



**San Diego Mesa College
Academic Senate
May 6, 2013: H117/H118 (2:15PM-4:00PM)
Minutes**

PRESENT:

Becca Arnold, Aulani Chun, Leslie Cloud, John Crocitti, Nellie Daugherty, Chris Dawes, Michael Fitzgerald, Martina Hesser, Erika Higginbotham, Madeleine Hinkes, Bill Hoefer, Katie Holton, Laleh Howard, Leroy Johnson, Terry Kohlenberg, Ken Kuniyuki, Georgia Laris, Danielle Lauria, Angela Liewen, Laurie Mackenzie, Guillermo Marrujo, Jonathan McLeod, Devin Milner, Kirsten Pogue-Cely, Ron Ryno, Robert Sanchez, Shannon Shi, Steven Siegel, George Svoboda, Marilynn Schenk, Chris Sullivan, Lois Wittner and Farshid Zand

ABSENT:

Mark Abajian, Anar Brahmabhatt, Kris Clark, Dwight Furrow, James Gappy, Lupe Gonzales, Thekima Mayasa, Joe "Mac" McKenzie, Phyllis Meckstroth (Proxy to Terrie Teegarden), Michelle "Toni" Parsons (Excused), Francisca Rascon, Cynthia Rico (Excused), Barbara Sexton, Tobey Tam, Manuel Velez, Chuck Wandall and Walter "Duane" Wesley

I. CALL TO ORDER and WELCOME by Academic Senate President Madeleine Hinkes @ 2:21PM.

II. **Approval of Today's Agenda:** No changes were made to the agenda.

III. PUBLIC PRESENTATIONS:

A. Associated Student Government (ASG) Representative: (Chuck Wandall) Absent

1. Student Parking:

a. Madeleine Hinkes reported the proposed \$5.00 Student Parking Fee Increase per semester that would be used for parking lot maintenance is still in the works.

B. Classified Senate Representative: (President Angela Liewen)

1. Angela reported May 13, 2013 – May 17, 2013 is Classified Appreciation Week.

a. There will be activities throughout the week.

- The Classified Awards Ceremony is Thursday, May 16, 2013 in H117/H118 from 11:00AM-1:00PM.

* Four staff members are receiving awards for 35 years of service.

IV. GUESTS: Mesa College President Pam Luster

A. President Luster said Madeleine has done a remarkable job and she looks forward to working with Terry.

B. She is amazed at the work we have accomplished this year.

1. We have had building constructions, demolitions and grand openings this year, and classroom, computer lab, and office relocations.

C. President Luster appreciates the feedback she has received on the Midterm Accreditation Report.

D. She said we are working on making it easier for Faculty to meet their FLEX obligations.

1. Terry Kohlenberg recommends FLEX workshops on Shared Governance and Student Learning Outcomes.

E. President Luster said this is already the end of her second year as Mesa College's President.

F. She asked the Senate to bring forth any information to her.

G. Shannon Shi asked about relocating the LRC 229 Languages Computer Lab during the remodel.

1. President Luster said she would find out.

H. Shannon also expressed concern about the requests for Faculty to remove personal furniture from their offices

1. President Luster said the requests were part of the Safety Inspection Report.

a. The deans have copies of the report if Faculty would like to review the report.

I. Terrie Teegarden asked if the Fall 2013 Convocation will include a continental breakfast.

1. President Luster said there will be a continental breakfast with the cost savings going towards yearend fund allocations for departments again.

2. The location for the Fall 2013 Convocation is To Be Determined (TBD).

J. President Luster reported we may be able to restore some classes to the summer schedule if the May 14, 2013 budget numbers from Governor Brown are good.

1. Our biggest challenge is having enough classrooms available during the building construction process.

- V. Approval of the Senate Minutes:** April 22, 2013 – Tabled pending receipt of changes from Madeleine Hinkes, Becca Arnold and Terrie Teegarden.

VI. Senate Exec Committee Reports:

A. 2012-2013 Academic Senate Accomplishments:

1. Madeleine will provide a report to President's Cabinet.

B. President-Elect: (Terry Kohlenberg) No Report

C. Treasurer: (Ken Kuniyuki)

1. Ken reported the Senate is donating \$500.00 for Classified Appreciation Week activities.
 - b. The donation leaves us with balances of \$253.34 in Checking and \$1071.52 in Savings.

D. Senator at Large #1: (Georgia Laris) No Report – Deferring her time to John Crocitti

E. Senator at Large #2: (Katie Holton)

1. Apple Computer Upgrade:
 - a. Katie said her computer has not been upgraded.
 - Madeleine reported the Apple computers have not been upgrade.

F. Secretary: Office is Vacant

G. President: (Madeleine Hinkes)

1. Academic Senate – Fall 2013:
 - a. The Senate will hold its first meeting on September 6, 2013.
 - b. The Academic Senate Executive Committee will be:

President	Terry Kohlenberg	Communication Studies
Vice President	Donna Duchow	English
Secretary	Becca Arnold	Business
Treasurer	Ken Kuniyuki	Mathematics
Chair of Chairs	Jennifer Cost	English
Chair – Professional Development Com.	Guadalupe "Lupe" Gonzales	Counseling
Co-Chair - Academic Affairs Com.	Inna Kanevsky	Behavioral Sciences
Co-Chair – Curriculum Review Com.	Michelle "Toni" Parsons	Mathematics
Co-Chair – Program Review Com.	Dina Miyoshi	Behavioral Sciences

2. Academic Senate Resolution 13.3.1 – Timelines & Shared Governance (Don Barrie):
 - a. The resolution will be presented to President's Cabinet on May 7, 2013.
3. Breakfast Meeting with the Chancellor:
 - a. The Academic Senate Presidents for Mesa, City, Miramar, and Continuing Education will meet with Chancellor Carroll on May 13, 2013 to discuss the following topics:
 - District-wide Leadership Activities
 - Hiring
 - Proposals to increase Faculty Reassigned Time for Senate Executive Officers and Faculty Lead Writers for Program Review and Faculty working on Student Learning Outcomes (SLOs).
 - * Chris Dawes said providing more Faculty reassigned time for Program Review and SLOs will reflect positively for Accreditation.
4. Budget:
 - a. Chancellor Carroll should be sending out a budget update on May 15, 2013.
5. Chairs' Retreat:
 - a. Madeleine thanked Laurie Mackenzie for a successful Chairs' Retreat on April 26th and wished Laurie well in her retirement.
6. Mesa College Honors Program:
 - a. Leticia Lopez and Wendy Smith will give a presentation to the Board of Trustees (BOT) about the Mesa College Honors Program on May 9, 2013.

7. President's Cabinet:
 - a. Technology Replacement Plan:
 - The Budget Allocation Resource Committee (BARC) presented the Draft Technology Replacement Plan to President's Cabinet.
 - * Laurie Mackenzie reported Acting VPA Dan Gutowski changed the four year replacement program to a six year replacement program which will save a great deal of money.
 - * Jonathan McLeod said the Senate should encourage a more organized pathway for maintaining technology in old and new buildings and the new Vice President of Administrative Services should make this a priority.

VII. COMMITTEE REPORTS:

- A. Academic Affairs:** (Co-Chair John Crocitti) - Please see "New Business".
- B. Professional Development Committee (PDC):** (Chair Cynthia Rico) Absent – No Report
- C. Committee of Chairs (COC):** (Chair Laurie Mackenzie)
 1. Chairs' Retreat – April 26, 2013:
 - a. Laurie reported the retreat was very productive.
 - b. The Chairs received a report from Mesa College Vice President of Student Services Juliana Barnes.
 - c. There were breakout sessions on Job Descriptions, Scheduling, and Timelines.
 - Jonathan McLeod said the Chairs also need to discuss the Evaluation Process.
 2. Communication Flow Chart:
 - a. Laurie will present her Communication Flow Chart to President's Cabinet and the Planning and Institutional Effectiveness (PIE) Committee.
 3. Passing of the Gavel:
 - a. Laurie will pass the gavel to Chair of Chairs-Elect Jennifer Cost at the May 8, 2013 Chairs' meeting.
- D. Curriculum Review Committee (CRC):** (Co-Chair Toni Parsons) Absent – No Report
- E. Basic Skills Committee:** (Coordinator Chris Sullivan)
 1. Summer 2012 Pilot Program for ENGL 49, MATH 46, and MATH 96 with Mandatory Tutoring:
 - a. Chris reported data gathered from the Summer 2012 pilot program show promising outcomes.
- F. Program Review Committee (PRC):** (Co-Chair Kris Clark) Absent – No Report

VIII. OLD BUSINESS:

- A. Miramar College Resolution in Support of Amending the Waiting Period to Retake Assessment and Placement Tests:** (Tabled until Falls 2013 pending revisions for MATH.)
 1. Terrie Teegarden indicated that students often need to take a math class here, even if they already took it in high school.
 2. Terrie said the math department has a challenge process and the review courses which allow student to correct their placement level after doing some review.
 - a. This process is a better way to place students than the current placement test.
 - Both the Miramar and City math departments have agreed that they prefer this way of placing students.
- B. Resolution 13.4.1 – Summers Responsibilities (Hinkes):** (Madeleine Hinkes) 2nd Reading
 1. Senate Executive members are available to address important Faculty issues during Summer 2013.
 - a. The first Summer Responsibilities resolution was due to the budget crisis.

Motion to approve:

M/S

Teegarden/Holton

Unanimous

IX. NEW BUSINESS:

- A. Position Paper #2: Curriculum Balance (Competing Visions & Imprecise Data:** (John Crocitti)
 1. The Academic Affairs Committee met with San Diego Community College District (SDCCD) guest speakers during Fall 2012 and Spring 2013 regarding the topic of Curriculum Balance.
 - a. Campus-Based Researcher Brianna "Bri" Hays will send John the current data this week.
 - Our Curriculum Balance was as follows the last time Academic Affairs reviewed the data:
 - * Transfer = 69%
 - * Basic Skills = 19%
 - * Career Technical Education = 12%
 - Data from Bri will show if the balance has shifted.
 - b. The state of California does not require its 112 community colleges to maintain a certain level of Curriculum Balance.
 - c. Position Paper #2 instructs the committee to review local job projections when reviewing the Curriculum Balance.
 - d. The future of Mesa College's Curriculum Balance will be impacted by the scheduling of Basic Skills courses, Prerequisite courses, and courses our students need to take to fulfill their Education Plans.

- e. The Academic Affairs Committee recommends that Mesa Colleges' Curriculum does not shift at this time.
- f. John's presentation was cut short – The Academic Senate ran out of time for the meeting.

B. Academic Senate for CA Community Colleges (ASCCC) Spring 2013 Plenary:

- 1. Final Resolutions:
 - a. The link to the ASCCC resolutions is <http://asccc.org/session/resolutions>.
 - b. There is a resolution for the ASCCC to review itself.
 - c. There is a resolution on Sound Principles for Faculty Evaluations.
 - d. There is a resolution on Facilities Planning.
 - e. There are also resolutions regarding Part-time Faculty.

X. Announcements:

- A.** The last Spring 2013 Chairs' meeting is May 8, 2013 in H117/H118 @ 2:15PM.
- B.** Madeleine reported the Mesa College Theatre Company is presenting the play "Almost Maine" this weekend and it is a good play.
- C.** 2013 Commencement Ceremony: Saturday, May 18, 2013 (4:00PM-6:00PM) at the University of San Diego.
- D.** The next Academic Senate meeting is scheduled for September 9, 2013 in H117/H118 @ 2:15PM.

XI. ADJOURNMENT @ 4:01PM.

Submitted by Sue Saetia

Approved by the Senate: September 9, 2013