



For Approval: 03/23/09

**MESA ACADEMIC SENATE**  
**March 9, 2009 – 2:15 p.m. – 4:00 p.m. – H117/H118**  
**Minutes**

**PRESENT:** Bill Brothers, Laura Collins, Michael Crivello, Margaret Fickess, Flor Shirley, Dwight Farrow, Bill Hofer, Jill Jansen, Ken Kuniyuki, Cesar Lopez, Marichu Magana, Guillermo Marrujo, Andrea Marx, Joe McKenzie, Val Ontell, Francisca Rascon, Ron Ryno, Joseph Safdie, Mike Sanchez, Marilyn Schenk, Shannon Shi, George Svoboda, Paul Sykes, Terrie Teegarden, Bonnie ZoBell, Anar Brahmhatt, Chris Dawes, Martina Hesser, Madeleine Hinkes, Cynthia Rico-Bravo

**Absent:** Mark Abajian, Becca Arnold, Nathan Betschart, Kristan Clark, Leslie Cloud, Janice Clymer, Holly Hodnick, Gary Holton (excused), Laleh Howard, Leroy Johnson, Georgia Laris, Carl Luna, Tricia Mendoza, Alessandra Moctezuma, Barbara Sexton, Manuel Velez (proxy to Cesar Lopez), Farshid Zand, Jonathan McLeod (excused), Wendell Kling (excused), Michelle Tucker (excused)

**I. CALL TO ORDER & WELCOMES** were made by President Teegarden at 2:17p.m.

**II. PUBLIC PRESENTATIONS**

Associated Student Body (ASB) Representative-President Law reported that

- They have met the deadline and are in process of completing their data and will be sending it to Sacramento.
- A graffiti artist will come to campus and work on a piece. ASB urges the faculty to stop by and visit to appreciate the art.
- A review of campus clubs confirms that Mesa has the largest collection of clubs in 2 years.

**III. APPROVAL OF SENATE MINUTES** OF February 23, 2009 the minutes were approved with amendments.

**M/S**

**Sykes/Brothers**

**Unanimous**

**IV. COMMITTEE REPORTS**

**A. Academic Affairs** – B. Brothers reported 1-yr. Program Review reports from their sub committees were presented

*Program Review Committee (Yvonne Bergland, Rob Fremland, Ailene Crakes)*

- A forty-page document was sent by email to all Academic Affairs Committee members before the meeting to save on resources.
- 17 programs were up for program review for year one 2007-2008.
- Six are from Student Services and are being review for the first time using the Year One Evaluation Worksheet.
- The Hospitality Cluster requested and was granted a postponement until the 2009/2010 cycle.
- Each program review document was read and evaluated by at least two program review committee members using the approved "Year One Evaluation Worksheet" and sent to the lead writers of the programs.

- A final report from the programs was submitted to the committee
- Summer of 2008, a subcommittee integrated Administrative Services into the existing program review mode.
- The committee has two recommendations
  - It is recommended that programs or service areas that need to submit an addendum use Appendix A to report information requested by the committee.
  - It is recommended that the electronic versions of program review materials be used whenever appropriate.

**B. Curriculum Chair** – S. Flor informed the Senate that the deadline for catalog changes has passed. Any revisions or new courses will not make the 2009-2010 catalog.

- Joint Committee has been discussing new Math requirements.
- Honors contracts need to get approved on time.

**C. Student Learning Outcomes** – J. Safdie reported that

- SLOs will be printed in this year's catalog
- The District has now purchased a software system called TaskStream; costs will be shared with City
- A Flex event for mid-April regarding SLOs is currently being planned at Mesa (date 4/16 or 4/23, TBA)
- Inquiry was made to senate as to who should have access to TaskStream. Everyone will have Read-Only access, but who should have editing rights?

## V. SENATE EXEC REPORTS

**A. President** – T. Teegarden

### **President's Cabinet**

#### Mesa Budget Update

- The numbers are still not clear. The district is going to fund additional sections, however the extent is not yet known. Hopefully the schedule will not have to be cut more than it has already been. Chairs are developing contingency plans.
- The Academic Affairs committee will review the position paper on curriculum balance.
- Any volunteers that will be working on campus must have a Volunteer Worker Registration form completed and sent to the district office. If you plan to allow an outside organization to use the Mesa College facilities, you must complete a Civic Center Act form available in the President's office. For example if a community group wishes to hold a meeting here, such a form would need to be completed.
- The new parking structure will be officially opened on March 11th at 10:30 am.

### **District Governance**

- A letter will be sent to all students explaining how the budget cuts will affect them and advising them to plan ahead.
- A draft of the District statement on Academic Freedom was distributed. The request to include staff as well as faculty in the statement was proposed.
- Tentatively, at the end of the month (March 30th) Students Services offices will be working with reduced hours of service. Look for an official announcement from the President of the exact hours. For summer, they will move to a 10 hr/4day a week schedule. The top priority for Student Services will be the reinstatement of the hours of operation once funds are restored.

- The writing score for our students transferring to San Diego State show that when they take the writing exam, 42.3% need 2 courses below the Graduation Writing Assessment Requirement (GWAR) level, 41.8% need 1 course and 15.9% satisfy the GWAR requirement. It is interesting to note that SDSU students score at 25.5%, 55.5% and 19.1% respectively.
- A summary of the SDCCD Online survey to determine how instructors are ensuring student authenticity shows that there are a variety of options being used by the faculty.

#### **Student Services Council**

- Many of our evening students were not served during Welcome Week because of lack of staffing for the booths. It was suggested that perhaps faculty could volunteer one slash hour or perhaps obtain flex for helping.

### **VI. OLD BUSINESS**

- A. Release Time Paper** - Revision of Position Paper #6 on reassigned time, which was moved by Paul Sykes and seconded by Val Ontell, was approved unanimously.
- B. Release Time Senate Exec.** - Reduced Release Time, which was moved by Val Ontell and seconded by Bill Brothers, was approved unanimously.

### **VII. NEW BUSINESS**

#### **A. How we distribute senate information**

- Email
- Department Meetings
- Word of mouth

- B. Resolution 09.3.9** The Summer Schedule resolution to limit the mass mailing, a motion to suspend the rules and vote today in this resolution was passed. It was moved by Bill Brothers and seconded by Paul Sykes, was approved unanimously.

#### **C. Smoking Policy**

- A question was brought to the Senate as to who is responsible to enforce the no smoking policy. Smokers now stand at the rim of the canyon at the edge of the faculty parking slots, and there was a concern about the cigarette butts piling up at the canyon and being washed down with the rain. Terrie will look into this concern further.

- D. Adjunct Club Advisors** A question as to why Adjunct Faculty are not able to volunteer as Club Advisors. Terrie will look into this matter further.

### **VIII. ANNOUNCEMENTS**

- **Jaye Van Kirk** – She was nominated and won the Stanback Stroud Diversity Award. She will be attending a ceremony in Sacramento in April.
- **Hermes Castro**-The Faculty has raised \$895.00 up to date. A total of \$5,270 has been raised. Donations are still being accepted at:

**Student Affairs H-500**

**Make Payable to: Mesa College Foundation**

**Check Memo: Hermes Castro**

**Tax ID# 33-0141259**

#### **Please identify that your donation is on behalf of the faculty**

- **Val Ontell** – Walk-In-Workshop have begun. Please encourage your students to attend.
- **Cynthia Rico-Bravo** – Many Mesa students have been denied admission to SDSU due to error in completing supplemental application. Faculty urged to refer students to Transfer Center or Counseling Office for further assistance on this matter.

### **IX. ADJOURNMENT 3:47p.m.**