

**San Diego Mesa College**  
**Integrated Planning Calendar: 2013-2014**

|                                                       | August                                                                                                                                    | September                                                                                                                                                             | October                                                                                                                                                                                              | November                                                                                                                                                        | December                                                                                                                                                                                       | January                                                                                                                                                                                      | February                                                                                                                                                                                                              | March                                                                                                                                                                                               | April                                                                                                                       | May                                                                                                                                                                                         | June | July |
|-------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|
| <b>PR</b>                                             | <ul style="list-style-type: none"> <li>Coordinate Training for fall cycle for PR, BARC, FHP, &amp; CHP</li> <li>Train Liaisons</li> </ul> | <ul style="list-style-type: none"> <li>Train Lead Writers, Chairs, Supervisors &amp; Managers</li> <li>Initiate and maintain Communication to Stakeholders</li> </ul> | <ul style="list-style-type: none"> <li>Continue JIT Trainings</li> <li>Coordinate w/ BARC, CHP, FHP to assure effectiveness</li> <li>3<sup>rd</sup> Week-formative review of all programs</li> </ul> | <ul style="list-style-type: none"> <li>Final Stretch</li> <li>Regular Communication</li> <li>Drafts due to Dean/Manager by Thanksgiving for feedback</li> </ul> | <ul style="list-style-type: none"> <li>Due to PR Committee after revision</li> <li>Dean/Manager approves</li> <li>Liaisons review &amp; report</li> <li>PR Admin. begins processing</li> </ul> | <ul style="list-style-type: none"> <li>Confirm findings with lead writers/managers</li> <li>Process &amp; prepare report to President</li> <li>Organize requests for prioritizing</li> </ul> | <ul style="list-style-type: none"> <li>Approval by PRC</li> <li>Review by PIE</li> <li>Approval by President</li> <li>Forward requests to BARC, CHP, FHP</li> <li>Draft &amp; deploy PR process evaluation</li> </ul> | <ul style="list-style-type: none"> <li>Continue evaluation with all stakeholders</li> <li>Revise PR accordingly, create comprehensive module for fall</li> <li>Track progress of systems</li> </ul> | <ul style="list-style-type: none"> <li>Finalize 2014-2015 PR comprehensive modules</li> <li>PRC approves process</li> </ul> | <ul style="list-style-type: none"> <li>Present next year's module to PIE &amp; PCab for approval by the President</li> <li>PRC completes final training plans, etc for fall 2014</li> </ul> |      |      |
| <b>BARC</b>                                           | <ul style="list-style-type: none"> <li>Plan Training</li> </ul>                                                                           | <ul style="list-style-type: none"> <li>Roll out Training</li> </ul>                                                                                                   | <ul style="list-style-type: none"> <li>Continue training support</li> </ul>                                                                                                                          | <ul style="list-style-type: none"> <li>Continue training support</li> </ul>                                                                                     | <ul style="list-style-type: none"> <li>Collaborate with PR on generating lists</li> </ul>                                                                                                      |                                                                                                                                                                                              | <ul style="list-style-type: none"> <li>Receive lists (requests) &amp; begin work to prioritize</li> </ul>                                                                                                             | <ul style="list-style-type: none"> <li>Continue prioritizing</li> <li>Send list to PIE and PCab</li> </ul>                                                                                          | <ul style="list-style-type: none"> <li>President takes action on list</li> <li>Evaluate process</li> </ul>                  | <ul style="list-style-type: none"> <li>Finalize changes for 2014-15 &amp; send to PIE &amp; PCab for President approval</li> </ul>                                                          |      |      |
| <b>FHP</b>                                            | <ul style="list-style-type: none"> <li>Plan Training</li> </ul>                                                                           | <ul style="list-style-type: none"> <li>Roll out Training</li> </ul>                                                                                                   | <ul style="list-style-type: none"> <li>Continue training support</li> </ul>                                                                                                                          | <ul style="list-style-type: none"> <li>Continue training support</li> </ul>                                                                                     | <ul style="list-style-type: none"> <li>Collaborate with PR on generating lists</li> </ul>                                                                                                      |                                                                                                                                                                                              | <ul style="list-style-type: none"> <li>Receive lists (requests) &amp; begin work to prioritize</li> </ul>                                                                                                             | <ul style="list-style-type: none"> <li>Continue prioritizing</li> <li>Send list to PIE and PCab</li> </ul>                                                                                          | <ul style="list-style-type: none"> <li>President takes action on list</li> <li>Evaluate process</li> </ul>                  | <ul style="list-style-type: none"> <li>Finalize changes for 2014-15 &amp; send to PIE &amp; PCab for President approval</li> </ul>                                                          |      |      |
| <b>CHP</b>                                            | <ul style="list-style-type: none"> <li>Plan Training</li> </ul>                                                                           | <ul style="list-style-type: none"> <li>Roll out Training</li> </ul>                                                                                                   | <ul style="list-style-type: none"> <li>Continue training support</li> </ul>                                                                                                                          | <ul style="list-style-type: none"> <li>Continue training support</li> </ul>                                                                                     | <ul style="list-style-type: none"> <li>Collaborate with PR on generating lists</li> </ul>                                                                                                      |                                                                                                                                                                                              | <ul style="list-style-type: none"> <li>Receive lists (requests) &amp; begin work to prioritize</li> </ul>                                                                                                             | <ul style="list-style-type: none"> <li>Continue prioritizing</li> <li>Send list to PIE and PCab</li> </ul>                                                                                          | <ul style="list-style-type: none"> <li>President takes action on list</li> <li>Evaluate process</li> </ul>                  | <ul style="list-style-type: none"> <li>Finalize changes for 2014-15 &amp; send to PIE &amp; PCab for President approval</li> </ul>                                                          |      |      |
| <b>Integrated Planning Systems Evaluation</b>         |                                                                                                                                           |                                                                                                                                                                       |                                                                                                                                                                                                      |                                                                                                                                                                 |                                                                                                                                                                                                |                                                                                                                                                                                              | <ul style="list-style-type: none"> <li>Plan evaluations for PR, BARC, CHP, FHP</li> </ul>                                                                                                                             | <ul style="list-style-type: none"> <li>Roll out evaluations, see individual agendas listed above</li> </ul>                                                                                         | <ul style="list-style-type: none"> <li>Integrate all evaluations &amp; outcomes &amp; write final report</li> </ul>         | <ul style="list-style-type: none"> <li>Present final report to PIE &amp; PCab for President approval</li> </ul>                                                                             |      |      |
| <b>SLO/AUO Process and Evaluation</b>                 |                                                                                                                                           | <ul style="list-style-type: none"> <li>Complete entry of 2012-13 assessment results</li> </ul>                                                                        | <ul style="list-style-type: none"> <li>Complete entry of 2012-13 assessment results</li> </ul>                                                                                                       | <ul style="list-style-type: none"> <li>Complete entry of 2012-13 assessment results</li> </ul>                                                                  | <ul style="list-style-type: none"> <li>Make plan to complete all SLO assessments by May 2015</li> </ul>                                                                                        | <ul style="list-style-type: none"> <li>Begin TS 2.0 2013-14 SLO/AUO plan &amp; results</li> </ul>                                                                                            | <ul style="list-style-type: none"> <li>Begin TS 2.0 2013-14 SLO/AUO plan &amp; results</li> </ul>                                                                                                                     | <ul style="list-style-type: none"> <li>Begin TS 2.0 2013-14 SLO/AUO plan &amp; results</li> </ul>                                                                                                   | <ul style="list-style-type: none"> <li>Begin TS 2.0 2013-14 SLO/AUO plan &amp; results</li> </ul>                           | <ul style="list-style-type: none"> <li>Finalize assessment.</li> <li>Plan out 2014-15 to complete all course, program, AUO...</li> </ul>                                                    |      |      |
| <b>Learning Metrics &amp; Reporting per ACCJC</b>     |                                                                                                                                           |                                                                                                                                                                       |                                                                                                                                                                                                      |                                                                                                                                                                 |                                                                                                                                                                                                |                                                                                                                                                                                              | <ul style="list-style-type: none"> <li>Pull SLO, PSLO, &amp; ILO learning outcomes</li> <li>Create website &amp; post with learning &amp; achievement data</li> </ul>                                                 | <ul style="list-style-type: none"> <li>Update metrics for Planning Scorecard---Use for setting goals for improvement</li> </ul>                                                                     | <ul style="list-style-type: none"> <li>Complete work &amp; post to website</li> </ul>                                       |                                                                                                                                                                                             |      |      |
| <b>Educational Master Plan and Strategic Planning</b> | <ul style="list-style-type: none"> <li>EMP Qualitative Focus Group Analysis</li> </ul>                                                    | <ul style="list-style-type: none"> <li>EMP Qualitative Focus Group Analysis</li> </ul>                                                                                | <ul style="list-style-type: none"> <li>EMP Qual-Focus Group Analysis</li> <li>Quantitative-internal &amp; external scans</li> </ul>                                                                  | <ul style="list-style-type: none"> <li>Qualitative-complete coding</li> <li>Quantitative-internal &amp; external scans</li> </ul>                               | <ul style="list-style-type: none"> <li>Qualitative-complete coding</li> <li>Quantitative-internal &amp; external scans</li> </ul>                                                              | <ul style="list-style-type: none"> <li>Complete EMP &amp; begin Strategic Plan</li> </ul>                                                                                                    | <ul style="list-style-type: none"> <li>Community feedback/focus groups</li> <li>Include feedback in EMP</li> </ul>                                                                                                    | <ul style="list-style-type: none"> <li>Finish final draft of document</li> <li>Vet to campus</li> <li>Update Metrics from last year</li> </ul>                                                      | <ul style="list-style-type: none"> <li>Adopt EMP</li> <li>Begin to operationalize</li> </ul>                                |                                                                                                                                                                                             |      |      |

NOTE: Accreditation leadership will be generating its own three year timeline during spring 2014 for the second half of the six-year accreditation cycle.