



**San Diego Mesa College
Academic Senate
November 4, 2013: H117/H118 (2:15PM-4:00PM)
Minutes**

PRESENT:

Becca Arnold, Leslie Cloud, Jennifer Cost, Chris Dawes, Nellie Dougherty, Donna Duchow, Kimberly Hart, Martina Hesser, Erika Higginbotham, Madeleine Hinkes, Bill Hoefer, Katie Holton, Terry Kohlenberg, Ken Kuniyuki, Georgia Laris, Danielle Lauria, Leticia Lopez, Guillermo Marrujo, Thekima Mayasa, Joe "Mac" McKenzie, Jonathan McLeod, Phyllis Meckstroth, Devin Milner, Michelle "Toni" Parsons, Kirsten Pogue-Cely, Francisca Rascon, Jim Romeo, Marilynn Schenk, Steven Siegel, Barbara Sexton, Leslie Styles, Chris Sullivan, Farshid Zand and Francisco Zamudio

ABSENT:

Mark Abajian, Anar Brahmabhatt (Proxy to Chris Dawes), Victoria Chavez (Proxy to Manuel Velez), Aulani Chun (Proxy to Trish Mendoza), Kris Clark (Excused), John Crocitti, Lupe Gonzalez (Excused), Michael Fitzgerald, Laleh Howard, Inna Kanevsky (Excused), Angela Liewen, Dina Miyoshi (Excused), Susheela Narayanan, Val Ontell (Proxy to Devin Milner), Ron Ryno, Robert Sanchez (Excused), Judy Sundayo, Walter "Duane" Wesley and Lois Wittner (Excused)

I. CALL TO ORDER and WELCOME by Academic Senate President Terry Kohlenberg @ 2:20PM.

II. APPROVAL OF AGENDA: Approve without changes.

III. PUBLIC PRESENTATIONS:

A. Associated Student Government (ASG) Representative: Francisco Zamudio

1. ASG representative reported on the following ASG projects:
 - a. Community College Book Exchange Program – To help reduce student textbook costs.
 - b. Express Magazine – Accepts Faculty and Staff Submissions (Artwork, Poems, Short Stories, Etc.)
 - c. Homeless Outreach Student Transition (HOST) Program: Working with Faculty and Nearby Churches
 - Food Drive: November 18, 2013 – November 2013 (The ASG will send out an official flier.)
 - d. Thanksgiving Dinner for the Mesa College Community and sponsoring family Thanksgiving Dinners.
 - e. Student Fees – The ASG is also working to reduce student fees.

B. Classified Senate Representative: (President Angela Liewen) No Report

IV. GUESTS: None

V. APPROVAL OF MINUTES: October 21, 2013

Motion to approve without changes:

M/S

McLeod/Cost

UNANIMOUS

VI. ROUND TABLE TOPICS: No Topic

VII. OLD BUSINESS:

A. Curriculum and Instructional Council (CIC) Draft Guidelines & Procedures Changes – For Senate Approval (Assigning Courses to Disciplines): (Toni Parsons)

Mesa College Articulation Officer Juliette Parker was invited to participate in the discussion today, but she is not available.

1. Toni Parsons reported AB1725 has required California Community Colleges to Assign Courses to Disciplines since 1988.
 - a. The Academic Senate for California Community Colleges (ASCCC) developed a process for assigning courses to disciplines and maintains a Disciplines List and Minimum Qualifications.

- The ASCCC updates the list every two years.
 - Link to the ASCCC PowerPoint presentation:
<http://asccc.org/sites/default/files/Faculty%20Qualifications,%20Equivalencies,%20and%20Assigning%20Course%20to%20Disciplines.pdf>
2. Toni also reported that all California Community Colleges are legally required to assign courses to disciplines and the fact that we are not assigning courses to disciplines will show up in an audit.
 - a. Mesa College had no documentation that we are assigning courses to disciplines until a decision was made to use CurricUNET for documentation in 2010.
 - The School Deans must complete the discipline assignment section within 10 days in CurricUNET.
 3. Katie Holton (Former Mesa College Delegate to the ASCCC) reported she has been trying to get Mesa College Faculty to develop guidelines and a process for Assigning Courses to Disciplines since 1998.
 4. Courses can be assigned to Disciplines/Minimum Qualifications (MQs) in four (4) ways:
 - a. Assign a course to one discipline and require a Masters Degree in the single discipline.
 - b. Assign a course to more than one discipline and require a Masters Degree in one discipline OR the other(s).
 - c. Assign a course to more than one discipline and require a Masters Degree in one discipline and (soft and) twelve units of coursework in the other discipline(s) (Including six units of graduate level work).
 - d. Assign a course to more than one discipline and require a Masters Degree in one discipline AND (hard AND) all the other discipline(s) the course is assigned to.
 5. Thekima Mayasa from Black Studies said she disagrees that assigning courses to disciplines(s) is required and reported that the Mesa College Articulation Officer supports her position.
 6. Manuel Velez from Chicano Studies rejects CIC draft documents and said assigning courses to discipline(s) is not a benign process.
 7. Chairs of Chairs Jennifer Cost and Curriculum Review Committee Faculty Co-Chair Toni Parsons agree that the guidelines need to have a process for conflict resolution.
 8. Music Faculty Jim Romeo said this draft document is just a starting point.
 9. Chemistry Faculty Farshid Zand said we can change draft the document after it is vetted by the City and Miramar College Academic Senates.
 10. Academic Senate President Terry Kohlenberg asked the Senators to send their suggestions for changes to the draft CIC document for Assigning Courses to Disciplines to the Academic Senate President and Faculty Co-Chair of the Curriculum Review Committee.
 - a. Item #1 of Title 5 (10+1) gives the Mesa College Academic Senate authority to take a leadership role in the development of a "Process for Assigning Courses to Discipline".
 - Assigning Course to Disciplines is Standard Practice throughout California Community Colleges.
 - Mesa College currently does not have a process.

VIII. NEW BUSINESS: None

IX. SENATE EXECUTIVE REPORTS:

- A. Vice President:** (Donna Duchow) No Report
- B. Secretary:** (Becca Arnold) No Report
- C. Treasurer:** (Ken Kuniyuki) No Report
- D. Senator at Large #1:** (Georgia Laris) No Report
- E. Senator at Large #2:** (Katie Holton) No Report
- F. President:** (Terry Kohlenberg)

1. Fall 2013 Academic Senate for CA Community Colleges (ASCCC) Fall 2013 Plenary Resolutions:
 Link: <http://asccc.org/fall2013/resolutions>
2. Chair of Chairs Jennifer Cost reported there are several resolutions on Basic Skills.
3. Donna Duchow asked the Senators to send their opinions regarding the resolutions to her.
 - a. Donna will be casting the votes on behalf the Mesa College Academic Senate.

X. COMMITTEE REPORTS: No Reports

- A. Academic Affairs Committee:** (Co-Chair Inna Kanevsky)
- B. Professional Development Committee (PDC):** (Chair Lupe Gonzalez)
- C. Committee of Chairs (COC):** (Chair of Chairs Jennifer Cost)
- D. Curriculum Review Committee (CRC):** (Co-Chair Toni Parsons)
- E. Program Review Committee (PRC):** (Co-Chair Dina Miyoshi)
- F. Basic Skills Committee:** (Coordinator Chris Sullivan)

XI. ANNOUNCEMENTS:

- A.** Leticia Lopez reported "International Education Week" events are scheduled for November 18, 2013 – November 21, 2013.
 - 1. Leticia will send out the official flier next week.
- B.** The next Joint Chairs/Deans meeting is scheduled for November 13, 2013 in H117/H118 @ 2:15PM.
- C.** The next Academic Senate meeting is scheduled for December 2, 2013 in H117/H118 @ 2:15PM.

XII. ADJOURNMENT @ 4:04PM.

Submitted by Sue Saetia

Approved by the Senate: December 2, 2013