan Clymer, Mike Crivello, Adrienne Aeria Dines, Margaret Fickess, Dwight Furrow, Paula Gustin, Martina Hesser, Madeleine Hinkes, Holly Hodnick, Bill Hoefler, Gary Holton, Geoffery Johnson, Leroy Johnson, Matt Kofler, Ken Kuniyuki, Georgia Laris, Nina R. Lopez, Andrea Marx, Joe Mac McKenzie, Jonathan McLeod, Alessandra Moctezuma, Val Ontell, Francisca Rascón, Michael Reese, Cynthia Rico-Bravo, Ron Ryno, Joe Safdie, Mike Sanchez, Marilynn Schenk, Erica Specht, George Svoboda, Terrie Teegarden, Karen Williams, Farshid Zand, Bonnie ZoBell.

**ABSENT:** Mark Abajian, Chris Althaus (proxy to Chia-huei Hu-Woods), Becca Arnold, Bob Gordon, Laleh Howard, Jill Jansen, Carl Luna, Andrea Luoma, Shannon Shi (excused), Paul Sykes (proxy to Clymer), Michelle Tucker (excused), Manuel Velez, Duane Wesley.

**I. CALL TO ORDER** was made by President Terrie Teegarden at 2:18 P.M.

**II. PUBLIC PRESENTATIONS**

**A. Associated Student Body (ASB).**

- Masih Ebrahimi (President of the Smile Club) announced that the club is having a meeting on Thursday, May 1<sup>st</sup> in H117 from 2:00 P.M. – 3:30 P.M. Faculty were invited to attend to help promote this event because Ebrahimi felt more students might attend if faculty are present supporting the club. A free healthy lunch and dessert will be provided.
- Nina R. Lopez (ASB representative) reported on the following:
  - The Speech and Debate Team participated at Palomar College on April 26-27 and won 1<sup>st</sup> place overall among community colleges and 4-year universities.
  - Friday, May 2<sup>nd</sup> is the last day to vote online for Associated Student elections. The link is located on the center of Mesa's home page at [www.sdmesa.edu](http://www.sdmesa.edu).

**B. Public.** – No presentations were made.

**III. GUESTS**

**A. Yvonne Bergland (Dean of Instructional Services, Resource Development and Research) and Susan Mun (Campus Researcher).** Teegarden began the meeting by introducing Erica Specht (Faculty Co-Chair, Research Committee). She briefly described what the committee was working on and introduced Dean Yvonne Bergland and Susan Mun, who presented on The Community College Survey of Student Engagement (CCSSE).

Four handouts were distributed at the meeting:

- 1) The 2007 Community College Survey of Student Engagement (CCSSE)
- 2) Research Brief #1: The Five Benchmarks, CCSSE Series, April/May 2008
- 3) Research Brief #2: Support for Learners

#### 4) Building the Windmill of Progress

Mun referred to her presentation on “Building the Windmill of Progress” and defined a culture of evidence as “an institutional and individual reflection and action are typically prompted and supported by data about student learning and institutional performance” (McClenney and McClenney, 2003). She also referred to the components of the Blueprint for the Windmill of Progress diagram and cited examples of how action and data are addressed at Mesa. Mun compared the similarities between the Metaphor of Music (daily practice and performance recitals) and how Accreditation fits in (practice your craft and Accreditation). In addition, she explained the purpose of CCSSE, the context and target sample. The goal is to identify areas in which community colleges can improve their programs and services for students.

On Research Brief #1: the Five Benchmarks are:

- 1) Active and Collaborative Learning
- 2) Student Effort
- 3) Academic Challenge
- 4) Student-Faculty Interaction
- 5) Support for Learners

It was discovered the biggest gaps in Mesa Benchmarks comparison were in Student Effort (42.2%) and Support for Learners (42.7%).

On Research Brief #2: Support for Learners, it was emphasized that students perform better and are more satisfied at colleges that are committed to their success and cultivate positive working and social relationships among different groups on campus. Biggest gaps in Support for Learners benchmark were in part-time students (40.7%) and 0 to 29 Credits Students (40.3%). Mun recommended faculty should read the handout on Research Brief #2: Support for Learners for additional information.

General recommendations from CCSSE are to engage students early on, engage them deliberately and encourage them to become more purposeful in their educational efforts, engage them often, and consider who we are serving when we are deciding when to offer support and services.

The Research Committee won an award on achievement and planning for developing the Guidelines for Implementing the Research Planning Agenda (GIRPA).

For any questions, comments and concerns, please contact Dean Yvonne Bergland at [yberglan@sdccd.edu](mailto:yberglan@sdccd.edu), Susan Mun at [smun@sdccd.edu](mailto:smun@sdccd.edu), the Office of Instructional Services, Resource Development, and Research at (619) 388-2509 or visit them in Room A-109.

Discussions followed afterwards on success of UCSD students and Mesa’s transfer students who currently attend UCSD. Our students do as well as or better than 3<sup>rd</sup> year UCSD students.

**B. Lynn Neault (Vice Chancellor of Student Services) – New Attendance Policy.** Neault distributed 2 handouts at the meeting titled:

- 1) Important Attendance Accounting Changes Coming Fall 2008 (black/white handout)
- 2) Class Syllabus, Grade Submittal, and Students in Federal Programs – Financial Aid and Veterans (color)

Vice Chancellor Neault described how the District once used a 1<sup>st</sup> and 2<sup>nd</sup> census for reporting purposes (funding) but they decided to reduce to a single census and the attendance policy was not changed.

The first handout (black/white) on the "Important Attendance Accounting Changes Coming in Fall 2008" will be available on the web and in mailboxes for opening week. Instructors are required to take attendance through census and drop students if they don't show up for class. If faculty drop a student but then realize they have to add the student back into the class, contact District Student Services at (619) 388-6922 and request to have the student reinstated. Reinstatement can also be done on line. An "Opening Day" roster, along with the Add Code list, will be distributed in faculty mail boxes. Attendance should be taken daily up until census. Positive attendance classes have no changes. Financial Aid and Veteran students will be indicated on the roster with FED (replace VET). Neault indicated if instructors drop a FED student, the need to record the last day of known activity (i.e., last project turned in, last time they attended class, etc.).

Neault pointed out that our sister college senates provided comments (red) to her on the class syllabus section of the second handout. She made a plea for instructors to ensure adding to their syllabus the recommendations under "Class Syllabus" (refer to the colored handout). The main point is that it is the student's responsibility to drop classes he or she is no longer attending. Neault also advised instructors to be very clear and specific to avoid any ambiguity with the students. More discussions followed afterwards.

Grade Submittals will continue with electronic grading with the addition of an electronic signature to indicate that the faculty member is certifying the authenticity of the grades. Tutorial codes are still required due to auditing. Further discussions took place after Neault's presentation.

**IV. APPROVAL OF SENATE MINUTES OF 04/14/08 as written.**  
**M/S/U Rico-Bravo/Mac Mackenzie Unanimous**

**V. REPORTS**

**A. Senator-at-Large.** Teegarden reported on behalf of Paul Sykes, who was unable to attend the Senate meeting due to a meeting conflict.

A gift basket/door prize will be donated to the Scholarship Banquet by the Academic Senate. It will contain guest passes to a number of museums and other educational centers, such as:

- 1) Chula Vista Nature Center
- 2) Rueben H. Fleet Science Center
- 3) San Diego Air and Space Museum
- 4) San Diego Automotive Museum
- 5) San Diego Museum of Art
- 6) San Diego Museum of Man
- 7) San Diego Museum of Natural History

**B. State Senate Representative.** Erica Specht discussed 2 handouts; the first one was titled a "Report from the Spring Plenary Academic Senate Session 2008". The State Senate considered 46 resolutions: 39 passed with 22 unanimous votes, 2 were defeated, one was withdrawn, 3 were referred to the Executive Committee for action and one was referred to local senates for their recommendation. Specht mentioned that under Articulation and Transfer, the State Senate would like to standardize the recommendations that were listed.

The second handout discussed Spring Plenary Session Resolution 9.08 S08 “Defining the Associate of Arts and Associate of Science Degrees” (Lisa Fuller, Cerro Coso Community College). This resolution lists the areas which will be included under the A.S. degree, versus the A.A. degree. The local senates were asked to review the document for further discussion.

Specht also discussed the Student Improvement Movement, which incorporates Basic Skills, SLO’s, and student equity. She felt it was important for the Senate to take the lead and promote the integration process. More than half of students need remediation in math and English.

A list of colleges who were penalized for not addressing SLO’s was provided at the Senate Executive meeting on April 21<sup>st</sup> by Specht. Everything at the college is SLOAC driven including the Master Plan. Teegarden asked the Senate if there is a resource somewhere that lists the criteria of what makes a college accredited. Teegarden explained how she worked collaboratively with ECC’s Senate to locate the list because some colleges don’t require G.E. Once Rico-Bravo locates the information, she was asked to email it to Teegarden.

Holton also attended the Senate Plenary and he discussed two resolutions that were passed that would recommend changes to the disciplines list. The first change is to combine the master and non-master categories alphabetically into a single list. The second change would allow disciplines not currently on the master list (for example, Consumer Family Studies) to put forward proposed changes to the disciplines list that would require a bachelor’s or associate’s degree in specific disciplines, rather than any bachelor’s or associate degree. He noted that this wouldn’t happen immediately.

Specht thanked senators for the opportunity to serve as Mesa’s State Senate representative.

- C. Professional Development Committee.** Bonnie ZoBell announced the names of the faculty members who were awarded sabbaticals for next year, with the caveat that they all will need final approval from the Board of Trustees. The sabbaticals are on the Board’s May 22, 2008, docket.

Sabbaticals 2008-09 Alpha List of Approvals		
FACULTY	DEPARTMENT	SEMESTER
1. Madeleine Hinkes	Anthropology	Fall 2008
2. Paula Hjorth-Gustin	Chemistry	Spring 2009
3. Nancee Kesinger	English	Fall 2008
4. Susan M. Lazear	Fashion	Fall 2008
5. Leticia P. Lopez	Spanish	Spring 2009
6. Nina Rosenstand	Philosophy	Fall 2008
7. Alfonso Saballett	Multimedia	Spring 2009
8. Leslie Anne Seiger	Biology	Fall 2008-Spring 2009

- D. Committee of Chairs.** Georgia Laris reported on the following items:
- A Joint chairs and deans meeting will be held on Wednesday, April 30<sup>th</sup>. They will review 2 MOU’s from Naomi Grisham.
  - Vice President Ron Perez and Daniel Sicile-Kira will not be able to attend and discuss facilities issues and concerns.
  - Accreditation will be discussed by Jill Baker.
  - Vice Chancellor Lynn Neault will present the New Attendance Policy.

- E. Curriculum Review Chair** – Paula Gustin reported on the following:

- Revision of the old transfer studies degree was approved by the Board. It will move forward to the State for approval, with results by June.

**F. Student Learning Outcomes and Assessment Coordinator (SLOAC)** – Joe Safdie reported on the following:

- On Tuesday, April 29<sup>th</sup> a demonstration of eLumen will be presented at Mesa for the SLO Committee and faculty involved in the pilot study in LRC 432.
- Friday, May 2<sup>nd</sup> will be the last meeting this semester for the SLO Committee. The main topic of discussion will be to decide if a software system should be purchased or not.
- Last week an email was sent by Safdie on SLO's but he was informed by the Computer Science department that they wouldn't read it because the document was sent as an attachment and it could spread a virus. Their preference would be to have the message pasted within the body of an email.

**G. President** – Teegarden reported on the following:

**1. President's Cabinet**

- The President's Cabinet Retreat was held on Friday, April 18<sup>th</sup> to discuss the planning process at Mesa. The current "Educational Master Plan" was reviewed and the consensus was that Mesa does a good job of planning, but they don't do such a good job of following through. The hope is that faculty will start referring to the document as they prepare their program reviews. Attendees were informed that the President's Cabinet will meet every week from now on. The extra meetings will serve as work sessions to develop a strategic plan.

**2. District Governance Council (DGC)**

- The new "transfer" A.A. degrees have been completed.
- The new summer combined schedule is available.

**3. Board of Trustees**

- Mesa's Mission Statement and the "Transfer" A.A. degrees were approved.

**VI. OLD BUSINESS**

- **Accreditation Self-Study**. Teegarden shared that Jill Baker, Faculty Co-Chair of Accreditation Self Study, is desperately looking for more people to help work on Standard IIA Instructional Programs, Standard IIIA Human Resources, Standard IIID Financial Resources, and Standard IV Leadership and Governance. Standard IIC Library and Learning Support Services need classroom faculty to serve on their committee. This time around the process will be more streamlined. If anyone is interested in serving on any of the standards, contact Jill Baker at [jbaker@sdccd.edu](mailto:jbaker@sdccd.edu) or at extension 2655.

**VII. NEW BUSINESS**

- A. Consideration of A.S. degree categories from the Statewide Associate Degree Task Force**. Specht asked everyone to review the "Spring 2008 Plenary Session Resolution" which defines the A.A. and the A.S. degrees. For example, Mathematics currently falls under the A.A degree. The Senate will need to decide if they support it or not so that Gary Holton (elected State Senate representative for 2008-09) will know how to vote in the fall 2008.

- B. Resolution 08.4.1 – Summer Responsibilities (C. Rico-Bravo)** was presented for the 1<sup>st</sup> reading. It will be presented for the 2<sup>nd</sup> reading and voted on at the May 12<sup>th</sup> Senate meeting for approval.

**M/S Holton/Ontell**

C. **Resolution 08.4.2 – Sabbatical Leaves Determined by Merit Alone (B. ZoBell)** was presented for the 1<sup>st</sup> reading by ZoBell.

M/S Williams/Brothers

D. **New resolution.** A new resolution was presented and read out loud to the Senate by Ron Ryno.

M/S Ryno/Holton

#### VIII. ANNOUNCEMENTS.

- Marx invited everyone to Save-the-Date for the “27<sup>th</sup> Annual Golden Scissors Fashion Show and Awards Gala” on Friday, May 16<sup>th</sup> at the Sheraton San Diego Hotel and Marina, 1380 Harbor Island Drive. She mentioned that it is a collaborative event with Architecture, and that Professor Alfonso Saballett’s students have participated in the event. Last year, there were approximately 800 people who attended the gala.
- Moctezuma extended an invitation for everyone to attend the “Spring 2008 Student Exhibition, May 1-15, 2008”. A reception and art sale is on Thursday, May 1<sup>st</sup>, 3:00 – 7:00 P.M. Gallery Hours are Tuesday, Wednesday, and Friday from 12:00 – 5:00 P.M. and Thursday from 12:00 – 8:00 P.M.
- Ontell announced that she is offering a few more workshops in the LRC before the end of the semester.
- Safdie announced that submissions for the Mesa creative writing contest, usually held in the fall, were accepted until the end of the spring semester, May 23, and would include the genre of creative non-fiction for the first time.
- Clark mentioned the Mesa College Theatre Company’s production of “Proof”, directed by Professor Juan Castro in the Apolliad Theatre opens May 2<sup>nd</sup>.
- “Scholarship Awards Banquet” is on Friday, May 9<sup>th</sup> from 5:30 – 11:59 P.M. at the Doubletree Hotel in Hazard Center.
- “2008 Commencement Ceremony” will be held on Sunday, May 18<sup>th</sup> at 4:00 P.M. in the Jenny Craig Pavilion at USD.

IX. **ADJOURNMENT** was made by Teegarden at 3:49 P.M.

***Next meeting will be on May 12, 2008, in Room H117/118 at 2:15 P.M.***

Respectfully submitted by  
Madeleine Hinkes, Senate Secretary, and  
Ruth San Filippo, Recording Secretary.