



SAN DIEGO MESA COLLEGE ACADEMIC SENATE

7250 MESA COLLEGE DRIVE, SAN DIEGO, CA 92111-4998 (619) 388-2733 FAX (619) 388-2929

For Approval: 11/10/08

**MESA ACADEMIC SENATE
October 27th, 2008 – 2:15 P.M. - 4:00 P.M. – H117/118**

Draft Minutes

PRESENT: Becca Arnold, Nathan Betschart, Bill Brothers, Anar Brahmabhatt, Mike Crivello, Chris Dawes, Ida Cross, Margaret Fickess, Shirley Flor, Dwight Furrow, Bob Gordon, Martina Hesser, Gary Holton, Jill Jansen, Geoffery Johnson, Leroy Johnson, Margaret Karnyski, Wendel Kling, Ken Kuniyuki, Marichu Magana, Guillermo Marrujo, Andrea Marx, Jonathan McLeod, Val Ontell, Francisca Rascon, Cynthia Rico-Bravo, Ron Ryno, Joe Safdie, Mike Sanchez, Shannon Shi, Erica Specht, Chris Sullivan, Paul Sykes, George Svoboda, Terrie Teegarden, Bonnie ZoBell.

ABSENT: Mark Abajian, Leslie Cloud, Bill Hoefler, Kris Clark, Rob Fender, Paula Gustin, William Hoefler, Joe Mac McKenzie, Trishia Mendoza, Andrea Luoma, Marilyn Schenk (excused), Michelle Tucker (excused), Manuel Velez, Farshid Zand,

I. CALL TO ORDER & WELCOMES were made by President Terrie Teegarden at 2:17 P.M. Teegarden welcomed the new Adjunct Senators: Laura Collins, Ida Cross, Margaret Fickess, William Hoefler, Margaret Karnyski, and Michelle Tucker. Teegarden welcomed the guests, Nancy Wichmann and Carol Rohe and the Student Representatives, Somiyah Waleh and Sebastian Law. Self-introductions were made by the Student Representatives.

II. PUBLIC PRESENTATIONS. There were no public presentations.

III. Students Representative and Guests:

- **Student Representative Somiyah Waleh.** Waleh announced that the students are expecting funds for the upcoming Transfer Workshop in November. The students will have in-house elections for President of the Associated Students within three weeks. Waleh reported that \$ 1500 was spent on the upcoming Alcohol/Drug Awareness Demonstration. Waleh discussed the A.S. statewide resolution to allow student trustees to work for the District. The SDCCD does not allow student trustees to work for the district because of bias. She brought up the idea of students buying the rights to a textbook on the campus level.

- **VP Student Representative Sebastian Law.** Law appreciated Mesa College service and he discussed student-oriented goals. He encouraged the colleges to reduce the cost of education, as money is access.
- **Guest, Nancy Wichmann.** Wichmann distributed a handout on bookstore issues. She announced that the ultimate goal and mission of the Mesa College bookstore is to offer *every* student different options such as: used books, new books, custom, course packages (readers), eBooks and access codes in a timely manner. She announced that Nov. 12th, 2008 is the due date for book requisitions. She reminded the faculty to fill out the textbook requisition forms with precise care and straightforward details, to avoid miscommunication. This will allow the bookstore to place every order in a timely fashion to meet the needs of the faculty and students.
 - If an instructor will be using a textbook as an integral part of the course, be sure to indicate that it is **required**.
 - If you plan to use web and other sources rather than a text don't identify a text at all or make it optional. If there is a departmental book, however you are using your own materials, please let the bookstore know.
 - If the text is not mandatory, ensure that you indicate **optional**.
 - If you intend to take students over cap, indicate that by changing the cap on the class.
 - If you are willing to allow for more than one version of the book, please indicate this also as it will allow the bookstore to buy back more of the books.
 - If you are using shrink-wrapped packets, are all the materials mandatory? Can students buy them separately as used items? Indicate this on the order forms as well.

Higher book costs are created when the bookstore does not get the book order in time to buy used books and/or so late (just before the beginning of the semester) that the books have to be sent at higher freight rate. In addition, they are currently returning 1 in 3 books due to instructors changing their book orders, or marking required and then not using them.

In addition, Wichmann announced that the Higher Education Act will require that all materials required for a course be listed with the course offering in the schedule beginning in 2010.

- **Guest, Carol Rohe.** Rohe emphasized that timely communication between the faculty and the bookstore is one of the most important factors to achieve a positive outcome for the faculty and the students. She emphasized that the faculty members control the requisition of the materials. Faculty should contact Wichmann and Rohe to get specific information on the best way to order their books, packages or other materials.

IV. APPROVAL OF SENATE AGENDA. No changes were made.

V. APPROVAL OF SENATE MINUTES ON OCT. 13th. The minutes from October 13th, 2008 were approved as amended.

M/S

McLeod/Ontell

Unanimous

VI. COMMITTEE REPORTS:

A. PROFESSIONAL DEVELOPMENT COMMITTEE. – Chair ZoBell announced that two new members are on the Professional Development Committee and she thanked the faculty for their input.

B. CURRICULUM REVIEW COMMITTEE. The committee will review the lapse of time policy for repeatability for the catalog. A transfer studies degree replacement list has been generated. The campus will be assigned disciplines to review on the discipline's list for accuracy. Flor will email the list to Teegarden for distribution to the department chairs. Flor announced that Math 96 will be a prerequisite for the economics courses so they can articulate through LDTP (lower division transfer pattern).

C. STUDENT LEARNING OUTCOMES. Chair Safdie reported that the first round of the SLO survey was circulated to the faculty who are involved in the SLO process. This first round of the survey, which went mainly to instructional programs had a 96% response rate. The SLO Committee decided not to invite SLO representatives from other colleges to come to Mesa for a panel discussion, preferring to focus on our own work. Safdie announced that the SLO-Software (eLumen Software) will be provided by the District as a District accreditation expense. He declared that this software will provide a central repository for all SLO materials and this is one of the advantages of this software.

D. BASIC SKILLS. – Walker reported that the BSI action plan was submitted to the state. She announced that the symposium on Nov. 7th, 2008 was cancelled and the District has not announced a new date yet. She encouraged the faculty to attend the Basic Skills training session and announced that there are still 3 vacancies. Tracey mentioned that research on basic skills is on the agenda for the upcoming meetings. She queried whether there is interest in holding a basic skills research meeting at Mesa College.

VII. SENATE EXEC REPORTS

A. STATE SENATE REPRESENTATIVE. Gary Holton reported on the Area D meeting which took place on Saturday, Oct. 25th, 2008 at Mesa College. He stated that the basic skills report from a lot of schools was being written by

the administration without faculty input. He also reported that there is a resolution to ask the schools to track the cost of accreditation. Holton discussed the issue of SLO's, faculty evaluations, and accreditation. McLeod asserted that linking SLO's to faculty evaluations is a violation of the Education Act according to CFT President Hittelmann. Hittelmann has written a letter to the Secretary of Education to inform her that the Accrediting Commission for Community and Junior Colleges does not have the authority to link SLO's to faculty evaluations. He has requested an interpretation change to clarify the issue.

B. President Terrie Teegarden. Teegarden reported on the following:

1. President's Cabinet:

- VP Ron Perez presented the Facilities Master plan. It appears that the Academic Skills Center has been moved yet again. There is not enough room in the Math and Science building to hold the extra square footage. Since the original S & N proposal linked I-300/400 into one building and that was deemed not functional, I400 is being torn down and a new student services building is being build. This left I-300 remodel unfunded. Hence moving the Academic Skills Center into I-300 will allow for the renovation of I-300. This decision was made at the last minute without faculty input. Ron has since talked with the tutoring centers' coordinators. We need to ensure that changes are not made to building plans without appropriate faculty input. A date for the campus forum should be upcoming. I have asked that Dave Umstot from the district also be included in the presentation.

2. District Governance:

- The district and AFT have agreed that the maximum workload for an adjunct instructor is now 67%. This is not an entitlement.
- Use of the DL by law can not be used to support a political candidate or ballot measure.
California Ed Code Section 7054a: "No school district or community college district funds, services, supplies, or equipment shall be used for the purposed of urging the support or defeat of any ballot measure or candidate, including, but not limited to, any candidate for election to the governing board of the district." The AFT uses their own equipment and their own DL when they send out information. They have a legal right to create a DL of their members.
It was also noted that other colleges deny access to the DL, however the district would rather the faculty manage themselves on this issue.

3. Board of Trustees:

- The Mesa presentation on 'A Culture of Evidence' was well received.

4. Other:

- As more and more disciplines are requiring prerequisites for their courses, it is very important for faculty to be aware of the impact of signing a faculty challenge to prerequisite. For example, if someone signs off for a student to take a course for which Math 96 is a prerequisite it automatically registers that the student has the Math 96 skills. The student is then able to take any transferable math class for which Math 96 is a prerequisite! They are also denied being able to take Math 96 at a later date.

VIII. OLD BUSINESS

A. Calendar Resolution 08.10.4. Second Read.

M/S/P

Ontell/Holton

2 no, 1 abstention

IX. NEW BUSINESS

A. Mesa DL. Teegarden announced that she is going to meet with President Cepeda to discuss the Mesa DL use. She solicited faculty recommendations to take to President Cepeda regarding the use of the DL. Teegarden encouraged the faculty to utilize the Mesa DL in a civil fashion and to respect the space and time of all the faculty. Teegarden reminded the faculty to police themselves while announcing/communicating their opinions. A discussion board/BLOG for faculty-staff/deans was also recommended.

B. Honesty Policy. Due to time constraints the discussion of the Honesty Policy was postponed to the next Academic Senate meeting on Nov. 10th, 2008.

ANNOUNCEMENTS: No announcements were made.

X. AJOURNMENT was made by Terrie Teegarden at 4:00 p.m.

Next meeting will be on Nov. 10th, 2008, in Room H117/118 at 2:15 P.M.

Respectfully submitted by
Erica Specht, Senate Secretary,
Farideh Salehi Kermani, Recording Secretary.