



**SAN DIEGO MESA COLLEGE**

**ACADEMIC SENATE**

**Virtual Meeting**

**April 27, 2020: 2:20PM – 4:00PM**

**MINUTES**

**Present:**

Academic Senate President Manuel Vélez, Evan Adelson, Carlynne Allbee, Isaac Arguelles-Ibarra, Becca Arnoid, Janna Braun, Michael Brewer, Jill Chagnon, John Crocitti, Nellie Dougherty, Rosiangela Escamilla, Howard Eslew, Rob Fremland, Veronica Gerace, Lou Ann Gibson, Helen Greenbergs, Alison Gurganus, Bill Hoefler, Andrew Hoffman, Larry Horsman, Sharon Hughes, Christina Huynh, Holly Jagielinski, Candace Katungi, Jesse Keller, Terry Kohlenberg, Kim Lacher, César López, Katherine Naimark, Bruce Naschak, Kim Perigo, Alison Primoza, Waverly Ray, Anthony Reuss, Robert Sanchez, Janue Seaton, Kristian Secor, Leslie Seiger, Shannon Shi, Irena Stojimirovic, Judy Sundayo, George Svoboda, Oscar V. Torres, Lauren Wade, Tonya Whitfield, Walter "Duane" Wesley and guests Professors Dina Miyoshi and George Ye and Classified Professionals President Charlie Lieu (Woody T.? and (858) 201 - \_\_\_\_?)

**Absent:** Henry Browne, Jessica Sardo and Kimberly Williams-Kee (Excused)

**I. CALL TO ORDER & WELCOME** by Academic Senate President Manuel Vélez @ 2:20PM.

Parliamentarian – Veronica Gerace/Speaker Coordinator & Timekeeper – Veronica Gerace

**II. APPROVAL OF DRAFT AGENDA:** Approved

**III. PUBLIC PRESENTATIONS:**

**A. Associated Student Government (ASG) Representative:** President Taylor Carpenter (No Report)

**B. Classified Senate Representative:** President Charlie Lieu

As reported by Charlie Lieu:

1. Classified Senate is currently running a fundraiser to help raise funds for the Mesa Student COVID-19 Emergency Fund and Classified Senate Scholarships. This is a great way to keep in touch and connect with colleagues, friends, and family members! To learn more about the Photo Card fundraiser go to: <https://www.sdmesa.edu/about-mesa/governance/classified-senate/classified-senate-fundraising.shtml>
2. Classified Senate is currently making plans for Classified Professionals Week on May 18-22. During this week we will celebrate Classified Professionals and work to create virtual events for networking, community building, and professional learning.

**IV. PUBLIC COMMENTS:** (6 Minute Maximum Discussion per Item/Topic)(3 Minute Maximum Discussion per Participant) None

**V. APPROVAL OF DRAFT MINUTES:** April 13, 2020 (Approved)

**VI. GUEST(s):** None

## **VII. COMMITTEE REPORTS:**

### **A. Senate Executive Committees:**

#### **1. Academic Affairs Committee: Chair Oscar V. Torres**

As reported by Chair Oscar V. Torres:

- The Academic Affairs committee had their virtual meeting via Zoom on 4-20-2020 at 4:00 pm.
- All members were in attendance.
- This week, we made sure that all Academic Affairs committee members received flex credit for their service to the senate via correspondence with the LOFT.
- We had a special guest: Past Academic Senate Rob Fremland came to the meeting and talked to us about text book affordability, OER, and the initiatives he has been leading at the District. He also informed us about the text book affordability resolution that was passed by the Academic Senate on 4-13-2020.
- Afterwards, we discussed memorandums from the California Community Colleges Chancellor's Office [CCCCO] including document ES 20-12 which outlines the temporary DE requirements for blanket request for courses to be offered during the Summer and Fall of 2020. Also discussed was the CCCCCO update # 25 stating an anticipated 35 billion dollar short fall for the 2020-2021 school year budget.
- Members raised concerns about lowering the number of courses offered leading to a potential decrease in overall certificates and degrees awarded, ultimately lowering our infrastructural ability for funding revenue in the future.
- I took Questions from committee members and forwarded these to our VPI O'Connor. These were discussed at the Senate leadership meeting.
- Conversations also centered on "DE-emergency only" designation offered by the District to meet requirements from the CCCCCO memorandum ES 20-12.
- Our next meeting is scheduled for May 4th at 4:00 pm via Zoom.

#### **2. Professional Advancement Committee (PAC): Chair Janna Braun**

- a. The last spring 2020 submission deadline is April 29<sup>th</sup>.
- b. Congratulations to the 2020-2021 Sabbaticals recipients!
  - Marie Alfonsi (English)
  - Meegan Feori (Fashion)
  - Momilani Ramstrum (Music)
  - Waverly Ray (Geography)
  - Scott Starbuck (English)

#### **3. Committee of Chairs (COC): Chair of Chairs Terry Kohlenberg**

- a. Our next meeting is May 6<sup>th</sup>.
- b. Each school received our FTE allocation number for 2021-2022. (This is the first time we received the information.)
  - Please contact your School Dean or Department Chair if you want to know the allocation for your school.
- c. Online Faculty Training: 20 Hours
  - Leslie Seiger asked if every Faculty Member must complete the training.
  - Alison Primoza asked if Faculty who completed online training for BlackBoard also need to complete training for Canvas.
  - Carlynne Allbee would like Adjunct Faculty to receive compensation for completing the training.
    - \* Professional Advancement Committee Chair Janna Braun reported Adjunct Faculty can submit proposals for Professional Advancement after they meet their FLEX Obligation for the academic year.
- d. Fall 2020 Classes:
  - The Department Chairs are working on addressing the cuts we received for fall 2020.

4. Curriculum Review Committee (CRC): Faculty Co-Chair Andrew Hoffman
  - a. We have one more spring 2020 meeting.
  - b. Chris Kinney is working on the application for Blanket Distance Education approval for all spring 2020 and summer 2020 courses.
    - Please contact Chris Kinney this week if you would like to add a course to the blanket application.
  - c. Vice President of Instruction (VPI) O'Connor is trying to make sure as many fall 2020 courses as possible receive distance education approval.
  - d. Official Course Outlines of Records:
    - Andrew said we need to make sure we use standardized language for changes to official course outlines of record to protect our students.
      - \* John Crocitti will send the language Dean Zappia is using for review.
  - e. Kim Perigo asked Faculty to let her know if they are unable to meet a state deadline and she will check with the Board of Governors (BOG).
    - Andrew reported we are trying to meet the July 1<sup>st</sup> deadline.
    - Helen Greenbergs reported that she suggested that we need to make sure any decisions about designing/designating courses to be taught fully online need to be based on our judgement about appropriate pedagogy.
      - \* Faculty Co-Chair Andrew said we can remove distance education from courses in the future.
      - \* Kim Perigo reported our Local American Federation of Teachers (AFT) President Jim Mahler supports Faculty who do not want to teach their courses online.
      - \* Leslie Seiger reported Biology will not schedule summer 2020 online classes.
      - \* Kim Perigo reported the Academic Senate for California Community Colleges (ASCCC) Vice President expressed concern that federal audits of classes that received emergency distance education approvals will negatively affect federal financial aid awards for our students.
      - \* Andrew said we have to work with our sister colleges to make sure our aligned courses articulate.
5. Program Review Committee (PRC): Faculty Co-Chair Bruce Naschak
  - a. President Luster announced Program Review is on hiatus during 2020-2021.
    1. Languages Department Chair Alison Primoza reported their Contract Japanese Faculty is retiring this year, but the vacancy did not occur prior to the submission of the Languages Department's 2019-2020 Program Review.
      - Bruce will find out if the Languages Department can submit a request to fill the position during 2020-2021.
  - b. The committee will work on streamlining the process and making the process easier.

## **B. Other Committees:**

1. The Committee for Diversity Action, Inclusion & Equity (CDAIE): Chair Judy Sundayo (Reported by Veronica Gerace)  
As reported by Judy Sundayo:
  - The Committee met via Zoom in April. The meeting was well attended with 16 persons. Our next meeting will be this Friday, May 1st, from 9-11 am in I4-402.
  - Since this year's Cultural Unity Week and Festival of Colors was cancelled due to the COVID-19 Lockdown, the Committee sponsored "Virtual Unity Week" on canvas. Thanks to Veronica Gerace, Denise Rogers for setting up the canvas shell and to Jorge Villalobos for the title. Several modules covered topics such as Civility and Respect, Race, Peace, Equity in the Academy, Students on the Autism Spectrum and A Discussion of Toni Morrison's book, 'The Bluest Eye.' The canvas shell also included films on the Kumeyaay Indians, the San Diego Gay Bar Scene and the Deaf experience. The Student Diversity Club participated by sharing heartfelt stories of their experiences of identity issues, racism, microaggressions and the resilience that ensues from the challenges they faced. Much of the information on "Virtual Unity Week" will remain on canvas for the ongoing enjoyment by students, faculty and professional staff. If you have not had a chance to check it out, please go to the CDAIE canvas shell.
  - The Committee continues to advocate for an LGBTQA "Pride Center."
  - The Committee continues to advocate for a Women's Resource Center
2. Mesa College Facilities Committee/District Review of Services Committee: Kim Perigo (No Report)

3. Mesa Pathways Committee (MPC): Co-Coordinators Howard Eskew and Toni Parsons
  - a. Howard and Toni are reviewing the MPC process and the self-assessment document.
    - We are preparing for fall 2020.
    - We will hold discussions with the MPC work groups.
    - The work groups will review the projects on the self-assessment document to determine their fall 2020 projects.
  - b. The MPC has one more spring 2020 meeting on May 13<sup>th</sup>.
  - c. We will present the yearly MPC report to President's Cabinet on May 19<sup>th</sup>.
4. Other Committee Reports: None

**VIII. OLD BUSINESS:** None

**IX. NEW BUSINESS:**

**A. Academic Procedures (AP) – Academic Affairs:** Andrew Hoffman

1. Toni Parsons worked on the revisions as a member of the district Policies and Procedures Committee.
2. The CRC was already working on AP 0020.2 - Curriculum and Instructional Council.
  - a. Revised procedure: aligns procedure with current practice and the District Governance Handbook.
3. Revisions to AP 5103 - Cooperative Work Experience:
  - a. New procedure: legally required and aligns with the Work Experience Plan approved by the Board of Trustees.
  - b. Rob Fremland reported the Academic Senate for California Community Colleges (ASCCC) developed a paper on Best Practices.
    - The committee's ability to appoint a Committee Chair is symbolic.
      - \* Toni Parsons asked if the position can be held on a rotational basis.
      - \* Andrew will forward the question to the district Policies and Procedures Committee.

Motion to move the item to the May 11<sup>th</sup> agenda as Old Business for discussion and potential vote:

**M/S**

Perigo/Hoffman

**UNANIMOUS**

**B. Academic Senate Membership Drive – Fall 2020:** Becca Arnold

1. We need to increase our membership to increase Faculty participation in the work of the Academic Senate and increase our ability to support the work of our shared governance groups.
2. Carlyne Allbee said the Senate should send an email to Faculty with instructions for setting up a voluntary payroll deduction in PeopleSoft
3. Parliamentarian Veronica Gerace reported the membership dues amount has never been listed in our constitution.

Motion to move the item to the May 11<sup>th</sup> agenda as Old Business with a resolution for discussion and potential vote:

**M/S**

Fremland/Perigo

**UNANIMOUS**

**X. SENATE EXECUTIVE OFFICER REPORTS:**

**A. Vice President:** Howard Eskew

1. Vice Chancellor Search Committee:
  - a. English Department Chair Chris Sullivan will serve as a Mesa College Faculty Representative.
2. Chancellor Search Committee:
  - a. Please submit your application for the Mesa College Faculty Representative by the end of the day today.
    - The Committee on Committees will selection the representative this week.

**B. Secretary:** Holly Jagielski (No Report)

**C. Treasurer:** Becca Arnold

1. Academic Senate Scholarships:
  - a. The recipients are Andrea Angeles and Karli Ramsey.

**D. Senator at Large (1):** Alison Gurganus (No Report)

**E. Senator at Large (2):** Leslie Seiger (No Report)

**F. Immediate Past President:** Kim Perigo

1. The Board of Governors (BOG) participated in a statewide advocacy day last week.
  - a. We advocated for the resources we need to help our students succeed.
  - b. The Academic Senate for California Community Colleges (ASCCC) and the state Chief Executive Officers (CEOs) had the same message for the state legislature.

**G. President:** Manuel Vélez

1. Spring 2020:
  - a. The semester will end on June 1<sup>st</sup>.
    - Faculty must submit their grades by June 30<sup>th</sup>.

**XI. Round Table Topic: None**

**XII. ANNOUNCEMENTS:**

- A.** The next Academic Senate meeting is May 11<sup>th</sup>.
- B.** The next Academic Affairs Committee meeting is May 4<sup>th</sup>.
- C.** The next Committee of Chairs (CoC) meeting is May 6<sup>th</sup>.
- D.** The next Professional Advancement Committee meeting is May 6<sup>th</sup>.
- E.** Please donate to the Resiliency Fund to keep the dream of a higher education alive for our students. ([LINK](#))
- F.** Please donate to the Stand and help our students succeed. ([LINK](#))

**XIII. ADJOURNMENT @ 4:04PM.**

Motion to adjourn:

**M/S**

Horsman/Perigo

UNANIMOUS

Submitted by Sue Saetia

Approved by the Academic Senate: May11, 2020