



**SAN DIEGO MESA COLLEGE
ACADEMIC SENATE MEETING
October 10, 2016: Room MC 211 (2:15PM – 4:00PM)
MINUTES**

Present:

Academic Senate President Rob Fremland, Becca Arnold, Bill Brothers, Aulani Chun, Howard Eskew, Amanda Fusco, Lou Ann Gibson, Guadalupe "Lupe" Gonzalez, Helen Greenbergs, Alison Gurganus, Paula Gustin, Bill Hoefer, Laleh Howard, Sharon Hughes, Inna Kanevsky, Michael Kidwell, Terry Kohlenberg, Cesar Lopez, Thekima Mayasa, Jonathan McLeod, Phyllis Meckstroth, Dina Miyoshi, Michelle "Toni" Parsons, Kim Perigo, Joe Safdie, Robert Sanchez, Shannon Shi, Steven Siegel, Alex Stiller-Shulman, Paul Sykes, Gwen Ulrich-Schlumbohm, Manuel Velez, Tracey Walker, Tonya Whitfield and George Ye and Guests Professors Ailene Crakes, Candace Katungi and Denise Rogers, Student Services Technician Johanna Aleman and ASG Inter-Club Council President Angela Arreaga

Absent:

Carlyne Allbee (Excused), Bill Clary, Leslie Cloud, John Crocitti, Timothy Dillon, Nellie Dougherty (Excused), Peggy Fischer (Excused), Paula Gustin (Excused), Tricia Mendoza (Proxy to Aulani Chun), Dawn Stoll (Proxy to Erika Higginbotham), Judy Sundayo (Excused) Walter "Duane" Wesley

I. CALL TO ORDER & WELCOME by Academic Senate President Rob Fremland @ 2:21PM.
Parliamentarian – Jonathan McLeod/Timekeeper – Becca Arnold/Speaker Coordinator – Paul Sykes

II. APPROVAL OF DRAFT AGENDA:

Motion to approve with the addition of two Round Table Topics by Inna Kanevsky:
M/S Brothers/McLeod

UNANIMOUS

III. PUBLIC PRESENTATIONS:

A. Associated Student Government (ASG) Representative: Inter-Club Council President Angela Arreaga

1. Angela reported the Homecoming Tail Gate is October 15, 2016 from 4:00PM-6:00PM in parking lot #3.
2. The ASG will hold a Food Drive in October.
3. The Student Thanksgiving Feast will be held the Wednesday before Thanksgiving.
4. Angela will propose a resolution to make Mobile Student Assessment available at Mesa College during the General Assembly in November.

B. Classified Senate Representative: President Trina Larson (No Report)

IV. GUEST(s):

A. Johanna Aleman (Food Pantry):

1. One in five Mesa College students suffer from food insecurity and do not have regular access to food.
2. The Mesa College Student Equity and the Transfer Center oversee the "food Pantry" and they are trying to work with the Mesa College Foundation.
3. We are following City College's model.
4. The pantry is across from the Student Resource Center on the second floor of the Student Services building.
 - a. The pantry currently has two microwaves, but does not have a refrigerator.
 - b. Our students need non-perishable food that they can eat without the need for dishes and utensils.
 - Our students really like trail mix.
 - c. Our students also need travel size toiletry items.
5. Counselors and Faculty can refer students for assistance and all students can receive assistance.
6. We also want to have a Closet with Professional Clothing available for our students in the future for job interviews.
7. We need support from the Mesa Community to help our students.

B. Denise Rogers (Hispanic Serving Institution Speaker Series): Professor of Art History/HIS Grant Coordinator

1. Fall 2016:

- a. Mr. Lee Mun Wah, producer of the 1995 film, "The Color of Fear." (As reported by Judy Sundayo) 09/26/16
 - His debut at Mesa took place in 1996, and since then he has conducted diversity workshops throughout the U.S., appeared on the Oprah Winfrey show and produced a half dozen more films and books.
 - His workshop at Mesa was entitled, "Creating a Community in a Diverse Environment."
 - Over 45 people attended to rave reviews!
 - We hope to have Mr. Mun Wah come back to do an event for the entire campus in the future.
- b. Dr. Asao B. Inoue (Director of University Writing an Associate Professor of Interdisciplinary Arts and Sciences at the University of Washington Tacoma, and Member of the Executive Board of Council of Writing Program Administrators)

- Crafting Antiracist Writing Assessment Ecologies for Classrooms across Disciplines
 - Friday, November 4, 2016 from 10:00AM – 3:00PM in LRC 435
 - Lunch Provided
 - Registration Required
 - FLEX Credit Available
2. Spring 2017:
- a. We will have at least two speakers on the topic of Social Justice

C. Ailene Crakes (Distance Education Learning Management Platforms) Online Mentor/Chair – Mesa College Distance Education Committee and Member of the Districtwide Distance Education Steering Committee

1. 92 of 113 CA community colleges are adopting "Canvas".
2. The state Online Education Initiative is funding \$20 million of the cost of "Canvas".
3. Mesa College must adopt "Canvas" to be part of the consortium.
4. Ailene finds "Canvas" easy to use, the learning curve is easier than "BlackBoard", and she sees a lot of benefits for Faculty.
5. Faculty can demo "BlackBoard Ultra" and "canvas" from November 4, 2016 – November 10, 2016 and complete a survey.
 - a. The survey result will be tallied on November 16, 2016.
 - b. The survey result will be ready in December 2016.
 - c. We can file a letter of intent to adopt "canvas" if it is selected by the survey in January 2017.
 - d. Our IT personnel can meet with "canvas" personnel in February 2017.
 - e. Faculty can request a "canvas" conversion in June 2017/July 2017.
6. Becca Arnold said we need a rigorous comparison.
7. Practice course in "canvas": https://canvas.instructure.com/register_from_website
8. Videos developed by SDCCD Online Learning Pathways on setting up a Canvas shell: <http://sdccdolvid.org/all-posts/academic-disciplines/computing-and-technology/instructional-technology/canvas-lms/>

V. APPROVAL OF DRAFT MINUTES: September 26, 2016
Motion to approve with a correction from Erika Higginbotham:

M/S McLeod/Brothers UNANIMOUS

VI. ROUND TABLE TOPIC: Proposed ILOs & Current Approved ILOs (Inna Kanevsky)

- A.** Inna reported the Proposed ILOs are posted on the web site although they have not been approved.
- B.** Jonathan McLeod and Dina Miyoshi reported the Current Approved ILOs were removed from "TaskStream" and "Proposed ILOs were loaded into "TaskStream" when they attended the Program Review training session on Friday, October 7, 2016.

1. Lead Writers and Outcomes Coordinators must map to the Proposed ILOs.
2. Program Review is proceeding with a three-year cycle.
3. Inna Kanevsky introduced to following motion:
"Be it resolved that:
The Senate recommends that faculty suspend mapping to the proposed ILO's until such time as the updated ILO's are fully approved.
Be it further resolved that:
The Senate will inform the outcome coordinators and lead writers of this resolution and will advise when the ILO's are fully approved."

Motion to suspend mapping of Learning Outcomes:
M/S Siegel/Lopez UNANIMOUS

Motion to suspend the rules to vote on the item today:
M/S Kanevsky/Siegel 1 Abstained

Motion to approve:
M/S McLeod/Kanevsky 1 Abstained

VII. OLD BUSINESS:

- A. Curriculum Instructional Council (CIC) Documents (Accreditation Updates):** Consent Agenda
Past Curriculum Review Committee Faculty Co-Chair Toni Parson

Board Policies:

- BP 5020 Curriculum Development
- BP 5025 Philosophy & Criteria for Associate Degrees
- BP 5040 Library and Learning Support Services
- BP 5050 Articulation
- BP 5102 Career & Technical Education Programs

Administrative Policies:

- AP 5019 Instructional Program Review
- **AP 5020 Curriculum Development (Proposed Changes)** Add Clock Hours

- AP 5021 Instructional Program Discontinuance
- AP 5022 Course Approval
- AP 5025 Philosophy & Criteria for Associate Degrees
- AP 5026 Philosophy & Criteria for Certificates
- AP 5050 Articulation
- AP 5102 Career & Technical Education Programs
- AP 5222 Remedial Coursework
- **AP 5260 Requisites, Corequisites, Limitations on Enrollment and Advisories (Proposed Changes)**

(Add challenge procedures back to document, move to Student Services during the next review/update cycle)

Motion to approve:

M/S

Eskew/McLeod

UNANIMOUS

VIII. NEW BUSINESS:

A. **Resolution 16.10.1 Academic Senate Vice President (Constitutional Change):** Academic Senate President Rob Fremland

1. The Vice President would serve a two-year term instead of a one-year term.
2. The Vice President would serve as the Chair of the Committee on Committees and the Equivalency Committee.
3. The Vice President or the Immediate Past President would cover for the Senate President when needed.
4. The Academic Senate would have five Faculty members on President's Cabinet every year.
5. The Vice President can run for Academic Senate President during their term.

Motion to move the item to the October 26th meeting for discussion and potential vote as "Old Business":

M/S

Kanevsky/Siegel

UNANIMOUS

B. **Faculty Hiring Process (AP 4200.1 Draft Document):** Academic Senate President Rob Fremland

1. The Faculty Hiring Process was an agenda item last year
2. All four Academic Senate Presidents worked on the documents.
3. The Academic Senate Presidents met with Vice Chancellor Will Surbrook, Director of Employment Erin Milligan-Hill and Chancellor's Cabinet.
4. The Senate Presidents were able to gain several concessions.
5. The other Academic Senates are also vetting the process.
6. Cesar Lopez asked if the Senate Presidents were able to gain any flexibility regarding the Interview Process?
 - a. Rob reported the "Interview Process" Equal Employment Opportunity (EEO) and not the Administrative Process.
7. The Hiring Process can be reviewed annually.

Motion to move the item to the October 26th meeting for discussion and potential vote as "Old Business":

M/S

Sykes/Kohlenberg

UNANIMOUS

IX. SENATE EXECUTIVE OFFICER REPORTS:

A. President Elect: Kim Perigo (No Report)

B. Secretary: Becca Arnold (No Report)

C. Treasurer: Toni Parsons (No Report)

D. Senator at Large (1): Joe Safdie (No Report)

E. Senator at Large (2): Paul Sykes (No Report)

F. President: Rob Fremland

1. Accreditation Self-Study:

- a. The document is being vetted through multiple venues.
- b. We are receiving weekly updates. (Rob agrees with the process.)
- c. We are holding weekly writing sessions.

2. Academic Senate for CA Community Colleges (ASCCC) Fall 2016 Plenary Session:

- a. The ASCCC is an influential body.
- b. Rob would like to send four members to each plenary session.
- c. The plenary sessions are good learning experience for leadership roles.
- d. Please let Rob know if you have feedback regarding the fall plenary resolutions.

<http://asccc.org/events/2016-11-03-150000-2016-11-06-000000/2016-fall-plenary-session>

3. Proposed Institutional Learning Outcomes (ILOs):
 - a. A ILOs Development Group consisting of Academic Senate and Committee of Outcomes & Assessments (COA) will develop a proposal to bring forth to the COA.
 - b. Rob Fremland, Inna Kanevsky, Toni Parsons, Kim Perigo and Gwen Ulrich-Schlumbohm are the Academic Senate Representatives.
 - c. The group will meet next Tuesday.
 - d. We do not have to map course/program outcomes to every ILO.
 - e. Kim Perigo wants to keep "Global Awareness".
 - f. Alison Gurganus asked what is appropriate for Information Literacy (Technological Awareness)?
 - g. Momilani Ramstrum said we need to keep "Technological Awareness".
 - h. We need "Professionalism" to be defined as conduct that we can actually measure.
 - i. The issue regarding the three-year cycle being too short has not been resolved.

X. COMMITTEE REPORTS: No Reports

A. Senate Executive Committees:

1. Academic Affairs Committee: Chair Howard Eskew
2. Professional Advancement Committee (PAC): Chair Lupe Gonzalez
3. Committee of Chairs (COC): Chair of Chairs Manuel Velez
4. Curriculum Review Committee (CRC): Co-Chair Paula Gustin
5. Faculty/Staff Advisory Committee on Threats (FACT): Becca Arnold
6. Program Review Committee (PRC): Co-Chair Dina Miyoshi

B. Other Committees: No Reports

1. Basic Skills Committee (BSC): Coordinator Wendy Smith
2. The Committee for Diversity Action, Inclusion & Equity (CDAIE): Chair Judy Sundayo
3. Mesa College Facilities Committee/District Review of Services Committee:
4. Proyecto Exito: Toni Parsons
5. Catalog Committee: Paul Sykes
6. Other Committee Reports:

XI. ANNOUNCEMENTS:

- A.** George Ye reported the first Humanities Institute on Science/Technology/Arts/Mathematics (STEAM) went well and the Mesa College Company will have upcoming performances.
- B.** Kim Perigo reported the ASG, Communication Studies & Political Science Departments and the/Institute for Civil Civic Engagement are presenting the Presidential Debate Viewing and Discussion on October 19, 2016 MC 211 from 4:30PM – 8:00PM. (FLEX Credit is Available)
- C.** Momilani Ramstrum and Joe Safdie will participate in the Digital Humanities Conference at the University of San Diego on October 21, 2016. (Chancellor Constance Carroll will be the keynote speaker.
- D.** "The Importance of Empathy" Lectures (Standing Up for Human Rights & Cultivating Empathy) on October 25, 2016 in LRC 435 from 1:00PM – 2:30PM. (Sponsored by the Humanities Institute)
- E.** Counseling Department Chair clarified "Matriculation" is now known as "Student Success" due to the adoption of the Student Success Support Programs (SSSP) as mandated by the state of California's 2012 Student Success Act.
- F.** The next Academic Senate meeting is scheduled for October 24, 2016 in MC 211 @ 2:15PM.
- G.** The next Committee of Chairs meeting is scheduled for October 12, 2016 in MC 211B @ 2:30PM.

XII. ADJOURNMENT @ 4:08P M.

Motion to approve:

M/S

Brothers/McLeod

UNANIMOUS