



SAN DIEGO MESA COLLEGE ACADEMIC SENATE

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SAN DIEGO MESA COLLEGE ACADEMIC SENATE MEETING

November 9, 2015: Room H117/H118 (2:15PM – 4:00PM)
MINUTES

Present:

Miriam Ahmed, Bill Brothers, Aulani Chun, Nellie Dougherty, Peggy Fischer, Amanda Fusco, Veronica Gerace, Lou Ann Gibson, Guadalupe "Lupe" Gonzalez, Helen Greenbergs, Erika Higginbotham, Laleh Howard, Sharon Hughes, Inna Kanevsky, Ken Kuniyuki, Terry Kohlenberg, Guillermo Marrujo, Jonathan McLeod, Phyllis Meckstroth, Devin Milner, Dina Miyoshi, Uriel Ornelas, Michelle "Toni" Parson, Kim Perigo, Olga Pillipets, Robert Sanchez, Shannon Shi, Steven Siegel, Chris Sullivan and Judy Sundayo

Absent:

Mark Abajian, Bill Clary, Leslie Cloud, John Crocitti (Proxy to Jonathan McLeod), Martina Hesser, Bill Hoefer, Cesar Lopez, Thekima Mayasa, Jim Romeo, Gwen Ulrich-Schlumbohm, Tracey Walker (Proxy to Jill Moreno-Ikari), Walter "Duane" Wesley, Akunna Winston and George Ye (Excused)

- I. CALL TO ORDER & WELCOME** by Academic Senate President Rob Fremland @ 2:20PM.
Parliamentarian – Jonathan McLeod/Timekeeper – Becca Arnold/Speaker Coordinator – Becca Arnold

II. APPROVAL OF AGENDA:

Motion to approve:

M/S

McLeod/Brothers

UNANIMOUS

III. PUBLIC PRESENTATIONS:

A. Associated Student Government (ASG) Representative: Senator Miriam Ahmed

1. Miriam reported that our students will be able to take professional photographs on November 16th and November 18th in Room I4-409 (Student Services Bldg.).
2. Miriam also reported that the ASG would like to hold a conference in spring 2016 on the associate degree programs offered at Mesa College and the job market potential for students who earn the degrees.
 - a. Please send your input to Miriam @ Maryam.a.ahmed08@gmail.com.
 - b. Lupe Gonzalez suggested that the ASG contact the Mesa College Career Center.

B. Classified Senate Representative: President Trina Larson (No Report)

IV. GUESTS: Vice President of Administrative Services (VPA) Rachelle Agatha & Acting Director of Technology David Fierro.

A. Mesa College Technology Services:

<http://www.sdmesa.edu/college-services/administrative-services/tech-support/>

1. Contact Information:

Office Hours: M-F (7:30AM-4:30PM.)

Office Number: Room A111 (A100 Bldg. – East Wing)

Phone Number: (619) 388-2286 - Calls will roll forward to the Center for Independent Learning (CIL).

2. Service Areas:

a. Academic and Instructional Technology Support:

- (619) 388-2880.

b. Administration, Faculty and Staff Technology Support:

- District IT Help Desk: (619) 388-7000
- Printing and Mail Services: (619) 388-2764
- Office Telephone Assistance: Juan Ortega @ (619) 388-2480

c. Classroom Podium Keys:

- Key Lock Boxes will be installed on the podiums and Faculty will be given the code for their classroom.
- Please contact the following for assistance and training required for podium key issuance:
 - * Carlos Wales @ (619) 388-2656 - Regular Business Hours
 - * Neil Bhatia at (619) 388-5841 - Late Afternoons/Evenings/Saturdays (Tuesdays - Saturdays)
 - * Emergency Assistance – Center for Independent Learning (CIL) @ (619) 388-2880 or the Office of Technology Services in room A111 or call (619) 388-2286.

- VPA Agatha reported that it takes 6-8 weeks to order a new podium key at a cost of approximately \$20.00 per key.
- c. Audio Visual (AV) Equipment Support: Please call the CIL@ 619-388-2880 to make reservations ahead of time for the following equipment:
 - Audio Cassette Player
 - Camcorder
 - CD/DVD Player
 - Digital Camera
 - Laptop Computer
 - LCD Projector
 - Slide/Overhead Projector
 - Smart Cart
 - VCR Player
- d. Audio Visual (AV) Equipment Setup Request for Events:
 - Request Form: Due two weeks prior to the event.
<http://www.sdmesa.edu/college-services/administrative-services/forms/documents/SD%20Mesa%20College%20Event%20Form.pdf>
 - * Call College Technology Services at (619) 388-2286 or (619) 388-2880 if the equipment for your event is not working.
- e. Copiers and Pay-for-Print Problems:
 - For immediate assistance, please contact Printing and Mail Services Department at (619) 388-2764.
 - Submit a Trouble Ticket: <http://mesahelpdesk.sdccd.loc/portal>
- 3. Difficulty Obtaining Printer Access for New Faculty:
 - a. Rob Fremland reported that he has been having difficulty obtaining printer access for new Faculty members.
 - VPA Agatha reported a solution is forthcoming.
- 4. ANHL Work Order – Over a Year Old:
 - a. Peggy Fischer reported an ANHL work order has not been completed for over one year.
 - VPA Agatha asked Peggy to contact Acting Director Fierro.
 - * Please do not wait so long to recall work orders.
- 5. Inna Kanevsky reported that she cannot update online software or install a personal printer.
 - a. Acting Director Fierro reported that you must have administrative rights to do so.
 - b. Please contact VPA Agatha or Acting Director Fierro regarding installation issues.
- 6. Kim Perigo asked what problem does the relocation of the Audio Visual Department from the LRC 4th floor solve.
- 7. Equipment (New & Replacement):
 - a. Requests for new equipment are submitted through Program Review.
 - b. Current equipment replacement is through Instructional Equipment & Library Materials (IELM) funds.

V. APPROVAL OF MINUTES: October 26, 2015

Motion to approve:

M/S

McLeod/Kanevsky

UNANIMOUS

VI. ROUND TABLE TOPIC: None

VII. OLD BUSINESS:

- A.** Mesa College Student Equity Plan: Dean Larry Maxey (The Academic Senate needs to sign off on the plan.)
 - 1. Student Equity has been an unfunded mandate since 1994.
 - 2. Goals of the Equity Plan:
 - a. Fill in gaps for our students.
 - b. Encourage innovation.
 - c. Address disproportionate impact to our students.
 - Dean Maxey reported there are pervasive disproportionate impact to our students in disciplines other than Basic Skills level English and Mathematics.
 - 3. Curriculum: As reported by Jonathan McLeod
 - a. Jonathan inquired about the bulleted language on page 69 of the plan regarding "curriculum revision" and asked if the language indicates the intent of the plan to have consultants or those outside of departments change the curriculum in disciplines so as to promote the goal of equity.
 - Dean Maxey reported that the Equity Plan is designed to point to problems the institution faces and to make resources available for those willing to experiment and pilot innovations.
 - * The Equity Plan recognizes that curriculum is in the purview of Faculty.
 - * The plan does not call for externally imposed change of course materials and pedagogy.
 - * Dean Maxey also listed some of the activities student support services might use to promote effective learning for those population groups having lower average success rates, which ultimately contributes to the education of all students.

3. What activities can Mesa College implement to help support our students?
 - a. Peggy Fischer reported that we need qualified tutors for our Animal Health Technology students and Shannon Shi reported that we need qualified tutors for our Mandarin students.
 - Erika Higginbotham reported there is currently a work group looking at strategically planning Tutoring Services and paying for higher level tutors.
 - b. Toni Parsons reported shortening the semester from 18 to 16 weeks has made it difficult for some of our students.
 - Math and Sciences Faculty have been asking for a "Finals Week" for our students on the 17th week.
 - c. There is a Faculty Driven Basic Skills and English for Speakers of Other Languages (ESOL) Curriculum and Course redesign plan to help our students.
4. There are now opportunities for departments to apply for Mini Grants to fund proposals to develop activities that support our students.
5. There are no expectations for Faculty to lower their standards.
6. This is an opportunity to implement innovative practices for which funding was previously not available.
7. Components of the Equity Plan will be reviewed by Campus-Based Researcher Brianna "Bri" Hays to ensure that they are working.
8. Rob Fremland reported equity is also being addressed at the state level.
9. The Senators would like to review the final version of the Equity Plan prior to a vote.
 - a. Academic Senate President Rob Fremland forwarded the final draft to the Senators on November 10th.

VIII. NEW BUSINESS: None

IX. SENATE EXECUTIVE OFFICER REPORTS:

A. Vice President: Erika Higginbotham

1. We need a Faculty representative on the District Research Committee.
 - The committee meets once a month on Thursday from 9:00AM – 10:00AM.

B. Secretary: Becca Arnold (No Report)

C. Treasurer: Ken Kuniyuki (No Report)

D. Senator at Large (1): Inna Kanevsky

1. Inna asked the Senators to review and provide feedback for a draft document that provides Faculty with information on how they can bring issues forward to the Academic Senate.
 - a. Academic Senate Resolutions
 - b. Public Presentations
 - c. Round Table Topics

E. Senator at Large (2): Joe Safdie (On Sabbatical)

F. President: Rob Fremland

1. Fall 2015 Academic Senate for California Community College Fall 2015 Plenary Session: (November 4, 2015 – November 7, 2015)
 - a. Proposed Resolution for California Community Colleges Baccalaureate General Education Pattern:
 - Some of the 15 California community colleges with pilot baccalaureate degree programs do not want to adopt the Intersegmental General Education Transfer Curriculum (IGETC) or the University of California General Education Breadth. - The resolution was narrowly defeated after extensive debate.
 - b. Rob will provide a full report on the plenary session during the November 30th Academic Senate meeting.

X. COMMITTEE REPORTS:

A. Senate Executive Committees:

1. Academic Affairs Committee: Chair Tina Recalde (No Report)
2. Professional Dvlpmnt. Committee (PDC)/Prof. Advancement Com. (PAC): Chair Lupe Gonzalez
 - a. The last fall 2015 meetings are November 18, 2015 and December 2, 2015.
 - b. Spring 2016 Sabbatical information will be coming out soon.
3. Committee of Chairs (COC): Chair of Chairs Kim Perigo (No Report)
4. Curriculum Review Committee (CRC): Co-Chair Toni Parsons
 - a. Fall 2015 Academic Senate for California Community College Fall 2015 Plenary Session: (November 4, 2015 – November 7, 2015):
 - A resolution to explore alternative descriptors for Statistics and Intermediate Algebra to the C-ID descriptors passed.
 - b. C-ID is beginning to focus on Basic Skills and Continuing Technical Education (CTE) courses.

- Basic Skills and CTE Faculty may want join the conversation.
- c. Listing Student Learning Outcomes (SLOS) on Course Outlines of Record (CORs):
 - The district is piloting a program that conducts an annual data transfer.
- 5. Program Review Committee (PRC): Co-Chair Dina Miyoshi
 - a. The next fall 2015 training is scheduled for the first Friday in December in the SB216 (Social/Behavioral Sciences Building) Computer Lab from 11:00AM to 12:30PM.
 - b. The soft Program Review deadline is December 21st.

B. Other Committees:

1. Basic Skills Committee (BSC): Basic Skills Coordinator Chris Sullivan (No Report)
2. The Committee for Diversity Action, Inclusion & Equity (CDAIE): Chair Judy Sundayo
 - a. Committee Member Veronica Gerace reported the following events for November:
 - Tuesday (November 10, 2015) – Women in the Military
 - * (Room H117/H118)
 - Saturday (November 14, 2015) – Annual Africa Trade & Business Conference
 - * (Room G101) 9:00AM - 4:00PM
 - * The event is sponsored by Water for Children Africa, the Mesa College Black Studies Program and the Committee for Diversity Action, Inclusion & Equity.
 - Tuesday (November 17, 2015) – Pride Center Speaker Fernando Zweifach Lopez Jr.
 - * (Room H117/H118) 8:00AM – 9:00AM
 - Tuesday (November 17, 2015) – Film Presentation of “The Angry Eye”
 - * (Room H117/H118) 11:00AM – 12:30PM
 - Tuesday (November 17, 2015) – Book Signing & Performance of “The Gumbo Pot Poems”
 - * (Room LRC 435) 11:00AM – 2:00PM (Please stop by anytime between 11:00AM & 2:00PM.)
 - * Authors Judy Sundayo, Alyce Smith-Cooper and Jaime Jones will be available to sign a copy of the book.
 - Thursday (November 19, 2015) – Presentation of the Film “Monkey Dance”
 - * (H117/H118)
 - Kim Perigo suggested that future events follow the standard time blocks to ensure that our students can attend the entire event.
 - b. UCSD Vice President & Chief Diversity Officer Becky Petit will be our guest for the December CDAIE meeting.
3. Faculty/Staff Advisory Committee on Threats (FACT): Becca Arnold
 - a. A Faculty survey will be sent out during spring 2016.
4. Mesa College Facilities Committee/District Review of Services Committee: Kim Perigo
 - a. The Subcommittees are continuing to work on Mesa College Facilities issues.
 - b. Facilities Issues:
 - The Academic Senate needs to be involved in solving the problems.
 - The Custodial Staff Members and other Classified Staff Members are afraid to speak out on the issue.
 - The system is broken.
 - The Mesa College community deserves a clean campus.
5. Proyecto Exito: Leticia Lopez (No Report)
6. Global Awareness Committee: Uriel Ornelas
 - a. Uriel reported that the 2015 International Education Week events are scheduled for November 17, 2015 – November 19, 2015.
<http://www.sdmesa.edu/about-mesa/current-initiatives/global-awareness/international-education-week-2015.shtml>

XI. ANNOUNCEMENTS/FOR THE GOOD OF THE ORDER:

- A.** Treasurer Ken Kuniyuki asked Faculty to help support the Academic Senate Student Scholarships.
 1. Please contact Ken if you need a “Dues Card”.
- B.** The next Academic Senate meeting is scheduled for November 30, 2016 in H117/H118 @ 2:15PM.
- C.** The next Committee of Chairs meeting is scheduled for December 9, 2015 in H117/H118 @ 2:15PM.

XII. ADJOURNMENT @ 4:02PM.

Motion to adjourn:

M/S

McLeod/Gibson

UNANIMOUS

Submitted by Sue Saetia

Approved: November 30, 2015