



**San Diego Mesa College
Academic Senate
February 10, 2014: H117/H118 (2:15PM-4:00PM)
Minutes**

PRESENT:

Becca Arnold, Aulani Chun, Kris Clark, Leslie Cloud, Jennifer Cost, John Crocitti, Chris Dawes, Donna Duchow, Michael Fitzgerald, Lupe Gonzalez, Kimberly Hart, Martina Hesser, Erika Higginbotham, Madeleine Hinkes, Bill Hoefer, Katie Holton, Laleh Howard, Inna Kanevsky, Terry Kohlenberg, Ken Kuniyuki, Leticia Lopez, Danielle Lauria, Guillermo Marrujo, Thekima Mayasa, Joe "Mac" McKenzie, Jonathan McLeod, Phyllis Meckstroth, Devin Milner, Dina Miyoshi, Val Ontell, Michelle "Toni" Parsons, Mayra Preciado, Francisca Rascon, Ron Ryno, Robert Sanchez, Marilynn Schenk, Steven Siegel, Leslie Styles, Chris Sullivan, Judy Sundayo, Manuel Velez, Farshid Zand and Guests Articulation Officer Juliette Parker and Barbara Sexton

ABSENT:

Mark Abajian, Anar Brahmabhatt (Proxy to Chris Dawes) Angela Liewen, Susheela Narayanan, Jim Romeo, Walter "Duane" Wesley and Lois Wittner

I. CALL TO ORDER and WELCOME by Academic Senate President Terry Kohlenberg @ 2:24PM.

II. APPROVAL OF AGENDA:

- A.** Approved with the addition of "Expanding Faculty Representation on the Faculty Hiring Prioritization Committee" to New Business by Terry Kohlenberg.

III. PUBLIC PRESENTATIONS:

A. Associated Student Government (ASG) Representative: Secretary Mayra Preciado

1. The Senators received a memo from ASG President Jay Walker about the ASG's successful fall 2013 student outreach projects and the work the ASG has planned for the spring 2014 semester.
2. The ASG held its first meeting for spring 2014.
3. The ASG is holding an event tomorrow with representatives from Mesa College's student clubs who will be available to answer questions about their clubs.
4. Mesa Cafeteria Survey:
 - a. The ASG will conduct a five question survey with the Mesa College community.
 - There will questions about whether students would be willing to pay more for healthier food options and suggestions for new and healthier menu items.
5. Reserved Books Program:
 - a. Myra reported the ASG has received additional funding for the program and purchased more books for the program.
 - Students can check out books for 72 hours instead of having to purchase them.

B. Classified Senate Representative: (President Angela Liewen) No Report

IV. GUESTS: Dean of Student Matriculation and Student Development Susan Topham and Transfer and Career Center Supervisor and Classified Senate Vice President Monica Romero

A. Mesa College Participatory Governance Task Force (Fall 2012):

1. The task force members were Deans Topham and Zappia, Chemistry Department Chair Rob Fremland and Transfer Center Supervisor Monica Romero.
2. Dean Topham reported the task force looked for best practices around the state, created a governance template and looked for duplications in the Mesa College participatory governance structure.
 - a. Align college committee practices with district committees.
 - b. Establish a process for new committee formation to ensure the new committee does not duplicate the work of an existing committee.

- c. Prepare for the next academic year by having the committee chair(s) and members in place by the end of the spring semester for fall.
- d. Have consistent information on committee meeting agendas, minutes and annual committee reports.
3. Governance Web Page: Mesa College will have a governance web page within the next year.
 - a. Committee Chairs will control information on the page(s) for their committees.
 - b. The Academic Senate for CA Community College (ASCCC) has resources for Faculty Leaders on their web site.
4. Links to the task force's findings and recommendations: President's Cabinet Documents & Notes
 - a. <http://www.sdmesa.edu/about-mesa/presidents-page/documents/PG-definitions13pdf/>
 - b. <http://www.sdmesa.edu/about-mesa/presidents-page/documents/PG-recommendations13pdf/>
 - c. <http://www.sdmesa.edu/about-mesa/presidents-page/documents/PG-reporting-relationships13pdf/>

V. APPROVAL OF MINUTES: December 2, 2013

Motion to approve with a change from Chris Sullivan:

M/S

McLeod/Cost

UNANIMOUS

VI. ROUND TABLE TOPICS: None

VII. OLD BUSINESS:

A. Curriculum and Instructional Council (CIC) Proposed Guidelines for Assigning Courses to

Disciplines: Motion to reject the proposed document by Manuel Velez and second by Thekima Mayasa at the December 2, 2013 Meeting:

Discussion:

1. Academic Senate President Terry Kohlenberg reported the City College Academic Senate rejected the proposed guidelines citing that they are too prescriptive and the Miramar College Academic Senate is in favor of broader guidelines.
2. Katie Holton asked for specific concerns regarding the proposed guidelines.
3. Manuel Velez said statements in the document are not factual and the document reports that the guidelines were approved by the Mesa College Academic Senate although the Mesa College Academic Senate did not vote on the document.
4. Manuel Velez also said the proposed document does not follow Title 5 and it delays or prevents Black and Chicana/Chicano Studies courses from receiving approval.
5. Thekima Mayasa said the proposed guidelines take the Discipline Experts out of the loop.
6. Judy Sundayo objects to guideline #7 and said a process for hiring Faculty that works is already in place.
7. Articulation Officer Juliette Parker said the proposed guidelines can negatively impact articulation and they are currently causing Black and Chicana/Chicano Studies courses to be held up at the district level although there are no articulation issues with the courses.
8. Juliette Parker also said Board Policy and Title 5 gives the Academic Senates the responsibility for approving the process for Assigning Courses to Disciplines.
9. Farshid Zand recommends that discipline Faculty assigns courses to disciplines.
10. Curriculum Review Committee (CRC) Faculty Co-Chair Toni Parsons reported that the four letter course designation (i.e. BLAS = Black Studies) is the Faculty Service Area (FSA) and not the course discipline.
11. Toni also said that she agrees that the proposed guidelines are too prescriptive and that the CRC does not want the responsibility for assigning courses to disciplines.

Motion to reject the proposed CIC Guidelines and create a working group to write new guidelines:

M/S

McLeod/Ontell

MAJORITY VOTE

VIII. NEW BUSINESS:

A. Expanding Faculty representation on the Faculty Hiring Prioritization Committee (FHPC):

Academic Senate President Terry Kohlenberg presented a proposal to add ten Faculty members who are the Program Review Lead Writers for their disciplines and more administrative (school deans) representatives to the FHPC.

1. Chris Dawes asked what problem does the propose change solve.
2. FHPC member and Academic Affairs Faculty Co-Chair Inna Kanevsky said she does not believe there is an actual problem since committee members cannot vote on the positions for their own departments.
3. Terry said the FHPC does work well, but he would like to see more Faculty representation.

4. Chair of Chairs Jennifer Cost said she would like to have additional Faculty on the committee to add broader perspective and information about the wide ranging programs requesting positions.
 5. Toni Parsons said it is difficult to get Faculty to join committees and it is too much work.
- Motion to bring the proposal to increase Faculty and administrative representation on the FHPC forward:
M/S Arnold/McKenzie **UNANIMOUS**

IX. SENATE EXECUTIVE REPORTS:

A. Vice President: (Donna Duchow)

1. Fall 2013 Academic Senate for CA Community Colleges (ASCCC) Plenary:
 - a. Donna informed the senators that they can review the resolution voted on during the plenary at the ASCCC web site. (<http://asccc.org/>)
 - Please let Donna know if you have questions regarding the resolutions.
 - Chairs of Chairs Jennifer Cost said although the ASCCC resolutions do not affect legislation, the ASCCC can bring the passed resolutions forth to the Board of Governors (BOG).

B. Secretary: (Becca Arnold) No Report

C. Treasurer: (Ken Kuniyuki)

1. Ken reported our account balances are:
 - Savings: \$571.80
 - Checking: \$1,239.33
2. Please submit your Senate Dues Cards to payroll if you have not already done so.

D. Senator at Large #1: (Vacant)

E. Senator at Large #2: (Katie Holton) No Report

F. President: (Terry Kohlenberg)

Accreditation Institute:

1. Midterm Accreditation Report:
 - a. Terry thanked Chris Sullivan for preparing the approved midterm report.
2. Chris Sullivan said he is glad the Accrediting Commission for Community and Junior College (ACCJC) is on the ropes a bit, but remains concerned and the feds are becoming more interested.
3. Student Learning Outcomes (SLOs):
 - a. Terry said we need to document SLOs.
4. Chris Dawes said he is trying to figure out the connection between Participatory Governance, Accreditation and the San Diego Community College District (SDCCD) district-wide event held in fall 2013 that was attended by California Community College Chancellor Dr. Bryce Harris.
5. There are new accreditation standards available for review on the ACCJC web site.
 - a. The deadline for input is April 30th.
6. Chris Dawes also said we need to have an expert available to warn us about what is coming.
 - a. Chris Sullivan said he will send a link.
7. Immediate Past President Madeleine Hinkes said Susan Topham's presentation on Mesa College's Participatory Governance Structure today may be due to the new ACCJC standards.
8. Terry Kohlenberg and Toni Parsons will attend the event on general education requirements.

X. COMMITTEE REPORTS:

A. Academic Affairs Committee: (Co-Chair Inna Kanevsky)

1. Inna reported the committee still needs a representative from the School of Business, Computers Studies and Technology.
2. Mesa College Learning Communities Coordinator Leroy Johnson will speak at the next Academic Affairs meeting on February 24th.

B. Professional Development Committee (PDC): (Chair Lupe Gonzalez)

1. Sabbatical applications for 2014-2015 are due in room A117 on Friday, February 28th.
2. The final spring 2014 salary advancement deadline is March 26th.

C. Committee of Chairs (COC): (Chair of Chairs Jennifer Cost)

1. The next Chairs meeting is February 12th and Jean Smith will report on services available for Faculty through the Learning Resources Center (LRC).
2. The training session for Department Chairs on the Enrollment Management System (EMS) by Jeff Mills was successful.

D. Curriculum Review Committee (CRC): (Co-Chair Toni Parsons)

1. 2014-2015 Catalog:
 - a. Big changes to the catalog for your programs (i.e. prerequisite changes) are due to the Mesa College Catalog Committee by March 6th.
 - The committee must submit changes to the District by March 13th.

E. Program Review Committee (PRC): (Co-Chair Dina Miyoshi)

1. The committee approved the Program Review Document last Friday.
2. Dean Baker's office will be sending out a Feedback Survey.

F. Basic Skills Committee (BSC): (Coordinator Chris Sullivan) No Report

XI. ANNOUNCEMENT:

- A.** Election Committee Chair Erika Higginbotham reported we will hold elections this semester for the Academic Senate President-Elect, Treasurer and both Senators at Large positions.
 1. Please start thinking about nominations.
- B.** The next Academic Senate meeting is scheduled for March 3, 2014 in H117/H118 @ 2:15PM.
- C.** The next Committee of Chairs meeting is scheduled for February 12, 2014 in H117/H118 @ 2:15PM.

XII. ADJOURNMENT @ 4:02PM.

Submitted by Sue Saetia

Approved by the Senate: March 3, 2014